

**Public Hearing on the Fiscal Year 2025 Final Operating and Capital Budgets  
and Tuition and Fee Schedule**

Chair John Hanson called the May 7, 2024 public hearing on the FY 2025 Camden County College Operating and Capital Budgets and Tuition and Fee Schedule to order at 7:03 PM in the Executive Conference Room #110, William G. Rohrer Center, Cherry Hill, New Jersey. The option to participate remotely via Zoom was also available.

Mr. Hanson read the required opening statement in accordance with the Open Public Meetings Act indicating that adequate notice of this public hearing had been published via advertisement in the *Courier Post* on April 26, 2024.

**Board Members Present:** Tiara Clyde (Zoom, until 7:35 PM), Susan Croll, John Hanson, Anthony Maressa (Zoom), S. Jay Mirmanesh, Carmen Rodriguez, Jessica Stewart, Helen Troxell, and Judith Ward (Zoom).

**Board Members Absent:** Annette Castiglione and Brett Wiltsey.

**Also Present:** Helen Antonakakis, Executive Director of Finance and Planning; Jacqueline Beamen, Associate Professor, English; David Bruno, Associate Dean of Educational Programs and External Relations; Jane Carter, student; Jennifer Craig, Administrative Assistant, Office of the President; Caden Diaz, student; Robert Doyle, Executive Director of Public Safety, Police Academy & RETC; Anthony Driggers, Dean of the Camden City Campus; David Edwards, Executive Vice President for Academic Affairs; Richard Erskine, Multimedia Specialist; Wendy Henson, Desktop Manager, OIT; Kathleen Kane, Executive Director of Human Resources; Yvonne Kilson, Dean of School and Community Academic Programs; Susan Lamson, Sodexo Education; Jocelyn Lewis, Vice President for Institutional Effectiveness, Advancement & Strategic Initiatives (Zoom); Christopher Orlando, Esq., Parker McCay; Jack Post, Chief Information Officer; Lovell Pugh-Bassett, President; Leeann Rinaldi, Executive Assistant, Office of the President; Ella Roberts, Chief of Public Safety (Camden & Cherry Hill); Adrianna Santiago, student; Tammy Timbers, Coordinator of Student Life and Engagement; Ronald Tomasello, Director of Communications; Brenda Underwood, Sodexo Education; and Margo Venable, Executive Dean of School, Community and Workforce Training Programs.

**FY2025 Operating & Capital Budgets** - Ms. Antonakakis provided a presentation on the FY2025 Operating and Capital Budgets indicating that the FY2025 Operating Budget totals \$69,234,265 which represents a 2.2% increase over the FY2024 adopted budget. She then presented the FY2025 Operating Budget parameters which consist of the following: credit enrollments to increase by 3%; tuition rate increases of \$15 per credit to \$130 per credit for In-County students and to \$134 per credit for Out-of-County students; student fees, except for the nursing fees, to remain the same as FY2024; County funding to remain the same as FY2024 at \$12,638,856; State aid to remain the same as FY2024, including additional funds, at

\$11,796,661; increased debt service payment to the County at \$2,385,213; cost-control initiatives of \$1,208,942; and a transfer of \$1,983,696 from the FY2022 surplus.

Ms. Antonakakis further advised that the FY2025 Operating Budget focuses on the implementation of new initiatives linked to the College's Strategic Plan as follows:

- ❖ New Positions
  - Mental Health Care Manager
  - Community Service Officer
  - Public Safety Officer
  - Instructional Support Technician (evening/weekend)
  - Helpdesk Representatives (permanent part-time)
- ❖ Other
  - Nursing – ATI and Laerdal Simulation Fees
  - Vita Navis – Myers Briggs Skill Evaluation Software
  - New Camden Campus Cosmetology Program (supplies & non-credit instructors)
  - Success/Retention Center

Ms. Antonakakis noted that the College's total FY2025 Operating Budget includes the additional \$1.5 million received from the State in FY2024; if the FY2025 approved State budget does not include this funding, then a revised Operating Budget will be brought back to the Board for consideration.

Ms. Antonakakis then presented the FY2025 Capital Budget which consists of the following projects funded by Chapter 12 in the total amount of \$3,112,740:

- ❖ Gabriel E. Danch CIM Center Improvements (\$767,160)
- ❖ Halpern Hall Renovations and Improvements (\$607,500)
- ❖ Connector Building HVAC Upgrades and Improvements (\$500,000)
- ❖ Truman Hall Renovations and Improvements (\$538,080)
- ❖ Blackwood Campus Building Management System Upgrades (\$200,000)
- ❖ Papiano Gymnasium Renovations and Improvements (\$500,000)

Ms. Antonakakis also presented revisions to Schedule A of Board Policy #427 – Credit Tuition and Fees, which include: an increase in the Garden State Pathways fee from \$7,500 to \$8,000; the deletion of #7 of the policy; and revisions to item #10 of the policy, effective as of the fall 2024 semester.

#### **Public Comment**

None.

**Adjournment**

**Motion** made by Ms. Stewart and seconded by Ms. Troxell to adjourn the public hearing. The public hearing ended at 7:11 PM.

Respectfully Submitted,

Anthony J. Maressa, Secretary

/lr

Chair John Hanson called the **May 7, 2024** regular meeting of the Board of Trustees of Camden County College to order at 7:11 PM in the Executive Conference Room #110, William G. Rohrer Center, Cherry Hill, New Jersey. The option to participate remotely via Zoom was also available.

Mr. Hanson read the required opening statement in accordance with the Open Public Meetings Act indicating that adequate notice of this meeting had been provided via correspondence transmitted to the *Courier Post* and the *Retrospect* on November 9, 2023. A copy had also been filed with the Clerk of the County of Camden.

**Board Members Present:** Tiara Clyde (Zoom, until 7:35 PM), Susan Croll, John Hanson, Anthony Maressa (Zoom), S. Jay Mirmanesh, Carmen Rodriguez, Jessica Stewart, Helen Troxell, and Judith Ward (Zoom).

**Board Members Absent:** Annette Castiglione and Brett Wiltsey.

**Also Present:** Helen Antonakakis, Executive Director of Finance and Planning; Jacqueline Beamen, Associate Professor, English; David Bruno, Associate Dean of Educational Programs and External Relations; Jane Carter, student; Jennifer Craig, Administrative Assistant, Office of the President; Caden Diaz, student; Robert Doyle, Executive Director of Public Safety, Police Academy & RETC; Anthony Driggers, Dean of the Camden City Campus; David Edwards, Executive Vice President for Academic Affairs; Richard Erskine, Multimedia Specialist; Wendy Henson, Desktop Manager, OIT; Kathleen Kane, Executive Director of Human Resources; Yvonne Kilson, Dean of School and Community Academic Programs; Susan Lamson, Sodexo Education; Jocelyn Lewis, Vice President for Institutional Effectiveness, Advancement & Strategic Initiatives (Zoom); Christopher Orlando, Esq., Parker McCay; Jack Post, Chief Information Officer; Lovell Pugh-Bassett, President; Leeann Rinaldi, Executive Assistant, Office of the President; Ella Roberts, Chief of Public Safety (Camden & Cherry Hill); Adrianna Santiago, student; Tammy Timbers, Coordinator of Student Life and Engagement; Ronald Tomasello, Director of Communications; Brenda Underwood, Sodexo Education; and Margo Venable, Executive Dean of School, Community and Workforce Training Programs.

### ***Minutes of Meeting***

**Motion** made by Ms. Croll and seconded by Ms. Stewart accepting the minutes of the April 2, 2024 regular meeting as presented. **Motion** carried unanimously.

### ***Public Comment***

Ms. Underwood and Ms. Lamson, employees of the College's current food service provider, Sodexo, addressed the Board to voice their pleasure of working for Sodexo and with the College's students and also to advocate for the continuation of Sodexo's services to the College beyond the expiration of Sodexo's current contract on June 30, 2024.

### ***President's Report***

Dr. Pugh Bassett presented highlights from her monthly report as included below:

### **Celebrations**

- We are in commencement season! Our students are involved in inductions, recognitions, pinning ceremonies, and graduations all leading up to Commencement Day at the Freedom Mortgage Pavilion in Camden on May 10.
- Our Women's Tennis team won the Region 19 Championship this past weekend at Mercer County Park, and punched their ticket to the NJCAA Division III National Tournament
- Zachary Holland pitched a no-hitter on April 16 during Cougar Baseball's game against Delaware County Community College.
- Professor Jacqueline Beamen (English) successfully defended her dissertation in April, leading to a doctorate in Education from Rowan University. Her dissertation was, Military Veteran Students' Perceptions of Support in College Writing Classrooms: A Qualitative Self-Study.

### **Recruitment**

- Our "Take it here, bring it there" digital marketing campaign to attract additional summer guest students is underway. In addition, our spring promotional mailing was delivered to every house in Camden County over the past two weeks.

### **Retention and Reclamation**

- Spring Fling in Camden on April 18 and Blackwood on April 25 were a major success as our students enjoyed free food, games, music, and more.
- EOF Advisor Ellen Davis and seven EOF students attended the annual EOF EmpowHER Women's Conference on April 12. Congratulations to Ellen, who won the 2024 EmpowHER award in recognition of her leadership and empowerment for women of color in the EOF community and beyond.

### **Realization**

- Over the past few weeks, we have honored a host of students who achieved great success, some having overcome extraordinary circumstances, in their paths towards realization. 17 EOF students received accolades for their academic achievements from the New Jersey Educational Opportunity Fund at the Office of the Secretary of Higher Education during the Educational Opportunity Fund Graduate Achievement Ceremony on April 19. The ceremony at Rutgers-New Brunswick recognized graduating EOF students who have demonstrated exceptional achievement, and received a cumulative GPA of 3.20 and higher.

### **Presentations**

- Dr. Pugh-Bassett introduced this year's Charles Holcombe Essay Contest winner, Jane Carter, who authored the winning essay, "Who's to Say? A Discussion of Free Speech on Campus" which had been distributed to the Board in advance of the meeting. This annual competition draws from Composition I & II students enrolled throughout the academic year. Jane is a student in Professor Beamen's class.
- Students Caden Diaz and Adrianna Santiago provided an update to the Board on activities undertaken by the Student Government Association during the 2023-2024 academic year.

### ***Executive Session***

**Motion** made by Dr. Mirmanesh and seconded by Ms. Stewart to go into executive session for the purpose of discussion on pending contractual matters. Mr. Hanson noted that the Board would return to open session at approximately 7:45 PM. **Motion** carried unanimously.

The executive session began at 7:35 PM and ended at 7:45 PM.

Mr. Hanson reconvened the regular meeting at 7:45 PM.

### ***Grants, Contracts, and Gifts***

**Resolution #173** – Ms. Ward presented this resolution authorizing the application, acceptance and submission of a budget amendment required for the purpose of managing the FY2024 allocation of the Strengthening Career and Technical Education for the 21<sup>st</sup> Century Act Grant.

**Motion** made by Mr. Hanson and seconded by Ms. Stewart approving Resolution FY2024-173 (see attachment **5300A**). **Motion** carried unanimously with the exception of Ms. Rodriguez who abstained.

### ***Academic and Student Affairs Committee***

Ms. Croll presented a report from the Academic and Student Affairs Committee with one action item.

**Resolution #174** – Ms. Croll presented this resolution authorizing the faculty tenure recommendations that were included in the packet effective September 1, 2024.

**Motion** made by Mr. Hanson and seconded by Ms. Troxell approving Resolution FY2024-174 (see attachment **5300B**). **Motion** carried unanimously.

### ***Business Affairs, Audit and Campus Development Committee***

Ms. Ward presented a report from the Business Affairs, Audit and Campus Development Committee with thirteen action items, the quarterly financial report, and the bid/contract recommendations.

**Resolution #175** – Ms. Ward presented this resolution adopting the FY2025 operating and capital budgets as presented during this evening’s public hearing and authorizing a meeting of the Board of School Estimates for the purpose of action on these budgets.

**Motion** made by Mr. Hanson and seconded by Ms. Stewart approving Resolution FY2024-175 (see attachment **5300C**). **Motion** carried unanimously.

**Resolution #176**– Ms. Ward presented this resolution authorizing Chapter 12 funding in the amount of \$3,112,740 for Gabriel E. Danch CIM Center improvements; Halpern Hall renovations and improvements; Connector Building HVAC upgrades and improvements; Truman Hall renovations and improvements; Blackwood Campus Building Management System Upgrades and Papiano Gymnasium Renovations and Improvements. Ms. Ward noted that this resolution further authorizes the application to the Board of School Estimate, the County and State for the approval and bonding of the Fiscal Year 2025 Chapter 12 funding necessary to complete these projects.

**Motion** made by Mr. Hanson and seconded by Ms. Stewart approving Resolution FY2024-176 (see attachment **5300D**). **Motion** carried unanimously.

**Resolution #177**– Ms. Ward presented this resolution amending Policy #427, Schedule A, to update the increase in the Garden State Pathways fee, the deletion of item # 7 of the policy and revisions to item #10 of the policy, effective as of the fall 2024 semester

**Motion** made by Mr. Hanson and seconded by Dr. Mirmanesh approving Resolution FY2024-177 (see attachment **5300E**). **Motion** carried unanimously.

**Resolution #178**– Ms. Ward presented this resolution authorizing the acceptance of the donation of a 2022 Chevrolet Silverado with a value of \$14,727.25, and accepting the restricted use and possession of this vehicle pursuant to the GM Donation program.

**Motion** made by Mr. Hanson and seconded by Dr. Mirmanesh approving Resolution FY2024-178 (see attachment **5300F**). **Motion** carried unanimously.

**Resolution #179**– Ms. Ward presented this resolution authorizing the College to utilize the County’s pre-qualified pool of Architectural and Engineering firms in the appropriate approved disciplines and services and to engage any of same for a professional contract commencing on a date between April 1, 2024 through March 31, 2025 subject to further terms and approval of the Board of any contract over the applicable statutory limits.

**Motion** made by Mr. Hanson and seconded by Dr. Mirmanesh approving Resolution FY2024-179 (see attachment **5300G**). **Motion** carried unanimously.

**Resolution #180**– Ms. Ward presented this resolution authorizing the award of a professional services contract for Architectural & Engineering Services for the Proposed Renovations and Improvements to the Student Spaces at the Otto R. Mauke Community Center to USA Architects in the anticipated amount of \$56,400.00 and, if justified, with additional services at hourly rates as identified in the proposal.

**Motion** made by Mr. Hanson and seconded by Ms. Croll approving Resolution FY2024-180 (see attachment **5300H**). **Motion** carried unanimously.

**Resolution #181**– Ms. Ward presented this resolution awarding a non-fair and open contract amendment to Assessment Technologies Institute for comprehensive supplemental materials for nursing students in the anticipated contract amount of an additional \$24,000 which is over the total amount approved last May. Ms. Ward noted that the previously authorized amount is not sufficient due to a price increase from approximately \$1400 per student to \$1886 per student, thus necessitating the additional \$24,000.

**Motion** made by Mr. Hanson and seconded by Ms. Croll approving Resolution FY2024-181 (see attachment **5300I**). **Motion** carried unanimously.

**Resolution #182**– Ms. Ward presented this resolution awarding a non-fair and open contract to PowerSchool Group, LLC to provide the College with applicant tracking and employee onboarding software in the anticipated amount of \$76,100.00 during the period of August 1, 2024 through July 31, 2026.

**Motion** made by Mr. Hanson and seconded by Ms. Croll approving Resolution FY2024-182 (see attachment **5300J**). **Motion** carried unanimously.

**Resolution #183**– Ms. Ward presented this resolution authorizing the College to execute an appropriate non-fair and open contract to GoTo Technologies USA, Inc. for remote assist software in the anticipated amount of \$24,000.00 with terms commencing on October 1, 2024 through September 30, 2026.

**Motion** made by Mr. Hanson and seconded by Dr. Mirmanesh approving Resolution FY2024-183 (see attachment **5300K**). **Motion** carried unanimously.

**Resolution #184**– Ms. Ward presented this resolution awarding a non-fair and open contract to Initium Softworks, LLC., dba MTS Software Solutions to provide the College with OnBase Professional Services and Licensing in the anticipated contract amount of \$175,000.00 for the period of July 1, 2024 to June 30, 2026.

**Motion** made by Mr. Hanson and seconded by Dr. Mirmanesh approving Resolution FY2024-184 (see attachment **5300L**). **Motion** carried unanimously.



**Resolution #185**– Ms. Ward presented this resolution awarding a non-fair and open contract to Respondus, Inc. to provide the College with an integrated online/remote automated proctoring service and a secure lockdown browser on an as-needed basis as indicated in the anticipated amount of \$20,000.00 with terms commencing on September 1, 2024 through August 31, 2026.

**Motion** made by Mr. Hanson and seconded by Dr. Mirmanesh approving Resolution FY2024-185 (see attachment **5300M**). **Motion** carried unanimously.

**Resolution #186**– Ms. Ward presented this resolution awarding a non-fair and open contract to ProQuest, LLC for full text article databases in the anticipated amount of \$22,455.00 with terms commencing on September 1, 2024 through August 31, 2026.

**Motion** made by Mr. Hanson and seconded by Ms. Croll approving Resolution FY2024-186 (see attachment **5300N**). **Motion** carried unanimously.

**Resolution #187**– Ms. Ward presented this resolution awarding a non-profit contract to Pathways to Apprenticeship in the anticipated amount of \$70,296.00 to provide the College with proprietary Union entrance exam preparation training programs during the period of May 8, 2024 through June 30, 2025.

**Motion** made by Mr. Hanson and seconded by Dr. Mirmanesh approving Resolution FY2024-187 (see attachment **5300O**). **Motion** carried unanimously.

#### ***Quarterly Financial Report***

**Resolution #188** – Ms. Ward presented this resolution authorizing the acceptance of the financial report for the third quarter of fiscal year 2024, ending March 31, 2024.

**Motion** made by Mr. Hanson and seconded by Ms. Stewart approving Resolution FY2024-188 (see attachment **5300P**). **Motion** carried unanimously.

#### ***Bid/Contract Recommendations***

Ms. Ward presented the bid and contract recommendations consisting of **Resolution #'s FY2024-189 through 204**.

**Motion** made by Mr. Hanson and seconded by Ms. Croll approving Resolution #'s FY2024-189 through 204 (see attachment **5300Q**). **Motion** carried unanimously.

Ms. Ward then presented Resolution #'s 205 through 212 which required a two-thirds affirmative vote of the authorized membership of the Board.

**Motion** made by Mr. Hanson and seconded by Dr. Mirmanesh approving Resolution #'s FY2024-205 through 212 (see attachment **5300R**).

The following roll call vote was recorded:

**AYES:** Maressa, Croll, Troxell, Ward, Stewart, Mirmanesh, Rodriguez, Hanson.

**NOES:** None.

**ABSTENTIONS:** None.

***Personnel***

Dr. Pugh-Bassett presented **Resolution FY2024-213**- Personnel Actions, dated May 7, 2024.

**Motion** made by Mr. Hanson and seconded by Ms. Troxell approving Resolution FY2024-213 (see attachment **5300S**). **Motion** carried unanimously.

***Old Business***

None.

***New Business***

Ms. Stewart reminded the Board of the Foundation’s “Raise Your Game” Raffle which will be open for participation through May 8, 2024 as well as the annual Foundation Scholarship Ceremony on May 8, 2024 at 5:30 PM.

***Adjournment***

**Motion** to adjourn the meeting made by Ms. Croll and seconded by Ms. Troxell. **Motion** carried unanimously. The meeting adjourned at 8:03 PM.

Respectfully submitted,

Anthony J. Maressa, Secretary

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RESOLUTION NO. FY2024-173

**RESOLUTION AUTHORIZING BUDGET AMENDMENT TO THE FY2024  
STRENGTHENING CAREER AND TECHNICAL EDUCATION FOR THE 21<sup>ST</sup>  
CENTURY ACT GRANT**

**WHEREAS**, N.J.S.A. 18A-64A-12 permits the Board of Trustees to authorize actions consistent with the mission of the College; and

**WHEREAS**, the College previously approved the application and acceptance of the original Strengthening Career and Technical Education for the 21<sup>st</sup> Century Act Grant Award, Federal Award Identification Number (FAIN): V048A230030 for FY2024 in the amount of \$844,612 at the June 23, 2023 meeting of the Board and an amendment at the March 5, 2024 meeting of the Board; and

**WHEREAS**, the Strengthening Career and Technical Education for the 21<sup>st</sup> Century Act emphasizes local accountability for yearly results, program improvement, increased coordination within the CTE system, stronger academic and technical integration, connections between secondary and postsecondary education, and stronger links to business and industry; and

**WHEREAS**, the purposes and objectives of the Strengthening Career and Technical Education for the 21<sup>st</sup> Century Act are consistent with the mission of the College; and

**WHEREAS**, the NJDOE requires a budget amendment be submitted when the sum of all changes to the award exceeds 10% of the total award, or when the amendment reflects changes in the purpose of salary costs and the related benefits and/or requests to purchase equipment other than those items approved in the original grant application; and

**WHEREAS**, this budget amendment request has been reviewed and endorsed by Dr. Teresa A. Smith, Dean of Academic Affairs/Perkins Post-Secondary Project Director and Dr. David Edwards, Executive Vice President for Academic and Student Affairs.

**NOW THEREFORE BE IT RESOLVED** that the Board of Trustees hereby approves the submission of budget amendments required for the purpose of managing the FY2024 Strengthening Career and Technical Education for the 21<sup>st</sup> Century Act, and that the appropriate officers of Camden County College are hereby authorized to sign and execute such contracts or other instruments as may be necessary and appropriate in connection therewith.

**SUMMARY STATEMENT**

This resolution authorizes the application, acceptance and submission of a budget amendment required for the purpose of managing the FY2024 allocation of the Strengthening Career and Technical Education for the 21<sup>st</sup> Century Act Grant.

May 7, 2024

RESOLUTION NO. FY2024-174

**RESOLUTION RECOMMENDING TENURE FOR FACULTY  
ENTERING SIXTH YEAR CONTRACT EFFECTIVE SEPTEMBER 1, 2024**

**WHEREAS**, pursuant to N.J.S.A. 18A:64A-12 §(f) and §(g), the President of Camden County College is empowered to nominate to the Camden County College Board of Trustees personnel for employment by Camden County College; and

**WHEREAS**, pursuant to N.J.S.A. 18A:64A-12 §(f) and §(g), the Camden County College Board of Trustees is authorized to appoint such personnel upon the recommendation of the President of the College, with such terms of employment as the Board of Trustees shall determine; and

**WHEREAS**, Articles XII and XVIII of the Faculty Association Contract set out the terms, conditions and timeline for Employment, Retention and Re-Employment of eligible faculty members; and

**WHEREAS**, Dr. Sarah Iepson, Dean of Liberal Arts and Professional Studies and John Steiner, Dean of Math, Science and Health Careers certify that the following named faculty members have met all instructional and service requirements pertaining to tenure; and

**WHEREAS**, the Executive Vice President for Academic Affairs and President of the College concur that the following named faculty members have met all of the above requirements; and

**WHEREAS**, the Board of Trustees has determined that it is in the best interest of Camden County College to take the personnel actions so recommended;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Camden County College that it hereby undertakes the personnel action as follows:

The following named faculty members listed below shall be granted tenure effective on September 1, 2024

|                               |                                |
|-------------------------------|--------------------------------|
| <b>Kathy Cybula-Tahmazian</b> | Dental Programs                |
| <b>Stephen Dorsey</b>         | Cybersecurity/Computer Systems |
| <b>Tuan Le</b>                | Mathematics                    |
| <b>Amy Pisano</b>             | Criminal Justice               |
| <b>Merridith Van Hoorn</b>    | Dental Programs                |

**SUMMARY STATEMENT**

This resolution authorizes the faculty tenure recommendations effective September 1, 2024.

May 7, 2024

**RESOLUTION ADOPTING FY2025 OPERATING AND CAPITAL BUDGETS**

**WHEREAS**, N.J.S.A. 18A-64A-12 permits the Board of Trustees to authorize actions consistent with the mission of the College; and

**WHEREAS**, the College requires an annual operating budget; and

**WHEREAS**, the Administration has prepared an operating budget for FY2025 and presented such to the Academic and Student Affairs Committee and Business Affairs, Audit and Campus Development Committee on April 23 & 25, 2024 respectively; and

**WHEREAS**, the proposed operating budget for FY2025, is \$69,234,265, which represents a 2.2% increase from the FY2024 approved budget of \$67,700,344; and

**WHEREAS**, the grand total of the capital budget for FY2024 is \$3,112,740; and

**WHEREAS**, the Business Affairs, Audit and Campus Development Committee has approved the operating and capital budgets and recommends adoption by the full Board of Trustees;

**NOW THEREFORE BE IT RESOLVED** by the Board of Trustees of Camden County College that it hereby approves and adopts the FY2025 operating budget as proposed in the amount of \$69,234,265 and the FY2025 capital budget as proposed in the amount of \$3,112,740; and

**BE IT FURTHER RESOLVED** that the proper officers of Camden County College are hereby authorized to file the budgets and any associated documents with any and all required government agencies or other appropriate organizations, or other instruments as may be necessary and appropriate in connection therewith, including authorization to publically advertise, schedule and conduct a meeting of the Camden County Board of School Estimates for the purpose of action on the FY2025 operating and capital budgets.

**SUMMARY STATEMENT**

This resolution adopts the FY2025 operating and capital budgets and authorizes a meeting of the Board of School Estimates for the purpose of action on these budgets.

## **OVERVIEW**

The Administration proposes a FY 2025 operating budget with a modest increase in expenditures. The proposed budget of \$69,234,265 is up \$1,533,921 or 2.2% from the FY 2024 approved budget.

The budget is prepared amidst fluctuating State funding levels. While the budget is prepared at FY24 levels, the actual figures will not be certain until the passage of the State budget later this spring. The County aid is also budgeted at FY 2024 levels. No additional increase in fees is recommended, however, In-County tuition will increase from \$115 per credit to \$130 per credit and Out-of-County tuition will increase from \$119 per credit to \$134 per credit. The Administration is engaged in a number of cost-cutting measures, including the deletion of four vacant positions and a 5% reduction in operating expenses for a total of \$1,208,942.

Based on current enrollment trends, the FY 2025 budget projects a conservative 3% increase in credit enrollments. The College will continue implementing additional marketing, advertising and recruitment strategies. Additionally, investments will continue in retention, student support services, and re-enrolling students who left the College with some credits but without having earned a degree or certificate.

The budget plan ensures the College's fiscal stability while advancing the College's strategic plan and commitments to the 4 Rs: Recruitment, Reclamation, Retention and Realization. A number of objectives are listed and are supported in this budget, to ensure that the College sustains both its educational effectiveness and financial viability. The FY 2025 budget focuses on the College's strategic priorities and provides the resources to serve our students and the Community in the year ahead.

## MISSION, VISION, COMMITMENTS and GOALS

### MISSION:

Camden County College provides high quality, affordable and accessible education and training to a diverse community.

### VISION:

Camden County College will be an innovative leader in providing equitable academic experiences and credentials, workforce training and opportunities for personal and cultural enrichment.

### 4 “R” COMMITMENTS:

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| <p><b><u>Recruitment</u></b> – Increasing the number of students who enroll in our credit and non-credit programs</p> |
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- **Goal (1.1)** Support student success by offering competitive and innovative academic programs that align with the needs of the students and business market.
  - **STRATEGY:** Support existing and establish new partnerships that meet the academic and career needs of the students, and the desired skill needs of regional businesses that will demonstrate CCC’s institutional value of delivering education and positive career outcomes, which will ultimately assist in the recruitment of new students and increase enrollment.
- **GOAL (1.2):** Ensure beneficial partnerships with regional businesses to increase hands-on experience through internships and expand career placement opportunities.
  - **STRATEGY:** Successfully create business partnerships to assist in job placement after graduation for those in certificate programs or entering the workforce with an Associate’s degree and provide internship opportunities to ensure student success in the workforce after graduation.
- **GOAL (1.3):** Acquire state-of-art computers/technology for student use, faculty and staff and develop and implement a computer replacement plan.
  - **STRATEGY:** Procure and deploy modern and cutting-edge computers and technology that can be effectively utilized by students, faculty, and staff. Additionally, the goal is to establish a comprehensive and sustainable computer replacement plan that ensures the technology is regularly updated and maintained to meet the evolving needs of the institution. The aim is to improve the overall quality and efficiency of education and administrative functions through the integration of advanced technology.
- **GOAL (1.4):** Integration of eLearning, the library and tutoring on the Blackwood Campus into Academic Support Services and creating a Student Success Center on the Camden Campus.
  - **STRATEGY:** Successfully create the Academic Support Services Learning

Commons by integrating the library, tutoring center, and eLearning services into one cohesive and efficient resource center, located at the Wolverton Library and on the Camden Campus that effectively enhances the learning experience and academic success of students across all programs offered by Camden County College in both Blackwood and Camden locations.

- **GOAL (1.5):** Attract and retain qualified faculty and staff by increasing their engagement in professional development activities.
  - **STRATEGY:** Support career development and well-being of faculty and staff by expanding staff and staff training to become highly qualified in their field by supplying departments/staff with professional development training, allowing time in their schedules and providing reimbursement for fees that supply appropriate training which allows staff to offer students the best education quality and support.
- **GOAL (1.6):** Enhance and expand recruitment of students, faculty, staff and administrators, especially those from underserved populations, with a marketing strategy that highlights the College's key benefits: resources to promote student success, educational options, affiliations and transfer agreements, varying modalities of study, and our value.
  - **STRATEGY:** Employ data driven analysis to review and refine our current outreach and schedule to ensure that our target populations for the recruitment of prospective students, faculty, staff and administrators are being reached and are being engaged by our marketing strategy, and to adjust the marketing strategy when the data suggests a change is needed.

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| <p><b><u>Reclamation</u> – Re-enrolling students who may have “some college, no degree” and/or who have not completed a program</b></p> |
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- **GOAL (2.1):** Each academic year with the support of the State and County, enroll students who have prior credits from CCC but no degree within the last 10 years.
  - **STRATEGY:** Re-evaluate current job description duties to ensure they include responsibility for oversight of this goal and objectives by assigning ownership for each individual objective.
- **GOAL (2.2):** Each academic year, enroll students from Gateway to College, Dual Credit, and other high school initiatives.
  - **STRATEGY:** Evaluate current staffing levels and ensure appropriate personnel/support resources are available for dual credit program.
- **GOAL (2.3):** Each academic year, with year one being the baseline, enroll those who need additional or new credit or certifications for employment, etc.
  - **STRATEGY:** Expand and strengthen partnerships and relationships with Workforce Development Board, and industry experts to determine what they need from the College so we can assist.



- **GOAL (2.4):** Each academic year, increase enrollment of non-native English speakers.
- **GOAL (2.5):** Each semester, dedicate 5% of marketing budget to increase marketing outreach to unemployment agencies and correctional facilities.
  - **STRATEGY:** Ensure the marketing plan adequately allocates resources to accomplish this goal.

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| <p><b><u>Retention</u> – Increasing the number of students who stay in our credit and non-credit programs</b></p> |
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- **GOAL (3.1):** Provide the support and resources necessary to empower each student to achieve success regardless of modality or campus location.
  - **STRATEGY:** Undertake initiatives to financially support the expansion of and access to necessary resources.
- **GOAL (3.2):** Support students by investing in up-to-date technology and resources in classrooms, student spaces, and campus facilities.
  - **STRATEGY:** Seek out and secure financial resources for improving College facilities.
- **GOAL (3.3):** Promote and maintain high standards in hiring practices to ensure competitiveness and diversity in our workforce.
  - **STRATEGY:** Use a concerted effort to ensure that we retain faculty and staff as well as students.
- **GOAL (3.4):** Develop a communication plan that ensures all constituencies are consistently made aware of all necessary information to perform their job and support students.
  - **STRATEGY:** Broaden College community awareness that increases resources and tools for communication on all campuses.
- **GOAL (3.5):** Reevaluate Guided Pathways to Success through the lens of non-traditional and part-time students.
  - **STRATEGY:** Commit to equitably investing in all students regardless of full or part-time status.

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| <p><b><u>Realization</u> – Guiding students to complete their degree, certificate or program</b></p> |
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- **GOAL (4.1):** Create and enhance partnerships with colleges and universities that would provide opportunities for students to have guaranteed acceptance with seamless credit transfer and scholarship opportunities.
  - **STRATEGY:** Expand the footprint of the College by reaching across the regional border and developing partnerships.
- **GOAL (4.2):** Develop and enhance trade and workforce programs to provide student opportunities for gainful employment.

- **STRATEGY:** Ensure awareness to the educational demands required to meet the changing market needs.
- **GOAL (4.3):** Address the holistic needs of the student including their social, emotional and psychological well-being in support of their success.
  - **STRATEGY:** Consider the holistic wellness of our students and ensure we have advisors and counselor skilled in trauma informed care.
- **GOAL (4.4):** Provide the community with personal enrichment focusing on entrepreneurial, collaborative, creative and innovative learning.
  - **STRATEGY:** Strategically survey the community to determine culturally relevant programming to become a hub in the region for cultural and civic conversations.
- **GOAL (4.5):** Establish a strong, involved alumni base that provides occupational mentoring, personal encouragement and financial support to our students.
  - **STRATEGY:** Partner with the Foundation Office to develop a robust offering of Alumni/student networking opportunities.

## FY 2025 COLLEGE OBJECTIVES

Each area of the College has participated in the development of objectives for FY 2025 in support of the 2023-2028 strategic plan commitments and goals.

In the following section, the FY 2025 area objectives are presented for each of the four strategic plan commitments.

**Recruitment** – Increasing the number of students who enroll in our credit and non-credit programs

- Continue to market, promote and enroll students in the new programs of Cosmetology, Esports Production, Electrical Vehicle Training and Social Justice
- Assess and align existing degree and certificate programs for viability and market demand. Increase enrollment in high-demand, targeted degree and certificate programs for which viable transfer pathways and/or gainful employment potential exist.
- Integrate the regional business partnerships with an emphasis on minority business enterprises with subject specific programs to increase job placement into relevant careers for graduating students
- Continue to acquire state-of-the-art computers/technology for student use, faculty, and staff, and develop and implement a computer replacement plan that ensures technology stays up to date
- Upgrade student spaces in the Community Center to create a welcoming, modern space that is equipped with the necessary technology and resources
- Implement a marketing strategy that specifically targets the populations where there is room for growth at CCC, including but not limited to justice impacted and Hispanic populations and to manage our marketing to highlight the specific benefits that the college has to offer
- Invest in market research to reach target populations for re-enrollment
- Upgrade spaces for Garden State Pathways
- Promote recruitment through Prior Learning Assessment (PLA) and other incentives into credit programs.

**Reclamation** – Re-enrolling students who may have “some college, no degree” and/or who have not completed a program

- Continue to work with the County and State to offer scholarships and financial support to reclaimed adult learners
- Utilize in-service training to proactively offer PLA and encourage students to return for degree completion courses to identify students
- Provide students who are in Gateway to College, dual credit and other high school initiatives registration information with first interaction with the College
- Utilize an academic advisor or student success representative to register students from high school initiatives

- Expand dual credit offerings to additional high schools
- Consult industry experts to ensure our workforce training and certificates meet the needs of employers
- Provide resources for students with DACA and ESL designations to continue education in a specific degree or certification programs
- Increase student support services for ESL students for tutoring, financial aid, advisement, etc. due to language barriers and educational needs
- Ensure the College has a broad-based lens on changes in professional requirements and develop programs that are needed by the community it serves
- Pursue opportunities to become a Hispanic Serving Institution
- Become a required mechanism of probation for justice impacted individuals (liaison to correctional facilities)
- Employ a liaison to unemployment and correctional facilities
- Identify and/or develop credit and non-credit programs that are specifically designed to suit the needs of unemployment agencies and justice impacted individuals

**Retention** – Increasing the number of students who stay in our credit and non-credit programs

- In partnership with Cooper Hospital, establish a wellness center
- Design and implement a holistic series of student support programming designed to increase retention, persistence and completion
- Improve student-oriented spaces to include Wi-Fi, furniture with charging ports, computer stations, game room, TV
- Ensure high-quality technology in classrooms and offices on all campuses
- Enhance our athletic facilities to be collegiate-level in appearance including a new outside basketball and tennis court and renovations in the Gymnasium
- Continue to reinvest in levels of human capital to ensure a diverse and competent workforce
- Improve communication/publications as to where to inquire about textbook loans, scholarships and other student resources such as the food pantry
- Include/invite students to participate in campus happenings through more aggressive marketing, announcements, reach outs
- Continue to increase on-line and hybrid/HART through analytic guidance, faculty recommendation and student need
- Continue to design flexible paths (Guided Pathways) to assist part-time and non-traditional students in efficiently and effectively achieving their educational goals. (ex. assess prior learning, degrees offered completely online or in hybrid formats, accelerated degrees)
- Create a student success/retention center in Blackwood
- Upgrade branding and signage in Camden
- Create a success center in the Camden Technology Center
- In partnership with the County, upgrade the RETC Fire Training Burn Structure

- Reduce time to completion by developing a process to evaluate all students who have (15,30,45+) college credits completed to ensure each student is enrolled in the correct major and has a career and/or transfer path after degree completion

**Realization** – Guiding students to complete their degree, certificate or program

- Continue to foster a transferable relationship with out-of-State colleges
- Expand transfer and career awareness from new student onboarding to graduation
- Increase transfer enrollment in premier partnership institutions by increasing awareness and offering multiple entry points into the partnership
- Pursue data integration bridges with partners to broaden opportunities for CCC students
- Explore implementation of a first-year experience success course, based on reduction of General Education course requirements (AA) and program course realignment (AS.AAS)
- Continue LGBTQIA+ support services and groups for students
- Continue to enhance accommodations and services for ESL students
- Reinvigorate The Center for Cultural Engagement to provide programming that captures a broad range of audiences with a focus on social justice, equity, diversity and inclusion
- Ensure that the Arts @ CCC becomes a hub for artists in residence and artistic performances
- Develop continuing education programs that are specific to the needs and desires of the community
- Continue to support events that give alumni the chance to stay connected to the College while fostering a sense of community
- Initiate the alumni development process early to ensure students are engaged in the student college experience

## BUDGET SUMMARY

| <b>CCC – FY 2025 Budgeted Expenditures</b> |                     |
|--|---------------------|
| <b>Detail Table I attached</b>             |                     |
| Salaries & Wages                           | \$36,091,412        |
| Fringe Benefits                            | \$14,098,740        |
| Contractual Services                       | \$8,269,983         |
| Materials & Supplies                       | \$2,196,926         |
| Conferences and Meetings                   | \$713,365           |
| Fixed Charges                              | \$3,762,971         |
| Utilities                                  | \$3,778,473         |
| Student Aid                                | \$138,035           |
| Miscellaneous                              | \$184,360           |
| <b>Total Expenditures</b>                  | <b>\$69,234,265</b> |

| <b>CCC – FY 2025 Budgeted Revenues</b> |                     |
|--|---------------------|
| <b>Detail Table II attached</b>        |                     |
| Credit Tuition                         | \$20,200,000        |
| Credit Fees                            | \$11,350,000        |
| Continuing Education                   | \$3,100,000         |
| State Appropriation                    | \$11,796,661        |
| County Appropriation                   | \$12,638,856        |
| Miscellaneous                          | \$10,148,748        |
| <b>Total Revenue</b>                   | <b>\$69,234,265</b> |

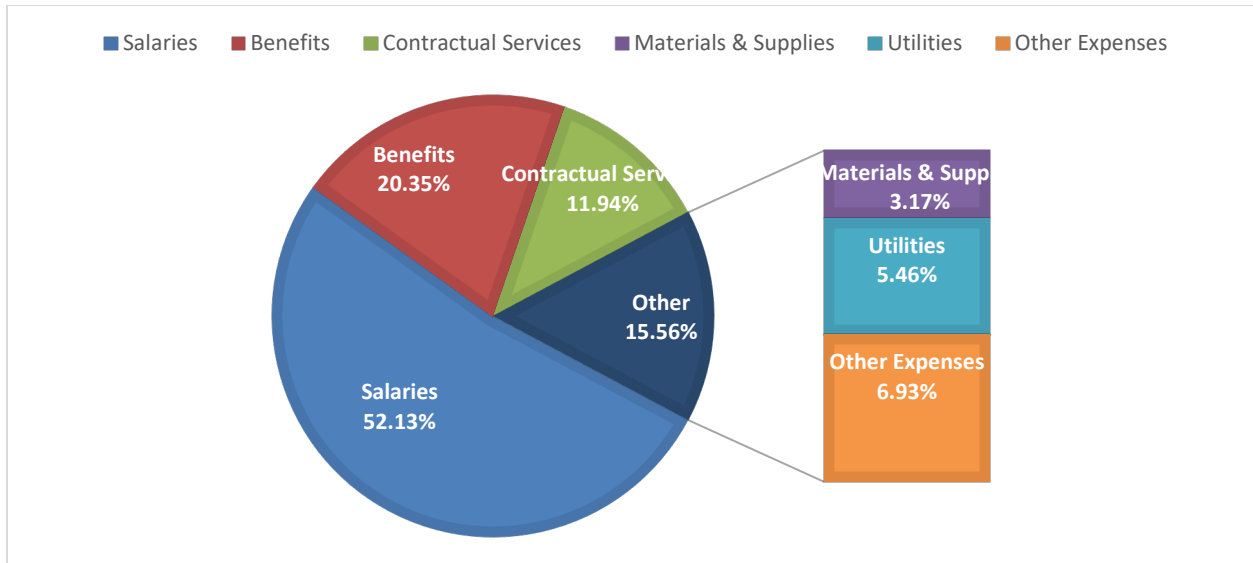
## **Fiscal Year 2025 Expenditures**

The College's FY 2025 Operating Budget totals \$69,234,265. This represents an increase of \$1,533,921 which is 2.2% higher than the FY 2024 approved budget. The majority of the initiatives will be achieved through a reallocation of existing resources. Some new initiatives will require the transferring of funds as follows:

- **Mental Health Care Manager** – This position will play a crucial role in coordinating and supporting mental health care for students. This position will support the Recruitment and Retention commitments. (\$32,725)
- **Nursing** – ATI and Laerdal Simulation fees for 40 RN students and 60 PN students and will include licensure preparation and active learning tools. This will support the Retention and Realization commitments. (\$87,719)
- **Public Safety** – One full time public safety officer and one full time Community Service Officer. These positions will help to maintain security coverage needs during the short and/or long-term emergency situations. These positions support the Retention commitment. (\$132,000)
- **Vita Navis** – Myers Briggs Skill Evaluation software will assist students assess skills to place them in the most appropriate program. This software will support the Retention and Realization commitments. (\$20,000)
- **Office of Information Technology** – These positions will support the Retention commitment.
  - Instructional Support Technician – Evening/Weekend - Provide technical support for classroom instruction, professional development, and community events including all evening and weekend events. (\$58,650)
  - Helpdesk Representatives (2) – Permanent part-time positions to assist with the growing needs of the OIT department. (\$61,400)
- **Cosmetology Program** – The new Camden Cosmetology Lab will accommodate 255 new CTE students in the first year, therefore needing additional supplies and non-credit instructors. After the completion of the cosmetology lab, the program will offer a weekly clinic to various non-profit organizations in the Community. This supports the Reclamation and Realization commitments. (\$150,300)

## **OBJECT CATEGORY**

As noted in the following chart, salaries and fringe benefits continue to encompass the majority of the expenditures. Approximately 72% of the Operating Budget is for employee compensation. The remaining 28% budgeted for operating is spent on contractual services (12%), which includes projected increases for the contracts currently out for bid; materials and supplies (3%); utilities (5%); conferences & meetings (1%); fixed charges (5%); student aid (<1%); and capital (<1%).



### **Salaries and Wages**

The salary budget totals \$36,091,412, an increase of \$419,937 in comparison to the FY2024 approved budget. The salary budget includes faculty, administrative and support staff costs, plus adjustments for contract negotiations and strategic hires.

### **Fringe Benefits**

The premium cost for the fringe benefits continue to rise for FY 2025. In FY 2025, the College anticipates an increase in health benefits of 6% and has projected an increase in prescription costs of 24% for January through June 2025.

### **Utilities**

Utility costs are budgeted lower than the projected FY24 costs. In order to reduce utility costs, the College continues to implement energy savings measures, such as LED lighting, high-efficiency HVAC systems and smart building technologies.



## Contractual Services and Other Operating Costs

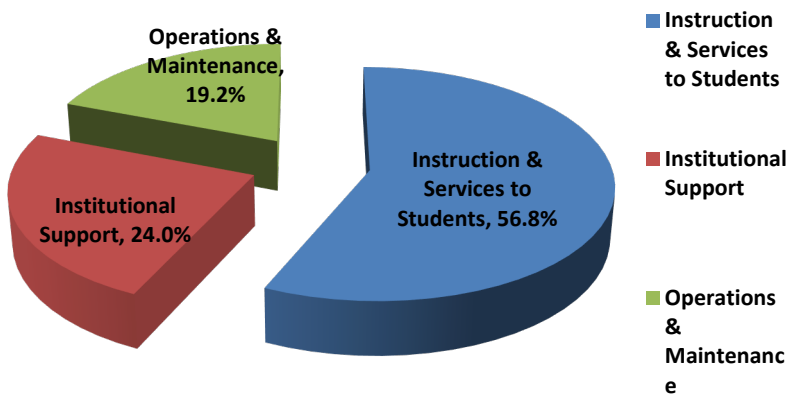
This category includes the custodial, facilities and maintenance contracts as well as technology contracts to support on-line applications and remote instruction. To cover the price fluctuations, we are implementing cost savings measures such as renegotiations of vendor contracts, investing in technology to reduce long term costs and facility improvements.

## Debt Service Payments

The County forgave the debt service payments from FY 2015 to FY 2022. The College started paying the debt service in FY 2023. The FY 2025 budget includes a \$2,385,213 debt service payment to the County.

## FUNCTIONAL CATEGORY

As seen from a functional perspective, expenditures are budgeted in six categories as noted in the chart below. As shown in the graph, approximately 56.8% of the College's operating expenditures are spent supporting the instructional programs.



| Function                 | %           | FY 2025             |
|--------------------------|-------------|---------------------|
| Instruction              | 33%         | \$22,813,289        |
| Public Service           | 3%          | \$2,026,410         |
| Academic Support         | 12%         | \$7,996,882         |
| Student Services         | 9%          | \$6,475,143         |
| Institutional Support    | 24%         | \$16,643,281        |
| Operations & Maintenance | 19%         | \$13,279,260        |
| <b>Total</b>             | <b>100%</b> | <b>\$69,234,265</b> |

## Fiscal Year 2025 Revenues

The College supports the budget from the revenue categories as summarized below:

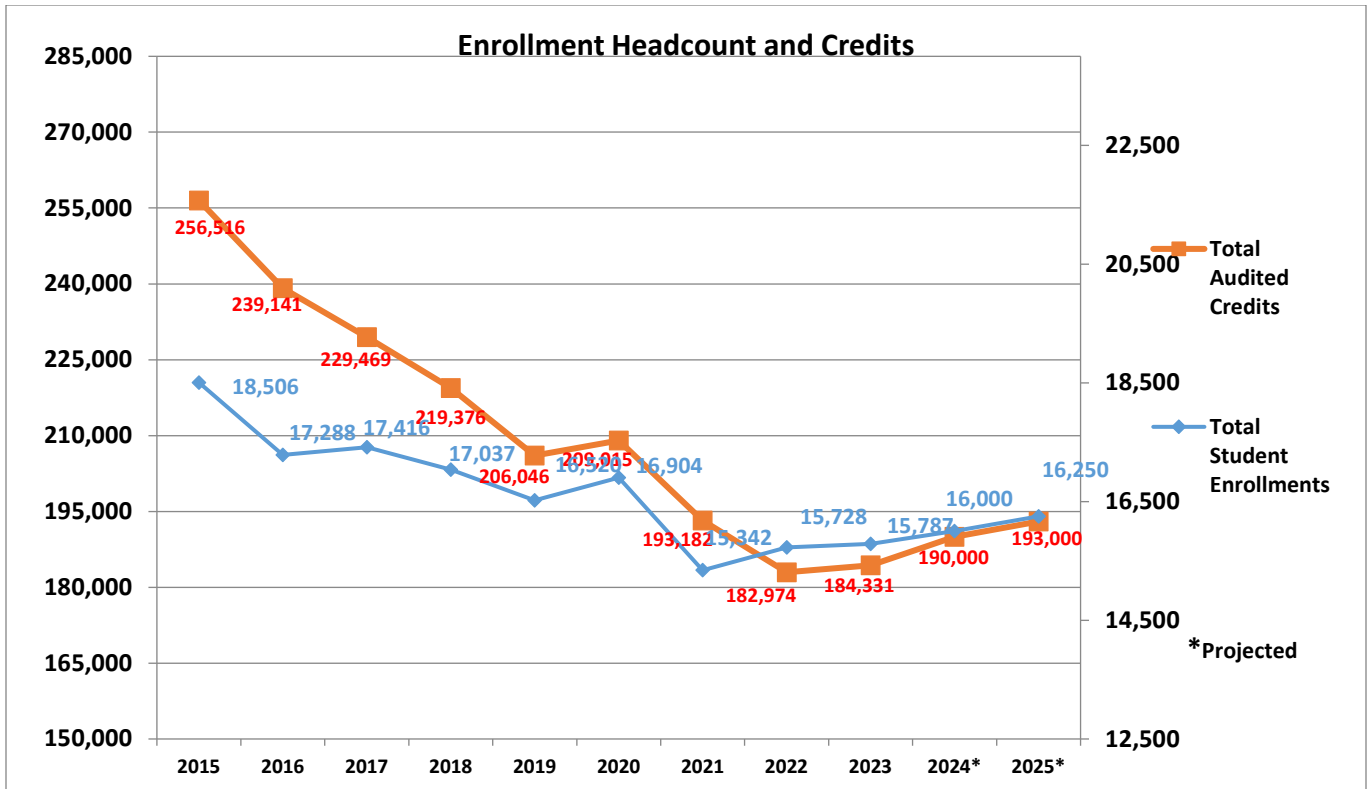
|                          |                     |
|--------------------------|---------------------|
| Student Tuition and Fees | \$31,550,000        |
| Continuing Education     | \$3,100,000         |
| State Appropriation      | \$11,796,661        |
| County Appropriation     | \$12,638,856        |
| Miscellaneous Revenue    | \$10,148,748        |
| <b>Total Revenue</b>     | <b>\$69,234,265</b> |

### **Student Tuition and Fees**

Tuition and fee revenue represent the largest source of revenue for the College. It is dependent upon both the tuition and fee rates and the level of enrollments.

- Credit enrollments are projected to increase by 3% over the FY 2024 actual enrollments.
- The tuition rate will increase from \$115 per credit to \$130 per credit in FY 2025 for In-County students, and from \$119 per credit to \$134 per credit for Out-of-County students. The tuition rate will remain the same at \$199 per credit for international students.
- The student fees, except for the Nursing fees, will remain the same as FY 2024.

Tuition and fee revenue are budgeted at \$2.7 million more than the FY 2024 projected revenue.

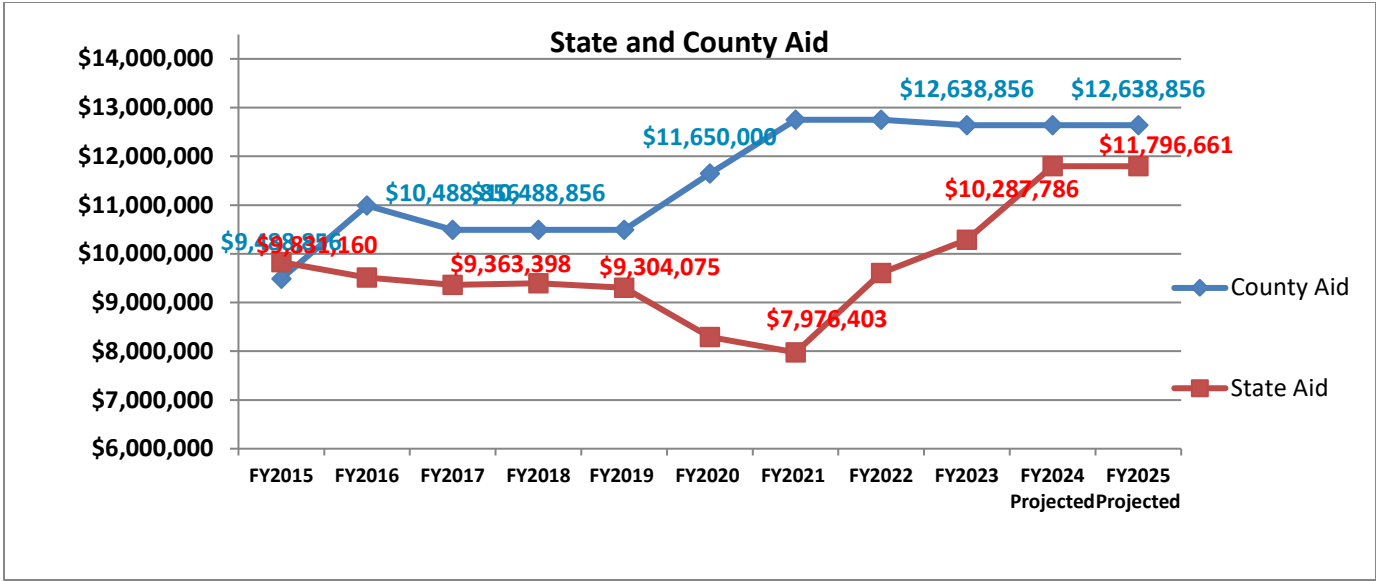


### State and County Aid

State aid is projected to be \$11,796,661 which includes the additional funding provided by the state in FY2024. This figure will not be certain until the passage of State budget later in the spring. If allocations change, the College will adjust the budget accordingly.

The County appropriation for FY 2025 is projected to be \$12,638,856, the same as the FY 2024 projected budget.

The share of the College’s operating budget for FY 2025 is 17% from the State and 18% from the County.



### Miscellaneous Sources

Over the past several years, the College has instituted a number of best practices to maximize our self-generating revenues. Included in this category are long term rental revenue, commission from our bookstore, investment revenue and revenue from the Gateway to College program. In order to balance the budget, \$1,948,748 will be transferred from the FY22 surplus.

## REVENUE COMPARISONS FY2015 TO FY2025

**Revenue History and Projections: FY2015-2023 Actual  
FY2024 - FY2025 – Projected**

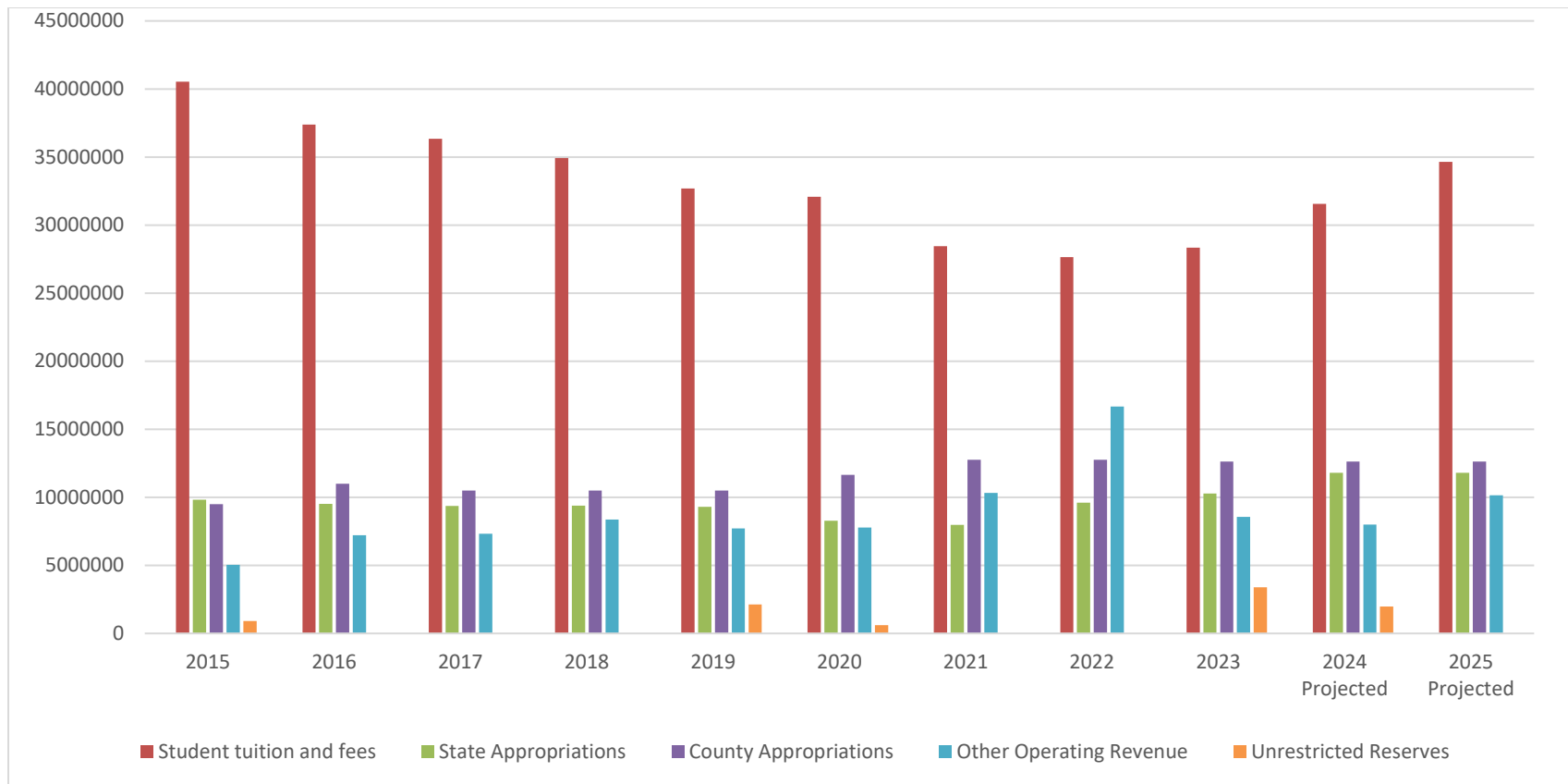


Table 1

Camden County College  
Expenditure Comparison

| Expenditures          | General Operating   |                     |                             |                     | Continuing Education |                    |                             |                    | Auxiliary Services |                    |                             |                    | TOTAL Current Unrestricted |                     |                             |                     | Difference Between FY2024 Projections & FY2025 Budgeted |
|-----------------------|---------------------|---------------------|-----------------------------|---------------------|----------------------|--------------------|-----------------------------|--------------------|--------------------|--------------------|-----------------------------|--------------------|----------------------------|---------------------|-----------------------------|---------------------|---|
|                       | Actual FY2023       | Budgeted FY2024     | Year End FY2024 Projections | Budgeted FY2025     | Actual FY2023        | Budgeted FY2024    | Year End FY2024 Projections | Budgeted FY2025    | Actual FY2023      | Budgeted FY2024    | Year End FY2025 Projections | Budgeted FY2025    | Actual FY2023              | Budgeted FY2024     | Year End FY2024 Projections | Budgeted FY2025     |   |
| Salaries              | \$27,100,152        | \$28,692,888        | \$28,215,268                | \$28,533,903        | \$991,716            | \$1,635,626        | \$1,032,523                 | \$1,044,183        | \$389,366          | \$412,250          | \$405,388                   | \$409,966          | \$28,481,234               | \$30,155,139        | \$29,653,179                | \$29,988,052        | \$334,873   |
| Overloads             | \$5,487,605         | \$5,476,437         | \$5,346,821                 | \$5,683,405         |                      |                    |                             |                    |                    |                    |                             |                    | \$5,487,605                | \$5,516,318         | \$5,346,821                 | \$5,683,405         | \$336,584   |
| Fringe Benefits       | \$12,892,638        | \$13,673,312        | \$13,130,538                | \$13,673,312        | \$120,211            | \$127,490          | \$122,429                   | \$127,490          | \$144,369          | \$153,111          | \$147,033                   | \$153,111          | \$13,157,218               | \$13,953,913        | \$13,400,000                | \$13,953,913        | \$553,913   |
| Contractual Services  | \$6,944,458         | \$8,001,462         | \$7,615,428                 | \$8,001,462         | \$88,601             | \$102,087          | \$97,162                    | \$102,087          | \$262,088          | \$301,980          | \$287,411                   | \$301,980          | \$7,295,147                | \$8,405,529         | \$8,000,000                 | \$8,405,529         | \$405,529   |
| Materials & Supplies  | \$1,157,471         | \$1,670,170         | \$1,151,208                 | \$1,670,170         | \$320,367            | \$462,273          | \$318,634                   | \$462,273          | \$30,322           | \$43,753           | \$30,158                    | \$43,753           | \$1,508,160                | \$2,176,196         | \$1,500,000                 | \$2,176,196         | \$676,196   |
| Conferences/ Meetings | \$545,069           | \$630,175           | \$492,888                   | \$630,175           | \$7,865              | \$9,093            | \$7,112                     | \$9,093            |                    | \$0                |                             | \$0                | \$552,934                  | \$639,268           | \$500,000                   | \$639,268           | \$139,268   |
| Fixed Charges         | \$1,245,459         | \$3,231,249         | \$3,140,542                 | \$3,231,249         | \$33,521             | \$86,968           | \$84,526                    | \$86,968           | \$3,106            | \$8,058            | \$7,832                     | \$8,058            | \$1,282,086                | \$3,326,275         | \$3,232,900                 | \$3,326,275         | \$93,375  |
| Utilities             | \$3,720,706         | \$3,166,807         | \$3,715,528                 | \$3,166,807         | \$18,056             | \$15,368           | \$18,031                    | \$15,368           | \$166,673          | \$141,861          | \$166,441                   | \$141,861          | \$3,905,435                | \$3,324,036         | \$3,900,000                 | \$3,324,036         | (\$575,964)   |
| Student Aid           | \$136,683           | \$143,264           | \$144,906                   | \$250,000           | \$4,805              | \$5,036            | \$0                         |                    | \$0                |                    |                             | \$0                | \$141,488                  | \$148,300           | \$150,000                   | \$148,300           | (\$1,700)   |
| Capital               | \$11,758            | \$0                 | \$0                         | \$16,200            | \$1,158              | \$0                | \$3,021                     | \$0                | \$0                |                    |                             |                    | \$12,916                   | \$0                 | \$33,696                    | \$17,795            | (\$15,901)  |
| Miscellaneous         | \$0                 |                     |                             |                     |                      |                    |                             |                    |                    |                    |                             |                    | \$0                        | \$0                 | \$0                         | \$0                 | \$0   |
| Contingency           | \$27                | \$0                 | \$0                         | \$0                 | \$0                  |                    |                             |                    |                    | \$0                |                             |                    | \$27                       | \$55,370            | \$0                         | \$37,575            | \$37,575  |
| Transfers             |                     |                     |                             |                     |                      |                    |                             |                    |                    |                    |                             |                    | \$0                        | \$0                 | \$0                         | \$0                 | \$0   |
|                       |                     |                     |                             |                     |                      |                    |                             |                    |                    |                    |                             |                    | \$0                        | \$0                 |                             |                     |   |
| <b>Expenditures</b>   | <b>\$59,242,026</b> | <b>\$64,685,764</b> | <b>\$62,953,127</b>         | <b>\$64,856,683</b> | <b>\$1,586,300</b>   | <b>\$2,443,941</b> | <b>\$1,683,438</b>          | <b>\$1,847,462</b> | <b>\$995,924</b>   | <b>\$1,061,013</b> | <b>\$1,044,262</b>          | <b>\$1,058,728</b> | <b>\$61,824,250</b>        | <b>\$67,700,344</b> | <b>\$65,716,596</b>         | <b>\$67,700,344</b> | <b>\$1,983,748</b>                                      |

Table II

Camden County College  
Revenue Comparison

| Revenue                                   | General Operating   |                             |                                   |                     | Continuing Education |                             |                                   |                    | Auxiliary Services |                             |                                   |                    | TOTAL Current Unrestricted |                             |                                   |                     | Difference<br>Between<br>FY2024<br>Projections<br>&<br>FY2025<br>Budgeted |
|---|---------------------|-----------------------------|-----------------------------------|---------------------|----------------------|-----------------------------|-----------------------------------|--------------------|--------------------|-----------------------------|-----------------------------------|--------------------|----------------------------|-----------------------------|-----------------------------------|---------------------|---|
|   | Actual<br>FY2023    | Revised<br>Budget<br>FY2024 | Year End<br>FY2024<br>Projections | Budgeted<br>FY2025  | Actual<br>FY2023     | Revised<br>Budget<br>FY2024 | Year End<br>FY2024<br>Projections | Budgeted<br>FY2025 | Actual<br>FY2023   | Revised<br>Budget<br>FY2024 | Year End<br>FY2024<br>Projections | Budgeted<br>FY2025 | Actual<br>FY2023           | Revised<br>Budget<br>FY2024 | Year End<br>FY2024<br>Projections | Budgeted<br>FY2025  |   |
| Student Tuition                           | \$17,656,109        | \$17,900,000                | \$17,650,000                      | \$20,200,000        | \$2,685,317          | \$3,000,000                 | \$2,700,000                       | \$3,100,000        |                    |                             |                                   |                    | \$20,341,426               | \$20,900,000                | \$20,350,000                      | \$23,300,000        | \$2,950,000   |
| Student Enrollment Fees                   | \$8,297,366         | \$11,034,000                | \$11,200,000                      | \$11,350,000        |                      |                             |                                   |                    |                    |                             |                                   |                    | \$8,297,366                | \$11,034,000                | \$11,200,000                      | \$11,350,000        | \$150,000   |
| Student Service Fees                      | \$193,344           |                             |                                   |                     |                      |                             |                                   |                    |                    |                             |                                   |                    | \$193,344                  | \$0                         | \$0                               | \$0                 | \$0   |
| Student Penalties                         | \$101,021           |                             |                                   |                     |                      |                             |                                   |                    |                    |                             |                                   |                    | \$101,021                  | \$0                         | \$0                               | \$0                 | \$0   |
| County Chargebacks                        | \$5,774             |                             |                                   |                     |                      |                             |                                   |                    |                    |                             |                                   |                    | \$5,774                    | \$0                         | \$0                               | \$0                 | \$0   |
| Federal Government                        | \$4,045             |                             |                                   |                     |                      |                             |                                   |                    |                    |                             |                                   |                    | \$4,045                    | \$0                         | \$0                               | \$0                 | \$0   |
| State Appropriation\                      | \$10,287,786        | \$10,287,786                | \$11,796,661                      | \$11,796,661        |                      |                             |                                   |                    |                    |                             |                                   |                    | \$10,287,786               | \$10,287,786                | \$11,796,661                      | \$11,796,661        | \$0   |
| County Appropriations (Net of Stab. Fund) | \$12,638,856        | \$12,638,856                | \$12,638,856                      | \$12,638,856        |                      |                             |                                   |                    |                    |                             |                                   |                    | \$12,638,856               | \$12,638,856                | \$12,638,856                      | \$12,638,856        | \$0   |
| Other Revenue                             | \$399,740           | \$6,500,000                 | \$6,500,000                       | \$8,448,748         |                      |                             |                                   |                    | \$1,550,879        | \$1,500,000                 | \$1,500,000                       | \$1,700,000        | \$1,950,618                | \$8,000,000                 | \$8,000,000                       | \$10,148,748        | \$2,148,748   |
| Parking Garage Fees                       | \$377,106           |                             |                                   |                     |                      |                             |                                   |                    |                    |                             |                                   |                    | \$377,106                  | \$0                         | \$0                               | \$0                 | \$0   |
| CCC Current Unrestricted Reserves         | \$0                 | \$0                         |                                   | \$0                 |                      |                             |                                   |                    | 3,395,261          | 4,839,702                   | 1,983,696                         | \$0                | \$3,395,261                | \$4,839,702                 | \$1,983,696                       | \$0                 | -\$1,983,696  |
| Net Transfers/Auxiliary Expenses          | \$0                 |                             |                                   |                     |                      |                             |                                   |                    |                    |                             |                                   |                    | \$0                        | \$0                         | \$0                               | \$0                 | \$0   |
| Interest                                  | \$815,359           | \$0                         | \$0                               | \$0                 |                      |                             |                                   |                    |                    |                             |                                   |                    | \$815,359                  | \$0                         | \$0                               | \$0                 | \$0   |
| Alternate Benefit Program                 | \$828,795           | \$0                         | \$0                               |                     |                      |                             |                                   |                    |                    |                             |                                   |                    | \$828,795                  | \$0                         | \$0                               | \$0                 | \$0   |
| <b>Total Revenue</b>                      | <b>\$51,605,299</b> | <b>\$58,360,642</b>         | <b>\$59,785,517</b>               | <b>\$64,434,265</b> | <b>\$2,685,317</b>   | <b>\$3,000,000</b>          | <b>\$2,700,000</b>                | <b>\$3,100,000</b> | <b>\$4,946,140</b> | <b>\$6,339,702</b>          | <b>\$3,483,696</b>                | <b>\$1,700,000</b> | <b>\$59,236,756</b>        | <b>\$67,700,344</b>         | <b>\$65,969,213</b>               | <b>\$69,234,265</b> | <b>\$3,265,052</b>  |



## **FY 2025 Capital Budget**



**Fiscal Year 2025  
Chapter 12 Budget Overview**

Capital needs, including facility improvements and technological upgrades, are an ongoing critical College expense priority. The College maintains approximately one million square feet of facilities in all campuses and locations. The FY 2025 Chapter 12 budget request addresses the most urgent repairs, renovations and equipment identified and prioritized by the College.

The FY 2025 Chapter 12 request totals \$3,112,740. Below are two charts, Chart I lists the projects and estimated costs and Chart II is a matrix that links these projects to the College’s plans.

**CHART I**

| <b><u>CHAPTER 12</u></b>                             |                    |
|--|--------------------|
| Gabriel E. Danch CIM Center Improvements             | \$767,160          |
| Halpern Hall Renovations and Improvements            | \$607,500          |
| Connector Building HVAC Upgrades and Improvements    | \$500,000          |
| Truman Hall Renovations and Improvements             | \$538,080          |
| Blackwood Campus Building Management System Upgrades | \$200,000          |
| Papiano Gymnasium Renovations and Improvements       | \$500,000          |
|  |                    |
| <b>Total Chapter 12</b>                              | <b>\$3,112,740</b> |

## CHART II

| <b>Alignment:</b><br><b>D</b> = Direct<br><b>I</b> = Indirect<br><b>N</b> = None | Strategic<br>Plan | Facilities<br>Master<br>Plan | Strategic<br>Enrollment<br>Management<br>Plan | Academic<br>Master<br>Plan | Technology<br>Plan |
|--|-------------------|------------------------------|---|----------------------------|--------------------|
|  |                   |                              |   |                            |                    |
| <b>Infrastructure Renewal</b>  |                   |                              |   |                            |                    |
| Gabriel E. Danch CIM Center Improvements   | <b>D</b>          | <b>D</b>                     | <b>D</b>                                      | <b>D</b>                   | <b>D</b>           |
| Halpern Hall Renovations and Improvements  | <b>I</b>          | <b>D</b>                     | <b>I</b>                                      | <b>D</b>                   | <b>D</b>           |
| Connector Building HVAC Upgrades and Improvements                                | <b>I</b>          | <b>D</b>                     | <b>I</b>                                      | <b>I</b>                   | <b>I</b>           |
| Truman Hall Renovations and Improvements   | <b>D</b>          | <b>D</b>                     | <b>D</b>                                      | <b>D</b>                   | <b>D</b>           |
| Blackwood Campus Building Management System Upgrades                             | <b>I</b>          | <b>D</b>                     | <b>I</b>                                      | <b>I</b>                   | <b>I</b>           |
| Papiano Gymnasium Renovations and Improvements                                   | <b>D</b>          | <b>D</b>                     | <b>D</b>                                      | <b>D</b>                   | <b>D</b>           |

## **CHAPTER 12 FUNDING FY 2025 PROJECT DESCRIPTIONS**

### **Gabriel E. Danch CIM Center Improvements - \$767,160**

The CIM Center's existing HVAC systems consist of two (2) air-cooled split chillers; six (6) gas-fired boilers; five (5) gas-fired packaged rooftop units (RTUs) with integral refrigerant cooling systems and gas-fired furnaces; multiple fan coil units with hot water heating coils and chilled water-cooling coils; exhaust fans; cabinet unit heaters; pumps; and associated duct and piping distribution systems. The existing equipment is operated using a mix of pneumatic, electric and digital controls. The proposed scope of work includes making certain upgrades and improvements to the HVAC system. This work is being done on a prioritized basis. The existing RTUs are original to the building; in poor condition; and have exceeded the life expectancy of the units. With respect to the RTUs, factors such as the failing mechanical components have resulted in costly repairs. In the interest of energy conservation and long-term cost savings, the project consists of the full replacement of the five (5) RTUs and associated work.

In order to address the ever-growing demand for increased security on college campuses, any new construction or building renovation project includes consideration for increased building security technology, including access control, surveillance, intrusion and emergency communications systems. This project addresses necessary building wide renovations and improvements with respect to both information technology and public safety, including upgrades and improvements to technology in the classrooms; new access control on an exterior door; and new security cameras, including a new server, to support the existing surveillance system.

### **Kevin G. Halpern Hall for Science and Health Education Renovations and Improvements - \$607,500**

Constructed in 2010-2012 and opened in 2013, the Kevin G. Halpern Hall for Science and Health Education is a three-story glass and brick faced structure of approximately 107,000 square feet. The facility includes laboratories and associated spaces for the biology, chemistry, medical laboratory technology and veterinary technology programs; suites for the surgical technology program; a dental hygiene clinic; classroom and administrative office space; lecture halls; student lounges; a full-service kitchen; a café; and storage space.

This project addresses necessary building wide renovations and improvements. The proposed scope of improvements of this project will generally include:

- New Classroom with HART Technology
- HVAC upgrades and improvements
- Upgrades and improvements to Information Technology

## **Connector Building HVAC Upgrades and Improvements - \$500,000**

Originally constructed in 2007, the Connector Building is an approximate 50,500 square foot, three-story building with a large open atrium and lounge. The atrium is a three-story, all tinted-glass area with a lounge; Public Safety/Concierge/Information desk; a lecture hall; administrative offices and meeting rooms; and elevated glass walkways. The second and third floors contain classrooms; administrative offices; conference rooms; and other miscellaneous areas and support spaces. The Connector Building is located between and links Madison Hall (to its south) with the Otto R. Mauke Center (to its west).

The Connector Building is heated with hot water supplied by two (2) Smith cast iron sectional boilers and four (4) Fulton condensing boilers. The boilers were installed in 2007 and are located in the third-floor mechanical room. The hot water system operates year-round to provide reheat for HVAC systems and for domestic hot water in the Connector Building. The hot water system also provides heating hot water for HVAC systems in the Community Center and Madison Hall. The boilers are piped to a primary loop pumping system with three (3) 20 HP pumps. Currently, both the Smith cast iron sectional boilers are in poor condition and inoperational as the result of numerous cracks. This issue has previously resulted in costly repairs. Because the boilers are nearing and/or have exceeded the useful life, the cost for continual repair and maintenance is no longer in balance with the cost for replacing the boilers. In the interest of energy conservation and long-term cost savings, the project consists of the full replacement of the two boilers.

## **Truman Hall Renovations and Improvements - \$538,080**

Originally constructed in 1974, Truman Hall is an approximate 33,000 square foot, two-story building with high bays that contains an automotive technology service area and machine shop; classrooms, computer labs and support spaces; a lecture hall; administrative offices; and storage space. This project includes performing necessary upgrades and improvements to the lecture hall (Room 105), which has been hampered by the absence of sufficient instructional technology resources (new information technology, including providing audio visual support infrastructure), as well as lecture hall/classroom resources that suffer from the presence of functional and cosmetic deficiencies (outdated furniture, need for new painting and carpet, need for new lighting). This project also includes resurfacing the floors in the automotive technology service area, as well as converting general and laboratory classrooms to computer labs to accommodate expanding Gateway type. Additionally, as part of this project, upgrades and improvements to the HVAC system will be made that will result in less maintenance and associated costs; and dramatically improve indoor occupant comfort and wellbeing.

This project also addresses necessary building wide renovations and improvements with respect to both information technology and public safety, including upgrades and improvements to technology in the classrooms; new access control on exterior doors; and new security cameras, including a new server, to support the existing surveillance system. The objective is to continue investing in provide innovative and smart technologies to classroom and instructional space.

## **Blackwood Campus Building Management System Upgrades - \$200,000**

In certain buildings, the existing HVAC equipment is operated using a mix of pneumatic and electronic controls which are old and difficult to maintain, including difficulties associated with obtaining replacement parts. The proposed scope of work includes upgrading and improving the stand-alone building controls to a fully integrated web browser building control system incorporating Direct Digital Control (DDC) technology complete with energy management, equipment monitoring, and remote communications. The new Building Management System (BMS) shall be open source, consisting of materials and components available through open source product procurement suppliers. These upgrades and improvements to the BMS will allow more accurate control of the HVAC systems and minimize local thermostat adjustments by occupants. Additionally, these upgrades and improvements will allow for monitoring the energy consuming equipment in a building remotely in real-time; tracking the energy performance; and remotely adjusting set points and schedules to optimize facility operation. The buildings selected for BMS upgrades will be done on a prioritized basis.

## **Papiano Gymnasium Renovations and Improvements - \$500,000**

Originally constructed in 1974, the Papiano Gymnasium is an approximate 40,000 square foot facility consisting mainly of a single-story brick structure containing a basketball court/gym; a fitness center and weight room; a swimming pool; shower and locker rooms; a handball/racquet ball court; a training room; classrooms; athletic department offices and other support areas; and equipment storage spaces. The pool area, as well as related equipment and locker rooms, is currently abandoned and not being used. Therefore, this area is considered as Phase 2 and will not be included in this project.

The proposed scope of improvements (Phase 1) will generally include the following areas:

- Women's teams locker rooms (2)
- Women's Toilet / Shower Room
- Women's Staff Locker Room
- Men's teams locker rooms (2)
- Men's Toilet / Shower Room
- Men's Staff Locker Room
- Official's Locker Rooms
- Training Room Renovations
- Athletics Office Renovations
- Renovations to Handball/Racquet Ball Court for New Wrestling Practice Area
- Public Restroom Renovations

As part of the proposed renovations and improvements, the project will include the removal of existing inefficient fluorescent lighting in the areas of work, to be replaced with new LED lighting. The scope of work will also include other upgrades and improvements as necessary to accommodate the project, including:

- HVAC upgrades and improvements

- New electrical power for general use, equipment and technology
- Information technology upgrades and improvements
- New plumbing fixtures
- New Interior signage
- New temperature and humidity controls

This project (Phase 1) received partial funding in Chapter 12 FY2019. This request is for the balance of funding required to complete this project.

**RESOLUTION OF THE BOARD OF TRUSTEES OF CAMDEN COUNTY COLLEGE APPROVING CHAPTER 12 FINANCING FOR GABRIEL E. DANCH CIM CENTER IMPROVEMENTS; HALPERN ALL RENOVATIONS AND IMPROVEMENTS; CONNECTOR BUILDING HVAC UPGRADES AND IMPROVEMENTS; TRUMAN HALL RENOVATIONS AND IMPROVEMENTS; BLACKWOOD CAMPUS BUILDING MANAGEMENT SYSTEM UPGRADES; PAPIANO GYMNASIUM RENOVATIONS AND IMPROVEMENTS**

**WHEREAS**, N.J.S.A. 18A-64A-17 requires Camden County College (the "College") to submit an itemized statement of the amount of money estimated to be necessary for the operation and capital outlay for the coming year to the Camden County Board of School Estimate ("BSE"); and

**WHEREAS**, the Board of Trustees of the College (the "Board") examined the need for capital improvements on the land owned by the College; and

**WHEREAS**, The Board determined it necessary to make certain capital improvements on the Blackwood Campus, to enable the College to continue to deliver an excellent education to the residents of the County of Camden in an efficient and cost-effective manner; and

**WHEREAS**, the Board determined it necessary to approve the capital projects and plans for the necessary improvements and infrastructure maintenance and upgrades necessary to ensure the mission of the institution; and

**WHEREAS**, the Board has accordingly authorized the renovation of the Papiano Gymnasium; and

**WHEREAS**, the College needs to make improvements to the Gabriel E. Danch CIM Center; and

**WHEREAS**, the College needs to make renovations and improvements to Halpern Hall; and

**WHEREAS**, the College needs to make upgrades and improvements to the Connector Building HVAC; and

**WHEREAS**, the College needs to make renovations and improvements to Truman Hall; and

**WHEREAS**, the College needs to make upgrades to the building management system on the Blackwood Campus; and

**WHEREAS**, the additional funding presently available in Chapter 12 funding is \$3,112,740; and

**WHEREAS**, the financing of this year's Chapter 12 funding for the Projects requires the consent and approval of the BSE;

**NOW THEREFORE BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE CAMDEN COUNTY COLLEGE**, as follows:

1. The Board hereby approves a request for funds in an amount of \$3,112,740 to be used for the projects described above; and

May 7, 2024

2. The Board hereby approves and authorizes the funds approved hereby to be used alone or in conjunction with other funds of the College, or other funds to be secured in the future by the College; and
3. The Board hereby approves and authorizes the projects described above; and
4. The Board hereby authorizes the reimbursement of any expenditures made by the College in furtherance of these authorized projects or costs of bonding done in advance of the Bonds issued to finance these projects to the extent permitted by the BSE, County, and the law; and
5. The Board hereby authorizes submission of the proposed additional financing of the Project to the BSE for its approval; and
6. The President of the College or her designee is hereby authorized to provide to the BSE such documentation as may be required or necessary to obtain the approval of the additional Project financing from the BSE; and
7. The Board hereby requests approval from the Board of School Estimate of the additional financing of the Project in an amount not to exceed \$3,112,740; and
8. The President of the College, the Chair of the Board, the Secretary of the Board and the Treasurer of the Board are each hereby individually and/or severally authorized and directed to execute and deliver, in the name of the College and on its behalf such certificates and other ancillary documents and instruments as may be necessary or desirable to effectuate the purpose of this Resolution and all matters related thereto.

**SUMMARY STATEMENT**

This resolution authorizes the Chapter 12 funding in the amount of \$3,112,740 for Gabriel E. Danch CIM Center improvements; Halpern Hall renovations and improvements; Connector Building HVAC upgrades and improvements; Truman Hall renovations and improvements; Blackwood Campus Building Management System Upgrades and Papiano Gymnasium Renovations and Improvements.

It also authorizes the application to the Board of School Estimate, the County and State for the approval and bonding of the Fiscal Year 2025 Chapter 12 Funding necessary to complete these projects. To the extent that the resolution does otherwise, or fails to do so, it is hereby corrected by the summary.



**RESOLUTION AMENDING POLICY #427 - CREDIT TUITION & FEES**

**WHEREAS**, Camden County College is governed by the Board of Trustees of the institution pursuant to N.J.S.A. 18A:64A-11; and

**WHEREAS**, pursuant to N.J.S.A. 18A:64A-12, the Board of Trustees is empowered to take actions governing Camden County College; and

**WHEREAS**, pursuant to the Higher Education Restructuring Act of 1994, N.J.S.A. 18A:3B-6(c), the Board of Trustees is specifically empowered to set tuition and fees; and

**WHEREAS**, in accordance with the Higher Education Restructuring Act of 1994, N.J.S.A. 18A:3B-6(c), a public hearing was conducted by the Board of Trustees on May 7, 2024 on proposed updates in the College's tuition and fees; and

**WHEREAS**, the College's schedule of tuition rates and fees is included in College Policy #427, Schedule A and any changes to such schedule shall take the form of an amendment to Policy #427, Schedule A; and

**WHEREAS**, the administration reviewed the fees currently in Policy #427, Schedule A in order to update fees and delete incentives no longer offered; and proposes the following changes; increase fee for the Garden State Pathways; delete item 7 – Financial Incentives for the Community and update item 10 – Tuition Refund Upon Drop/Withdrawal; and

**WHEREAS**, as a result of this review the administration recommends that Policy #427, Schedule A be updated to increase the fee for the Garden State Pathways program and reflect the changes in items 7 and 10; and

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Camden County College that it hereby authorizes an amendment to Policy # 427, Schedule A of said policy thereby approving the update to increase the fee for the Garden State Pathways program and reflect the changes in items 7 and 10; and

**BE IT FURTHER RESOLVED** that the proper officers of Camden County College are hereby authorized and directed to take any and all appropriate actions to enact such updates, additions, deletions and incentive offerings.

**SUMMARY STATEMENT**

This resolution amends Policy #427, Schedule A, to update the increase in the Garden State Pathways fee, and changes to items 7 and 10, effective as of the fall 2024 semester.

Camden County College  
Board of Trustees Policy

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**Purpose**

To assess tuition and fees for credit courses.

**Scope**

1. **Procedure for Adoption of Revisions to Tuition/Fee Schedule and for Adoption of Overall College Budget**

- (a) **Public Hearing.** Prior to adoption of a revision to the College’s tuition or fee schedule, or prior to delivery of the overall College budget to the Board of School Estimate pursuant to N.J.S.A 18A: 64A-17, the Board of Trustees shall conduct a public hearing so that an opportunity to be heard will be afforded those members of the community wishing to address the proposed tuition/fee revisions or budget. The public hearing may be scheduled to occur during a previously scheduled public meeting of the Board of Trustees.
- (b) **Notice.** Not less than seven (7) days in advance of any public hearing scheduled under subsection (a), the recording secretary of the board shall give notice of the hearing by mailing a copy of the Notice of Public Hearing to at least one of the official newspapers for the College.

2. **Schedule of Credit Tuition and Fees**

The current College tuition and fee rates applicable to full and part-time students are set forth in a Schedule A. To partially recover costs not paid for by the student’s county and state of residence, out-of-county students not enrolled under chargeback certification, and out-of-state students are required to pay the applicable Differential Fee listed on Schedule A in addition to tuition. There is no capitation on per credit tuition and fee charges on Schedule A and the charges are applicable to all credits for which the student is registered.

3. **Senior Citizen Rates**

Persons who are 65 years of age or older, will be permitted to enroll in regularly scheduled credit courses without payment of any tuition charges, provided that available classroom space permits and that tuition paying students constitute the minimum number required for the course. Senior citizens will be required to pay all laboratory fees, general service fees, applicable late fees, facility fee, books and other fees listed on Schedule A. Seniors may register beginning the day prior to the start of the term and must do so in person.

4. **National Guard Tuition Waiver**

Members of the New Jersey National Guard and their surviving spouses and children will be permitted to enroll in regularly scheduled credit courses, without payment of any tuition charges pursuant to the provisions of N.J.S.A. 18A:62-24– 8A:62-25.1. However, students enrolled under a New Jersey National Guard tuition waiver will be required to pay all laboratory fees, general service fees, late fees, facility fee, books and other fees listed on Schedule A.

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In order to remain eligible for participation in the course(s), the student shall be required to comply with financial aid satisfactory academic progress.

5. **Tuition Waiver for Eligible Participants in Job Training Programs**

A person who has been in the labor market for at least two years and is unemployed or has received a layoff notice as a result of a factory or plant closing will be permitted to enroll without payment of tuition in a job training credit course, pursuant to the provisions of N.J.S.A. 18A:64-13.2–8A:64-13.4. Students are still responsible for paying laboratory fees, general service fees, late fees, facility fee, books and other fees listed on Schedule A. The Tuition Waiver program is available to Camden County Residents. NJ residents who live outside of Camden County may use the waiver only if their home county community college does not offer the courses that they are taking.

Any individual participating in the job-training course(s) who obtains employment subsequent to the commencement of the semester, shall be permitted to complete the semester in progress as a participant in the program.

In order to remain eligible for participation in this tuition waiver program, the student shall be required to comply with the requirements of financial aid satisfactory academic progress.

6. **Tuition-Free Enrollment for Certain Fire Volunteers and Family Members**

A person who is an active member in good standing of a volunteer fire company or volunteer first aid or rescue squad or association and the dependent children and spouse of a volunteer shall be allowed to enroll for credit courses on a tuition-free basis in an amount not to exceed \$600 per year and a combined maximum of \$2,400 for the member, children and spouse pursuant to the provisions of N.J.S.A. 18A:71-78.1 – 18A:71-78.4. Students are still responsible for paying laboratory fees, general service fees, late fees, facility fee, books and other fees listed on Schedule A.

~~7. **Financial Incentives for Community**~~

~~Camden County Chamber of Commerce Employees & Members will receive 1/3 off tuition. Must take at least 3 credits. Students are still responsible for paying laboratory fees, general service fees, late fees, facility fees, books and other fees listed on Schedule A.~~

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~~8. **Incentives for High School Students**~~

Scholarship, in memory of Dr. and Mrs. Otto R. Mauke, for public high school graduates in Camden County, and one homeschool graduate in Camden County. This is a two-year, \$2,000 scholarship (paid in two \$1,000 installments to Camden County College (CCC) in fall and spring semesters) awarded to one graduate from each Camden County public high school who enrolls in CCC in the fall. All Camden County public high schools are eligible to submit one student for the scholarship. Students who have shown improvement or have overcome obstacles in their academic or social lives while in high school are

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eligible. The determination will be made by the guidance department at each high school. Students must have at least a 2.5 GPA and register for a minimum of 12 credits for the fall semester to be eligible for the scholarship. With satisfactory academic progress, the scholarship is renewable for the second year at CCC.

**89. Payment of Tuition/Fees**

- (a) *Priority/Early Registration.* “Priority/Early Registration” is available for currently registered students who register prior to the beginning of open registration. In order to avoid cancellation of priority/early registration, students must make a payment in full, have pending financial aid or 3<sup>rd</sup> party sponsorship or elect the installment plan and make the appropriate payment of all tuition and fees by the dates established by the College for priority/early registration.
- (b) *Open Registration.* Students registering during the open registration period must make payment in full or elect the installment plan and make the appropriate payment of all tuition charges and other fees at the time of registration.
- (c) *Method of Payment.* Payment may be made online, by mail, by phone, by fax or in person. Payment of tuition charges and other fees may be made by cash, check, money order, Visa, MasterCard, Discover and American Express.
- (d) *Installment Payment Plan.* Students may elect an installment payment plan. Plan options and applicable fees are listed in Schedule A. When students or authorized users enroll in a plan, the plan agreement includes language and financial information included in standard closed-end disclosures for lending. This disclosure information informs users of the amounts, dates, and terms. When an enrolled user’s plan amounts increase as a result of recalculation, a new disclosure statement is sent. Agreements and disclosures are archived for a minimum of two years after the student becomes inactive.
- (e) *Registration Voided.* Registration is not complete until all tuition and fees are paid or college-approved payment arrangements have been made. Prior to the start of the semester, failure to pay tuition and fees when due, or to make approved payment arrangements, as well as payment with checks returned for insufficient funds, will result in the voiding of the student’s registration.
- (f) *Withholding Grade and Transcript.* Grade reports and transcripts will not be released until the student’s account balance is brought current.

**240. Tuition Refund Upon Drop/Withdrawal.**

A full refund (100%) of tuition and fees ~~billed/paid~~ will be made to students filing official drops ~~with the appropriate College office during the advertised drop period for each session, prior to the first day of the~~

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~~session in which the courses are scheduled. A fifty percent (50%) refund of tuition and fees charged will be made to students filing official drops with the appropriate College office on or after the first day of the start date of the session in which the courses are scheduled and by the end date of the schedule adjustment period of the session in which the courses are scheduled.~~ No refund will be made for withdrawals after the advertised last day to drop for each session. Refunds to financial aid programs will be made according to applicable regulations of the programs.

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**140. Chargeback**

The Chargeback to a sending county for attendance of non-resident students admitted pursuant to N.J.S.A. 18A:64-23 shall be determined in accordance with said statute.

**121. Residency**

Permanent residents of Camden County and nursing school students are entitled to the in-county tuition rate. All others must pay the higher out-of-county or out-of-state or out-of-country tuition rates listed on Schedule A. To qualify as a county resident, a student must meet the requirements of N.J.A.C. 9A:5-1 regarding state residency and domicile. In addition, a student must have permanent residency in the county before first enrolling at the College, as certified by the student upon registration.

United States military personnel and their dependents who are living in New Jersey and enrolled at the College shall be regarded as residents of New Jersey for the purposes of determining tuition.

**132. Collection Agency**

Student accounts that remain delinquent after 360 days after the end of the last semester of registration will be sent to a collection agency after appropriate notices to the students. Selection of the collection agency services will be through a competitive process conducted at least every two years.

Students will be responsible for paying in full past due balances and any collection and/or attorney's fees that may be incurred by or on behalf of Camden County College to satisfy the student's financial obligations.

**Authority**

At the direction of the President, it is the responsibility of department heads to ensure compliance with College policy.

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Schedule A: Tuition and Fees  
Effective Summer 2024

| I. Tuition and Enrollment Fees |   |  |                          |
|--------------------------------|---|--|--------------------------|
| <b>(A)</b>                     | <b>Tuition</b>  |  |                          |
|                                | Camden County Resident  | \$130                                  | per credit hour          |
|                                | Out-of-County Resident  | \$134                                  | per credit hour          |
|                                | Out-of-State Resident   | \$134                                  | per credit hour          |
|                                | Out-of-Country Resident   | \$199                                  | per credit hour          |
|                                | College Now-On Campus Course  | Equivalent of two credit hours tuition |                          |
|                                | College Now-High School Plus  | \$150                                  | flat fee                 |
| <b>(B)</b>                     | <b>General Service Fee</b>  | \$40                                   | per credit hour          |
|                                | <b>Facility Fee</b>   | \$10                                   | per credit hour          |
| <b>(C)</b>                     | <del>Transitional Education Pathways for Students with Intellectual Disability (TEPSID)</del> Garden State Pathways Program | \$7,5008,000                           | per student/<br>per year |
| <b>(D)</b>                     | <b>Our Lady of Lourdes Nursing Course Fees(*)</b>   |  |                          |
|                                | Course Fee: NOL-102, NOL-110, NOL-111, NOL-202, NOL-211, , NOL-235  | \$370                                  | per credit hour          |
|                                | Nursing Fee: NOL-102, NOL-111, NOL-202, NOL-211,  | \$1,340                                | per semester             |
|                                | Clinical Placement Fee: NOL-102, NOL-111, NOL-202; NOL-211  | \$500                                  | per semester             |
|                                | Graduation Fee – NOL-211  | \$200                                  | flat fee                 |
|                                | Technology Fee – NOL-102, NOL-110, NOL-111, NOL-202, NOL-211, NOL-235   | \$350                                  | per course               |
| <b>(E)</b>                     | <b>Lourdes Institute for Wholistic Studies (*)</b>  |  |                          |
|                                | MAS 200   | \$200                                  | per credit hour          |
|                                | MAS 201   | \$1,600                                | per credit hour          |
|                                | MAS 205   | \$325                                  | per credit hour          |
|                                | MAS 209   | \$163                                  | per credit hour          |
|                                | MAS 211   | \$250                                  | per credit hour          |
|                                | MAS 220   | \$350                                  | per credit hour          |
|                                | MAS, 215, 225, 230, 243,  | \$165                                  | per credit hour          |
|                                | MAS 240   | \$233                                  | per credit hour          |
|                                | MAS 241   | \$213                                  | per credit hour          |
|                                | MAS 255   | \$334                                  | per credit hour          |
|                                | MAS 260   | \$209                                  | per credit hour          |
|                                | MAS 261   | \$175                                  | per credit hour          |
| <b>(F)</b>                     | <b>Camden County College Nursing Program</b>  |  |                          |
|                                | Practical Nursing Program (NUR.CT)  | \$767                                  | per semester             |

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|  |                           |       |              |
|--|---------------------------|-------|--------------|
|  | PN to RN Program (NUR.AS) | \$750 | per semester |
| (*) These fees are collected by the College on behalf of Our Lady of Lourdes. The fees are established by the school, not the College. |                           |       |              |

|  |  |      |  |
|--|--|------|--|
| <b>II. Camden County College Course Fees</b> |  |      |  |
| (a)  | Online Courses   | \$40 | per course   |
| (b)  | All Other Course Fees (see attached list)  |      |  |
| (c)  | Hourly Instruction Charge (if applicable)  | \$65 | per contact hour that exceeds number of credits for course       |
| <b>III. Service Fees</b>                     |  |      |  |
| (a)  | Transcript Fee   | \$12 | per request  |
| (b)  | Duplicate Diploma Fee  | \$22 | without cover  |
| (c)  | Installment Plan Fee   |      |  |
|  | <b>Option 1: 6 Installments</b><br>Plan Enrollment Fee<br>Installment 1: (10%)<br>Installment 2: (20%)<br>Installment 3: (20%)<br>Installment 4: (20%)<br>Installment 5: (20%)<br>Installment 6: (10%) | \$10 | Installment dates will change with each fall and spring semester |
|  | <b>Option 2: 5 Installments</b><br>Plan Enrollment Fee<br>Installment 2: (25%)<br>Installment 3: (25%)<br>Installment 4: (20%)<br>Installment 5: (20%)<br>Installment 6: (10%)                         | \$20 | Installment dates will change with each fall and spring semester |
|  | <b>Option 3: 4 Installments</b><br>Plan Enrollment Fee<br>Installment 2: (50%)<br>Installment 3: (25%)<br>Installment 4: (25%)<br>Installment 5: (25%)   | \$30 | Installment dates will change with each fall and spring semester |
|  | <b>Option 4: 3 Equal Installments</b><br>Plan Enrollment Fee<br>Installment 2: (25%)<br>Installment 4: (25%)<br>Installment 5: (25%)   | \$40 | Installment dates will change with each fall and spring semester |
|  | <b>Option 5: 2 Equal Installments</b><br>Plan Enrollment Fee<br>Installment 2: (50%)<br>Installment 5: (50%)   | \$50 | Installment dates will change with each fall and spring semester |

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|            |  |                       |                                 |
|------------|--|-----------------------|---------------------------------|
|            | Payment Plan Fee for Past Due Balances                                     | \$25                  | Per payment plan                |
|            | Late Payment Fee   | \$35                  | On all installment payments     |
| (d)        | Testing and Assessment Fees  | \$25                  |                                 |
|            | Credit by Exam   | \$40                  |                                 |
|            | Credit by Portfolio Assessment   | \$40 plus \$10        | per awarded credit              |
|            | Placement Retest   | \$5 (maximum of \$15) | per test section                |
|            | Placement Score Transfer Request   | \$15                  | per institution                 |
|            | Thomas Edison Testing  | \$15                  |                                 |
|            | Computerized English Comp. Makeup Final Exam                               | \$15                  |                                 |
|            | Distance Learning Test   | \$25                  |                                 |
|            | Career Inventory Test  | \$73                  |                                 |
|            | CLEP & Dantes Test   | \$15                  | plus cost of exam               |
|            | GED Test   | \$50                  | full battery                    |
|            | GED Retest   | \$10                  | per test                        |
|            | Test of Essential Academic Skills (TEAS)                                   | \$60                  | per test                        |
|            |  |                       |                                 |
| <b>IV.</b> | <b><u>Penalties</u></b>  |                       |                                 |
| (a)        | Late Registration and Schedule Adjustment Fee                              | \$35                  | per schedule adjustment session |
| (b)        | Non-Sufficient Funds Fee for Returned Checks                               | \$35                  | per occurrence                  |
| (c)        | Late Payment on Installment Plan   | \$35                  | per month                       |
| (d)        | Library Fine for Overdue Items   | \$0.10                | per day, per item               |
| (e)        | Collection Agency Fee (Effective for accounts placed on or after 7/1/2018) | 15%/19%               | per placement amount            |
| (f)        | Traffic and Parking Fines for First Violation                              |                       |                                 |
|            | Improper/No Display of Decal/Permit  | \$25                  |                                 |
|            | MCV Processing Fee   | \$5                   |                                 |
|            | Parking in Reserved Space  | \$25                  |                                 |
|            | Improper Parking (defined)   | \$25                  |                                 |
|            | Parking in Handicapped Space   | \$100                 |                                 |
|            | Parking in Fire Zone   | \$25                  |                                 |
|            | Careless Driving (defined)   | \$25                  |                                 |
|            | Driving Off Roadway  | \$25                  |                                 |
|            | Entering Controlled Area   | \$25                  |                                 |
| (g)        | Smoking Policy Violation   | \$25                  |                                 |
| (h)        | Littering Violation  | \$25                  |                                 |



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| Course   | Course Name                   | Fee Per Credit |
|----------|-------------------------------|----------------|
| ACC-213  | Computerized Acct             | \$19           |
| ALH-105  | Electrocardiography           | \$19           |
| ALH-110  | Waived Laboratory Experience  | \$52           |
| ALH-115  | Basic Phlebotomy Tech         | \$19           |
| ALH-116  | Phlebotomy Clinical Practicum | \$44           |
| ALH-121  | Basic Skills Allied Hlth Prof | \$14           |
| ALH-122  | Certified Nurse Aide          | \$44           |
| ALH-130  | Home Health Aides: Expanded   | \$14           |
| ANT-101H | Hon Gen Anthropology          | \$14           |
| ARA-101  | Elementary Arabic I           | \$14           |
| ARA-102  | Elementary Arabic II          | \$14           |
| ART-104  | Introduction to Visual Arts   | \$14           |
| ART-121  | Basic Drawing I               | \$19           |
| ART-123  | Basic Drawing I - AFA Majors  | \$19           |
| ART-124  | Basic Drawing I - AFA Majors  | \$19           |
| ART-134  | Life Drawing I                | \$19           |
| ART-136  | Watercolor                    | \$19           |
| ART-139  | Mural Painting                | \$19           |
| ART-143  | Sculpture I - AFA Majors      | \$19           |
| ART-144  | Sculpture II - AFA Majors     | \$19           |
| ART-145  | Painting I - AFA Majors       | \$19           |
| ART-146  | Painting II - AFA Majors      | \$19           |
| ART-151  | Ceramics & Pottery I          | \$19           |
| ART-103H | Honors Visual Culture         | \$14           |
| ART-153  | Ceramics-Pottery I-AFA Majors | \$19           |
| ART-154  | Ceramics-Pottery II-AFA Major | \$19           |
| ART-166  | Two Dimensional Design - AFA  | \$19           |
| ART-167  | Three Dimensional Design-AFA  | \$19           |
| ART-168  | Arts & the Community          | \$19           |
| ASC-106  | Office Procedures / Vet Techs | \$17           |
| ASC-107  | Calculations for Vet Techs    | \$17           |
| ASC-111  | Animal Biology                | \$23           |
| ASC-112  | Prin Animal Husbandry         | \$17           |
| ASC-115  | Small Animal NsgI/Vet Techs   | \$34           |

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|         |                                |      |
|---------|--------------------------------|------|
| ASC-200 | Dental Tech/Vet Techs          | \$23 |
| ASC-213 | Lab Animal Science             | \$36 |
| ASC-214 | Small Animal Nursing II        | \$42 |
| ASC-215 | Farm Animal Nursing            | \$42 |
| ASC-220 | Hematology for Vet Techs       | \$26 |
| ASC-235 | Clinical Lab for Vet Techs     | \$25 |
| ASC-236 | Radiology for Veterinary Techs | \$24 |
| ASC-240 | Parasitology                   | \$23 |
| ASC-261 | Pathology for Vet Techs        | \$17 |
| ASC-270 | Veterinary Pharm               | \$17 |
| ASC-292 | Small Animal Co-op             | \$44 |
| ASL-101 | American Sign Language I       | \$14 |
| ASL-102 | American Sign Language II      | \$14 |
| ASL-103 | Fingerspelling                 | \$14 |
| ASL-201 | American Sign Language III     | \$14 |
| ASL-202 | American Sign Language IV      | \$14 |
| AUT-101 | Automotive Fundamentals        | \$19 |
| AUT-111 | Automotive Brake Systems       | \$19 |
| AUT-121 | Automotive Steering/Suspen Sys | \$19 |
| AUT-131 | Automotive Heating & Air Cond  | \$19 |
| AUT-141 | Automotive E & E Principles    | \$19 |
| AUT-151 | Automotive Engine Fundamentals | \$19 |
| AUT-242 | Automotive E & E Systems       | \$19 |
| AUT-252 | Advanced Automotive Engines    | \$19 |
| AUT-253 | Automotive Engines             | \$19 |
| AUT-261 | Manual Drive Trains and Axles  | \$19 |
| AUT-262 | Auto Transmissions/Transaxles  | \$19 |
| AUT-271 | Advanced Auto Systems I        | \$19 |
| AUT-272 | Advanced Auto Systems II       | \$19 |
| BHC-103 | Applied Behavioral Analysis    | \$14 |
| BIO-010 | Prep for Biology               | \$19 |
| BIO-106 | Living in the Environ          | \$19 |
| BIO-111 | Biology I-Science              | \$19 |
| BIO-112 | Biology II-Science             | \$19 |
| BIO-117 | Basic Anatomy & Physiology I   | \$19 |
| BIO-118 | Basic Anatomy & Physiology II  | \$19 |
| BIO-121 | Basic Microbiology             | \$19 |
| BIO-130 | Plants & Society               | \$19 |

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|          |                                    |      |
|----------|------------------------------------|------|
| BIO-140  | The Microbial World                | \$19 |
| BIO-140H | Honors – The Microbial World       | \$19 |
| BIO-206  | Envir. Sci:Theory & Appl           | \$19 |
| BIO-210  | Human Anatomy & Phys               | \$19 |
| BIO-211  | Anatomy & Phys I                   | \$19 |
| BIO-212  | Anatomy & Phys II                  | \$19 |
| BIO-220  | Elements Microbiology              | \$19 |
| BIO-221  | Microbiology I                     | \$22 |
| BIO-222  | Microbiology II                    | \$22 |
| BIO-225  | Intro to Plant Biology             | \$19 |
| BIO-235  | Cell Biology                       | \$22 |
| BIO-240  | Genetics                           | \$22 |
| BIO-255  | Research Experience in Biology     | \$19 |
| BIT-200  | Introduction to Biochemistry       | \$19 |
| BIT-201  | Applications in Biotechnology      | \$34 |
| BIT-202  | Instrumental Analysis              | \$22 |
| BIT-205  | Biotechnology Internship           | \$22 |
| CAD-101  | Comp Aided Eng Graph               | \$19 |
| CAD-102  | Ad Comp Aid Eng/Graph              | \$19 |
| CAD-106  | Engineering Graphics               | \$19 |
| CAD-107  | Parametric Design/Auto Desk Invent | \$19 |
| CAD-201  | CADD App:MicroStation              | \$19 |
| CAD-202  | Advanced CADD Project              | \$19 |
| CAD-204  | Project Design I                   | \$19 |
| CAD-205  | Architecture CADD Using Revit      | \$19 |
| CAD-206  | Solids Modeling: Solids Work       | \$19 |
| CAD-208  | Autocad Civil 3D Level I           | \$19 |
| CGR-101  | Elect Layout & Design              | \$30 |
| CGR-102  | Elect Pub/Prepress                 | \$30 |
| CGR-103  | Printing Technology                | \$30 |
| CGR-104  | Digital Design Fundamentals        | \$19 |
| CGR-105  | Podcasting                         | \$30 |
| CGR-106  | Print Publishing                   | \$19 |
| CGR-111  | Comp Graphic Des I                 | \$30 |
| CGR-112  | Comp Graphic Des II                | \$30 |
| CGR-113  | Web Page Design I                  | \$30 |
| CGR-114  | Typography I                       | \$30 |
| CGR-115  | Digital Storytelling               | \$19 |

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|          |                                |      |
|----------|--------------------------------|------|
| CGR-121  | Multimedia Technology I        | \$30 |
| CGR-122  | Multimedia Tech II             | \$30 |
| CGR-123  | Interactive Interface Design   | \$19 |
| CGR-125  | Game Design & Development I    | \$19 |
| CGR-126  | Illustration I                 | \$30 |
| CGR-127  | Illustration II                | \$30 |
| CGR-200  | Game Design & Development II   | \$30 |
| CGR-205  | Graphics For The Web           | \$30 |
| CGR-213  | Computer Graphic Des III       | \$30 |
| CGR-214  | Web Page Design II             | \$30 |
| CGR-215  | Web Multimedia                 | \$30 |
| CGR-220  | Web Development                | \$30 |
| CGR-231  | Video Imag Tech I              | \$30 |
| CGR-232  | Video Imag Tech II             | \$30 |
| CGR-233  | Video Imaging Tech III         | \$30 |
| CGR-235  | Video Production               | \$30 |
| CGR-239  | 2D Animation                   | \$30 |
| CGR-240  | Video Production II            | \$30 |
| CGR-241  | Computer Animation I           | \$30 |
| CGR-242  | Computer Animation II          | \$30 |
| CGR-243  | Computer Animation III         | \$30 |
| CGR-244  | Special Effects                | \$30 |
| CGR-245  | 2D Animation II                | \$30 |
| CGR-251  | Presentation Graphics          | \$30 |
| CGR-252  | Portfolio Design               | \$19 |
| CGR-253  | Digital Illustration           | \$30 |
| CGR-255  | Game Design & Development III  | \$30 |
| CGR-256  | Game Design/Dev Final Project  | \$30 |
| CGR-260  | Comic Book Design              | \$30 |
| CHI-101  | Elementary Chinese I           | \$14 |
| CHI-102  | Elementary Chinese II          | \$14 |
| CHM-010  | Prep for Chemistry             | \$19 |
| CHM-101  | General Chemistry I            | \$19 |
| CHM-101H | Honors Gen Org & Biolog Chem I | \$19 |
| CHM-102  | General Chemistry II           | \$19 |
| CHM-111  | Chemistry I-Science            | \$19 |
| CHM-112  | Chemistry II                   | \$19 |
| CHM-120  | Chemistry-Fire Sci             | \$19 |

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|----------|--------------------------------|------|
| CHM-130  | Gen Org/Bio Chem-DH            | \$19 |
| CHM-140  | Chemistry & Society            | \$19 |
| CHM-140H | Honors Chem & Society          | \$19 |
| CHM-145  | Intro to Forensic Science      | \$19 |
| CHM-150  | Chemistry of Art Materials     | \$19 |
| CHM-160  | Fundamentals of Food Science   | \$19 |
| CHM-221  | Organic Chemistry I            | \$19 |
| CHM-222  | Organic Chemistry II           | \$19 |
| CIM-101  | Machine Shop Practices         | \$19 |
| CIM-110  | Intro to Technical Careers     | \$14 |
| CIM-115  | Microcontroller Applications   | \$19 |
| CIM-202  | Conventional Machinist         | \$19 |
| CIM-211  | PLC Programming                | \$19 |
| CIM-212  | Advanced PLC Programming       | \$19 |
| CIM-219  | CNC Machinist                  | \$19 |
| CIM-221  | CNC Programming & CAM          | \$19 |
| CIM-222  | Advanced CNC & CAM             | \$19 |
| CIM-231  | Motors, Controllers & Sensors  | \$19 |
| CIM-251  | CIM Integration/Project        | \$24 |
| CIM-255  | Precision Machining Project    | \$19 |
| CIS-005  | Computer Fundamentals          | \$19 |
| CIS-101  | Personal Comp Apps             | \$19 |
| CIS-102  | Spreadsheets                   | \$19 |
| CIS-103  | Database Management            | \$19 |
| CIS-181  | Linux/UNIX Essentials          | \$19 |
| CIS-187  | Linux/Unix Admin I             | \$19 |
| CIS-191  | Internet: Tools and Techniques | \$19 |
| CIS-192  | Practical Appl of Website Mgt  | \$19 |
| CIS-206  | Adv Computer Concepts/Apps     | \$19 |
| CIS-225  | Project Management Essentials  | \$19 |
| CIS-231  | Sys Analysis & Des             | \$19 |
| CIS-236  | SQL Fundamentals II            | \$19 |
| CIS-237  | Relational Database Concepts   | \$19 |
| CIS-238  | Database Security & Protection | \$19 |
| CIS-241  | Relational Datab Mgt I         | \$19 |
| CIS-242  | Relational Datab Mgt II        | \$19 |
| CIS-243  | Relational Datab Mgt III       | \$19 |
| CIS-245  | Database Admin Using Oracle    | \$19 |

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|----------|-----------------------------------|------|
| CIS-246  | Database Admin Oracle II          | \$19 |
| CIS-282  | UNIX OSD: Disk Subsystem          | \$19 |
| CIS-284  | Shell Programming Under UNIX      | \$19 |
| CIS-285  | Linux-Unix Networking Security    | \$19 |
| CIS-287  | TCP/IP Communications/UNIX        | \$19 |
| CIS-288  | Linux/UNIX Administration         | \$19 |
| CIS-289  | Linux/Unix Server Security        | \$19 |
| COL-010  | The College Experience            | \$14 |
| COM-103  | Intro to Journalism               | \$14 |
| COM-141  | Intro to Broadcasting I           | \$14 |
| COM-143  | Intro to Electronic Media         | \$14 |
| COM-145  | Intercultural Comm                | \$14 |
| COM-150  | Sportscasting                     | \$30 |
| COM-151  | Sportscasting Practicum I         | \$30 |
| COM-206  | Video Field Production            | \$19 |
| COM-208  | New Media Promotions              | \$19 |
| CSC-101  | Computer Literacy                 | \$19 |
| CSC-102  | Information Lit in Digital Era    | \$19 |
| CSC-102H | Honors Information Lit in Dig Era | \$19 |
| CSC-105  | Fundamentals of Programming       | \$19 |
| CSC-111  | Introduction to Programming       | \$19 |
| CSC-120  | Programming for New Media         | \$19 |
| CSC-121  | Structured Prog(C++)              | \$19 |
| CSC-122  | Computer Sci I                    | \$19 |
| CSC-151  | HTML Programming                  | \$19 |
| CSC-152  | JavaScript for the Web            | \$19 |
| CSC-161  | Intro to Java                     | \$19 |
| CSC-213  | Visual Basic I                    | \$19 |
| CSC-214  | Visual Basic II                   | \$19 |
| CSC-215  | Visual Basic III                  | \$19 |
| CSC-223  | Computer Sci II                   | \$19 |
| CSC-224  | Advanced C++                      | \$19 |
| CSC-226  | Programming Languages             | \$19 |
| CSC-240  | Computer Organization             | \$19 |
| CSC-252  | XML & Related Tech I              | \$19 |
| CSC-262  | Advanced Java                     | \$19 |
| CSC-263  | Web Component Dev in Java         | \$19 |
| CST-102  | Intro to Networking               | \$19 |

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|---------|-------------------------------------|------|
| CST-103 | Microcomputer Op Sys I/Wkst         | \$19 |
| CST-106 | Microcomputer Op Sys II/Serv        | \$19 |
| CST-109 | Building/Upgrading/Repairing        | \$19 |
| CST-201 | Advanced Networking                 | \$19 |
| CST-204 | Computer and Network Security       | \$19 |
| DAS-111 | Fundamentals of Chairside Assisting | \$44 |
| DAS-120 | Dental Radiology                    | \$44 |
| DAS-125 | Preventive Dentistry                | \$23 |
|         | Biological Science for the Dental   |      |
| DAS-141 | Assistant                           | \$0  |
|         | Infection Control for the Dental    |      |
| DAS-143 | Assistant                           | \$23 |
| DAS-151 | Dental Laboratory Procedures I      | \$23 |
| DAS-152 | Dental Laboratory Procedures II     | \$23 |
| DAS-160 | Supervised Clinical Experience      | \$23 |
| DHY-120 | Dental Radiology                    | \$   |
| DHY-130 | Dental Anatomy                      | \$   |
| DHY-151 | Dent Hyg I – Pre-Clin               | \$   |
| DHY-152 | Dent Hyg II – Clinic                | \$44 |
| DHY-162 | Dent Lab Procedures                 | \$44 |
| DHY-252 | Local Dental Anesthesiology         | \$44 |
| DHY-253 | Dent Hyg III – Clinic               | \$44 |
| DHY-254 | Dent Hyg IV – Clinic                | \$44 |
| EDU-104 | Learning Communities I              | \$14 |
| EED-205 | Creative Arts: Early Chd Learn      | \$14 |
| EET-101 | E/E Principles                      | \$19 |
|         | Introduction to Electricity and     |      |
| EET-105 | Electronics                         | \$19 |
| EET-201 | Electrical Circuits                 | \$19 |
| EET-211 | Electronics I                       | \$19 |
| EET-212 | Electronics II                      | \$19 |
| EET-213 | Electronic Communications           | \$19 |
| EET-221 | Digital Circuits                    | \$19 |
| EET-241 | Robotics                            | \$19 |
| EET-251 | Electronic Projects                 | \$19 |
| EGR-101 | Introduction to Engineering         | \$19 |
| EGR-103 | Technical Drawing                   | \$19 |
| EGR-201 | Statics                             | \$14 |

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| EGR-211  | Engineering Circuit Analysis        | \$19 |
| EGR-250  | Elec/Computer Engine: Digital       | \$19 |
| EGR-251  | Elec/Computer Engine: Electronic    | \$19 |
| EMT-100  | Emergency Medical Tech              | \$44 |
| EMT-101  | Emergency Med Technician            | \$44 |
| ENG-005  | Pathways to Reading & Writing       | \$14 |
| ENG-011  | Reading Skills I                    | \$14 |
| ENG-012  | Reading Skills II                   | \$14 |
| ENG-013  | Reading Skills III                  | \$14 |
| ENG-021  | Writing Skills I                    | \$14 |
| ENG-022  | Writing Skills II                   | \$14 |
| ENG-023  | Writing Skills III                  | \$14 |
| ENG-101  | English Comp I                      | \$14 |
| ENG-101H | Honors English Comp I               | \$14 |
| ENG-102  | English Comp II                     | \$14 |
| ENG-102H | Honors English Comp II              | \$14 |
| ENG-221  | Creative Writing                    | \$14 |
| ENG-241  | Technical Writing                   | \$14 |
| ESL-002  | Intro ESL Writing & Grammar         | \$14 |
| ESL-003  | Intro ESL Reading & Oral Grammar    | \$14 |
| ESL-061  | ESL Write & Grammar 1               | \$14 |
| ESL-062  | ESL Write & Grammar 2               | \$14 |
| ESL-063  | ESL Write & Grammar 3               | \$14 |
| ESL-071  | ESL Read & Vocabulary 1             | \$14 |
| ESL-072  | ESL Read & Vocabulary 2             | \$14 |
| ESL-073  | ESL Read & Vocabulary 3             | \$14 |
| ESL-081  | ESL Listening & Speaking 1          | \$14 |
| ESL-082  | ESL Listening & Speaking 2          | \$14 |
| ESL-083  | ESL Listening & Speaking 3          | \$14 |
| ESL-094  | English for Academic Purposes       | \$14 |
| ESP-101  | Intro to Esports                    | \$19 |
| ESP-102  | History of Esports and Gaming       | \$19 |
| ESP-111  | Esports Event Management            | \$19 |
| ESP-112  | Business Success in Esports         | \$19 |
| ESP-113  | Sociocultural Influences on Esports | \$19 |
| ESP-114  | Group Dynamics of Esports           | \$19 |
| FIR-106  | NJ Firefighter II                   | \$14 |
| FLM-105  | Film: Struct Light Sound Space      | \$19 |



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| FLM-110 | Filmmaking I                   | \$19 |
| FLM-210 | Filmmaking II                  | \$19 |
| FNS-200 | Comm Nutrition Rotation        | \$19 |
| FNS-220 | Quantity Food Production       | \$21 |
| FNS-240 | Food Service Rotation          | \$19 |
| FNS-250 | Clinical Nutrition Rotation    | \$19 |
| FRE-101 | Elem French I                  | \$14 |
| FRE-102 | Elem French II                 | \$14 |
| FRE-201 | Inter French I                 | \$14 |
| FRE-202 | Inter French II                | \$14 |
| FRE-203 | Introduction to French Culture | \$14 |
| FSC-110 | Intro to Forensic Osteology    | \$19 |
| FSC-120 | Intro to Forensic Toxicology   | \$19 |
| GER-101 | Elementary German I            | \$14 |
| GER-102 | Elementary German II           | \$14 |
| GER-201 | Inter German I                 | \$14 |
| GRK-101 | Elem Classical Greek I         | \$14 |
| GRK-102 | Elem Classical Greek II        | \$14 |
| HIT-101 | Intro to Health Information    | \$19 |
| HIT-110 | Health Informatics             | \$19 |
| HIT-115 | Healthcare Reimbursement       | \$14 |
| HIT-120 | Medical Terminology            | \$14 |
| HIT-130 | Intro to Ambulatory Coding     | \$14 |
| HIT-134 | Basic Pathophysiology          | \$14 |
| HIT-135 | Medical Coding Internship      | \$14 |
| HIT-140 | Diag & Procd Coding I          | \$14 |
| HIT-150 | Technical Practical Experience | \$14 |
| HIT-202 | Stat Meth for Health Info      | \$19 |
| HIT-205 | Legal & Ethical Issues in HIT  | \$14 |
| HIT-215 | Advanced Ambulatory Coding     | \$19 |
| HIT-220 | Professional Practice Exp      | \$14 |
| HIT-235 | Org Resources, Qi & Pi         | \$19 |
| HIT-240 | Diag & Procd Coding II         | \$19 |
| HPE-107 | Badminton                      | \$14 |
| HPE-108 | Aerobic Dance                  | \$14 |
| HPE-110 | Coed Aerobic Fit/Exer          | \$14 |
| HPE-113 | Volleyball                     | \$14 |
| HPE-114 | Personalized Fitness           | \$14 |

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| HPE-119 | Cardio Kickboxing              | \$14 |
| HPE-120 | Fitness with Balls & Bands     | \$14 |
| HPE-121 | Beginning Golf                 | \$14 |
| HPE-122 | Inter Golf                     | \$14 |
| HPE-123 | Taekwondo I                    | \$14 |
| HPE-124 | Tai Chi                        | \$14 |
| HPE-125 | Self-Defense I                 | \$14 |
| HPE-126 | Pilates Based Conditioning     | \$14 |
| HPE-127 | Exercise Tech/Prescription     | \$14 |
| HPE-128 | Taekwondo II                   | \$14 |
| HPE-131 | Beginning Tennis               | \$14 |
| HPE-141 | Hatha Yoga                     | \$14 |
| HPE-142 | Inter Hatha Yoga               | \$14 |
| HPE-143 | Intro/Holistic Prac            | \$14 |
| HPE-145 | Wellspring Fit Lab I           | \$14 |
| HPE-146 | Wellspring Fit Lab II          | \$14 |
| HPE-161 | Weight Training                | \$14 |
| HPE-162 | Inter Weight Training          | \$14 |
| HPE-170 | First Aid/Safety/Prev          | \$19 |
| HPE-180 | Community CPR/ARC              | \$27 |
|         | Basic Life Support (BLS) "C"   |      |
| HPE-181 | Course AHA                     | \$36 |
| HPE-195 | Concepts of Ind/Dual Sports    | \$19 |
| HPE-201 | Intro to Sport Management      | \$14 |
| HPE-211 | Thry/App Phy Train I           | \$14 |
| HPE-220 | Exercise Physiology            | \$19 |
| HSR-001 | Self Advocacy Dev Disabilities | \$19 |
| IEP-201 | ASL for Interpreters           | \$14 |
| IEP-202 | Consec Interpreting            | \$14 |
| IEP-203 | Simul Interpreting             | \$14 |
| IEP-204 | Interpreting Seminar           | \$14 |
| IEP-205 | Voicing                        | \$14 |
| IEP-207 | Interpreting Pract             | \$14 |
| IEP-208 | Two-Way Bilingual Immersion    | \$14 |
| IEP-209 | Interpret/Spec Setting         | \$14 |
| IEP-211 | Lang Develop/Ed Interpreter    | \$14 |
| IEP-212 | Legal/Ethical Issues Ed Interp | \$14 |
| IEP-213 | Curr Dev/Meth Instru/Edu Int   | \$14 |

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|---------|--------------------------------|------|
| IEP-214 | Deaf-Blind Int Strat/Edu Int   | \$14 |
| ITA-101 | Elementary Italian I           | \$14 |
| ITA-102 | Elementary Italian II          | \$14 |
| ITA-201 | Inter Italian I                | \$14 |
| ITA-202 | Inter Italian II               | \$14 |
| LAT-101 | Elementary Latin I             | \$14 |
| LAT-102 | Elementary Latin II            | \$14 |
| LAT-201 | Inter Latin I                  | \$14 |
| LFO-101 | Intro Photonics & Photo Safety | \$19 |
| LFO-103 | Laser Safety/App in Medicine   | \$19 |
| LFO-201 | Photonic Materials             | \$19 |
| LFO-211 | Photo Optic Prin/Comp          | \$19 |
| LFO-212 | Pulsed & CW Lasers             | \$19 |
| LFO-221 | Photonic & Electro-Opt Devices | \$19 |
| LFO-231 | Photonic Measurements          | \$19 |
| LFO-241 | Intro to Fiber Optics          | \$19 |
| LFO-242 | Advanced Fiber Optics          | \$19 |
| LFO-243 | Fiber Optic Comm/Install       | \$19 |
| LFO-294 | Fiber Optic Project            | \$19 |
| MET-221 | Quality Control                | \$19 |
| MET-231 | Strength of Materials          | \$19 |
| MET-232 | Manufacturing Processes        | \$19 |
| MET-233 | Project Design                 | \$19 |
| MET-237 | Manufacturing Methods          | \$19 |
| MET-241 | Machine Design                 | \$19 |
| MET-242 | Design of Machine Elements     | \$19 |
| MKT-125 | Prin of E-Commerce             | \$14 |
| MTH-005 | Consumer Math                  | \$14 |
| MTH-011 | Prealgebra                     | \$14 |
| MTH-029 | Elem Algebra Traditional       | \$14 |
| MTH-100 | Algebraic Concepts             | \$14 |
| MTH-101 | Concepts of Math               | \$14 |
| MTH-103 | Topics in Mathematics          | \$14 |
| MTH-105 | Math Sys I: Structures         | \$14 |
| MTH-106 | Math Sys II: Geometry          | \$14 |
| MTH-107 | Math For Liberal Arts          | \$14 |
| MTH-109 | Intermediate Algebra Extended  | \$14 |
| MTH-111 | Intro to Statistics            | \$14 |

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|----------|--------------------------------------|------|
| MTH-112  | Elem of Statistics II                | \$14 |
| MTH-114  | College Algebra/Bus & Soc Sci        | \$14 |
| MTH-117  | Explorations in Math Thoughts        | \$14 |
| MTH-117H | Honors Explor Math Thoughts          | \$14 |
| MTH-120  | College Algebra                      | \$14 |
| MTH-122  | Applied Calculus                     | \$14 |
| MTH-123  | Pre-Calculus Math I                  | \$14 |
| MTH-124  | Pre-Calculus Math II                 | \$14 |
| MTH-125  | Accelerated Precalc                  | \$14 |
| MTH-129  | Discrete Math                        | \$14 |
| MTH-130  | Trig & Analytic Geom                 | \$14 |
| MTH-132  | Statistics for Tech                  | \$14 |
| MTH-134  | Biostatistics                        | \$19 |
| MTH-140  | Calculus I                           | \$14 |
| MTH-140H | Honors Calculus I                    | \$14 |
| MTH-145  | Linear Algebra                       | \$14 |
| MTH-150  | Calculus II                          | \$14 |
| MTH-171  | Statistics I                         | \$14 |
| MTH-172  | Statistics II                        | \$14 |
|          | Mathematical Systems III: Structures |      |
| MTH-205  | II                                   | \$14 |
| MTH-210  | Calculus III                         | \$14 |
| MTH-220  | Differential Equations               | \$14 |
| MUS-104  | Aural Theory I                       | \$14 |
| MUS-106  | World Music Cultures                 | \$14 |
| MUS-125  | Class Piano I                        | \$18 |
| MUS-127  | Fund of Music/Sound Engineers        | \$19 |
| MUS-128  | Keyboarding Tech for Sound Eng       | \$19 |
| MUS-129  | Intro to Audio Recording             | \$19 |
| MUS-131  | MIDI                                 | \$14 |
| MUS-133  | Audio Recording Techniques I         | \$19 |
| MUS-134  | Audio Recording Techniques II        | \$19 |
| MUS-135  | MIDI/DAW I                           | \$19 |
| MUS-136  | MIDI/DAW II                          | \$19 |
| MUS-200  | Aural Theory II                      | \$14 |
| MUS-201  | Class Piano II                       | \$18 |
| MUS-227  | Live Sound Recording                 | \$19 |
| MUS-229  | Basic Studio Maintenance             | \$19 |

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| MUS-230 | Audio Production                 | \$19           |
| MUS-231 | Mixing Audio                     | \$19           |
| MUS-232 | Sound Design                     | \$19           |
| MUS-233 | Adv. Audio Production & Mixing   | \$19           |
| NUR 108 | Foundations of Practical Nursing | \$630 flat fee |
| NUR 109 | Practical Nursing I              | \$690 flat fee |
| NUR-110 | Maternal Child Prac Nursing      | \$130          |
| NUR-111 | Practical Nursing II             | \$790 flat fee |
|         | Trends/Issues/Advan Practical    |                |
| NUR-112 | Nursing                          | \$470 flat fee |
| NUR-116 | Practical Nursing/Mental Hlth    | \$134          |
| NUR-219 | Transition to Prof Nursing       | \$430          |
| NUR-220 | Nursing I                        | \$630 flat fee |
| NUR-221 | Nursing II                       | \$780 flat fee |
| NUR-223 | Nursing III                      | \$780 flat fee |
| OMT-103 | Oph Optics/Medical Tech          | \$19           |
| OMT-104 | Clinical Procedures I            | \$19           |
| OMT-203 | Clinical Rotation I              | \$30           |
| OMT-204 | Clinical Procedures II           | \$14           |
| OMT-213 | Clinical Rotation II             | \$44           |
| OPH-104 | Ophthalmic Lab I                 | \$19           |
| OPH-105 | Ophthalmic Lab II                | \$19           |
| OPH-111 | Ophth Mat Lec I                  | \$19           |
| OPH-112 | Ophth Mat Lec II                 | \$19           |
| OPH-130 | Anatomy of the Eye               | \$19           |
| OPH-131 | Intro Contact Lenses             | \$19           |
| OPH-203 | Ophth Mat Lab III                | \$19           |
| OPH-204 | Ophth Mat Lab IV                 | \$19           |
| OPH-220 | Optic Principles                 | \$19           |
| OPH-232 | Contact Lens Fit I               | \$19           |
| OPH-233 | Contact Lens Fit II              | \$19           |
| OPH-240 | Ophthalmic Disp I                | \$19           |
| OPH-241 | Ophthalmic Disp II               | \$19           |
| OPH-250 | Ophthalmic Clinic I              | \$46           |
| OPH-251 | Ophthalmic Clinic II             | \$46           |
| OPH-270 | Ophth Disp Off Proced            | \$19           |

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|---------|--------------------------------|------|
| OST-110 | Microcomputer Keyboarding      | \$19 |
| OST-111 | Keyboarding I                  | \$19 |
| OST-112 | Keyboarding II                 | \$19 |
| OST-113 | Keyboarding & Doc Proc         | \$19 |
| OST-123 | Intro Microsoft Word           | \$19 |
| OST-131 | Shorthand I                    | \$19 |
| OST-151 | PowerPoint                     | \$19 |
| OST-201 | Virtual Entrepreneurship I     | \$14 |
| OST-202 | Virtual Entrepreneurship II    | \$14 |
| OST-205 | Digital Tools Virtual Business | \$14 |
| OST-213 | Keyboarding III                | \$19 |
| OST-241 | Admin Office Procedures        | \$14 |
| PAR-101 | Intro Paralegal Studies        | \$14 |
| PAR-102 | Litigation & Civil Procedures  | \$14 |
| PAR-201 | Legal Research & Writing I     | \$19 |
| PAR-202 | Legal Research & Writing II    | \$19 |
| PAR-203 | Family Law                     | \$14 |
| PAR-204 | Real Estate Law                | \$14 |
| PAR-205 | Estate and Probate             | \$14 |
| PAR-207 | Bankruptcy Basics              | \$14 |
| PAR-210 | Law Office Management          | \$19 |
| PHO-101 | Photography I                  | \$22 |
| PHO-102 | Photography II                 | \$22 |
| PHO-111 | Hist of Photography            | \$14 |
| PHO-221 | Studio Photography             | \$22 |
| PHO-226 | Digital Photography            | \$22 |
| PHO-291 | Indep Study-Photo              | \$19 |
| PHY-101 | Physics I                      | \$19 |
| PHY-102 | Physics II                     | \$19 |
| PHY-103 | Physics I Non-Science          | \$19 |
| PHY-201 | Physics III                    | \$19 |
| PHY-202 | Physics IV                     | \$19 |
| PHY-203 | Applied Optics                 | \$19 |
| RUS-101 | Elementary Russian I           | \$14 |
| RUS-102 | Elementary Russian II          | \$14 |
| SLS-201 | ASL Linguistics                | \$14 |
| SLS-202 | American Deaf Culture          | \$14 |
| SLS-203 | Intro to Interpreting          | \$14 |

Camden County College  
Board of Trustees Policy

|   |                |   |      |    |    |    |
|---|----------------|---|------|----|----|----|
| Subject:<br><br>Credit Tuition and Fees | Number:        | 427   | Page | 22 | Of | 22 |
|   | Date:          | <del>February 6, 2024</del> May 7, 2024   |      |    |    |    |
|   | Supersedes:    | <del>February 6, 2024</del> , May 2, 2023, May 4, 2021, October 2, 2019, May 7, 2019, May, 1, 2018, March 7, 2017, September 8, 2015, May 5, 2015, October 7, 2014, May 6, 2014, February 4, 2014, October 1, 2013, February 5, 2013, October 9, 2012, May 1, 2012, May 3, 2011, February 1, 2011, May 4, 2010, January 6, 2009, October 7, 2008, May 6, 2008, Feb. 6, 2008, Feb. 7, 2007 and April 1, 2005 |      |    |    |    |
|   | Last Reviewed: | <del>February 6, 2024</del> May 7, 2024   |      |    |    |    |

|          |                                     |                |
|----------|-------------------------------------|----------------|
| SPA-101  | Elementary Spanish I                | \$14           |
| SPA-102  | Elementary Spanish II               | \$14           |
| SPA-201  | Inter Spanish I                     | \$14           |
| SPA-202  | Inter Spanish II                    | \$14           |
| SPA-203  | Intro to Hispanic Culture           | \$14           |
| SPA-204  | Conversational Spanish              | \$14           |
| SPE-102  | Public Speaking                     | \$14           |
| SPE-102H | Honors Public Speaking              | \$14           |
| SPE-211  | Interpersonal Comm                  | \$14           |
| SRG-102  | Fundamentals of Surgical Technology | \$168 flat fee |
| SRG-112  | Surgical Procedures I               | \$ 44          |
| SRG-118  | Clinical Rotation I                 | \$27           |
| SRG-212  | Surgical Procedures II              | \$14           |
| SRG-218  | Clinical Rotation                   | \$27           |
| THE-131  | Voice & Diction                     | \$14           |
| THE-141  | Acting I                            | \$14           |
| THE-233  | Playwriting                         | \$14           |
| THE-242  | Acting II                           | \$14           |
| THE-253  | Stagecraft I                        | \$14           |

**RESOLUTION AUTHORIZING ACCEPTANCE OF DONATION AND USE OF REFERENCED VEHICLES AND CONTINUED PARTICIPATION IN THE GM DONATION PROGRAM**

**WHEREAS**, N.J.S.A. 18A-64A-12(k) specifically authorizes the Board of Trustees to accept from any source contributions of property for the mission of the College; and

**WHEREAS**, the General Motors Corporation and General Motors dealerships began to sponsor an Automotive Service Educational Program (ASEP) in 1983 on the Blackwood campus in which students take courses to prepare them to work on General Motors vehicles; and

**WHEREAS**, the General Motors Donation program has provided the College's training program with the possession and use according to the terms of that program with vehicles for use solely as a training tool, and such vehicles are not permitted to be driven on the road or to be anywhere but on the Blackwood campus pursuant to the terms of the GM Donation program; and

**WHEREAS**, pursuant to the College's participation in that program the College is authorized to accept the donation of a 2022 Chevrolet Silverado, VIN #1GCUYEEL9NZ183945, donation #GM VEH2024-076, with a value of \$14,727.25, and pursuant to the restrictions and terms as governed by the agreement with General Motors; and

**WHEREAS**, Chris Gallo, Teaching Administrator/Director, Automotive Technology, Sarah Iepson, Dean of Liberal Arts & Professional Studies, Dr. David Edwards, Executive Vice President for Academic and Student Affairs and Helen Antonakakis, Executive Director of Finance and Planning, recommend continuing this relationship by accepting the donation of a 2022 Chevrolet Silverado, VIN #1GCUYEEL9NZ183945, donation #GM VEH2024-076, with a value of \$14,727.25, and accepting the restricted use and possession of this vehicle; and

**NOW THEREFORE BE IT RESOLVED** by the Board of Trustees of Camden County College that it hereby approves accepting the donation of the aforementioned vehicle with all relevant restrictions; and

**BE IT FURTHER RESOLVED** that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and/or to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the Board of Trustees.

**SUMMARY STATEMENT**

This resolution authorizes the acceptance of the donation of a 2022 Chevrolet Silverado, VIN #1GCUYEEL9NZ183945, donation #GM VEH2024-076, with a value of \$14,727.25, and the limited use, possession and responsibility for this vehicle pursuant to the GM Donation program.





**Receipt of Donation Confirmation (RDC)**

This form must be completed immediately upon receipt of the donated items and emailed to the General Motors Corporation Donations Program at General Motors within **72 hours** of receipt. The email is [GMDonations@TrainingSupportAdmin.com](mailto:GMDonations@TrainingSupportAdmin.com). Any questions may be directed to GM Donations Program at [GMDonations@TrainingSupportAdmin.com](mailto:GMDonations@TrainingSupportAdmin.com).

|   |  |
|---|--|
| Value: \$14,727.25  | Date Issued: 04-05-2024  |
| Donation No.: GM VEH2024-076  |  |
| Donated By: GM, GAR   | VIN: 1GCUYEEL9N2183945   |
| <b>Name &amp; Address of School/Institution (Donee - Other)</b><br>Camden County College<br>200 College Drive<br>Blackwood, NJ 08012<br>Attn: Christopher Gallo<br>856-227-7200 ext. 4544 | <b>Item Location:</b><br>Reedman-Toll Chevrolet of Springfield<br>840 BALTIMORE PIKE<br>SPRINGFIELD, PA 19064<br>Attn: Mary Richards<br>(484) 472-6290 |
| <b>Description of Item(s) to be Donated:</b><br>2022 Chevrolet Silverado  |  |
| <b>Model:</b>   |  |

GM Training Network Recipient: Please provide the information requested and sign below before sending back to the General Motors Donation Program Manager at General Motors:

If this item is an vehicle, please include the odometer reading at time of receipt. 22905 miles

Date donated items were delivered/picked up: 4/12/2024

Donation accepted by: Signature: [Handwritten Signature]

Printed Name: CHRIS GALLO Date: 4/12/24

Title: DIRECTOR, AUTOMOTIVE

As a GM recommended charity, your organization may be eligible to participate in other General Motors Donation Programs. General Motors would like to share these available programs with you. Please indicate by checking the appropriate box whether or not you would like more information on other General Motors services.

Yes I would like to know more about other General Motors Donation Programs

**RESOLUTION AUTHORIZING USE OF QUALIFIED ARCHITECTURAL AND ENGINEERING PROFESSIONALS PRE-QUALIFIED BY CAMDEN COUNTY AS THE LEAD AGENT**

**WHEREAS**, purchasing and contracting by Camden County College (College) is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and pursuant to N.J.S.A. 18A:64A-25.5 (a) (1) the College is authorized to make, negotiate or award a contract or enter into a contract for Professional Services without public bidding; and

**WHEREAS**, the Camden County Commissioners (County) are permitted to enter into agreements by qualifying professionals under NJSA 40A:11-1 *et seq.*, and specifically 40A:11-5 without public bidding; and the process of pre-qualifying professionals to utilize for contract awards for Professional Services for both the County and the College require open procedures regarding representations as to eligibility and ineligibility to contract with governmental entities based on political contributions pursuant to the statute NJSA 19:44a-20.1 *et seq.*, Chapters 51 and 271; and

**WHEREAS**, the Camden County Commissioners (County) acted expressly on behalf of the College as a named entity along with the other related County governmental entities and the College is authorized to jointly qualify professionals and make joint purchases pursuant to NJSA 18A:64A-25.10 and 25.11, and the County acted as the Lead Agency to qualify these pools to enable each to enter into contracts with such pre-qualified named professionals in an Fair and Open Process and determined that these listed professionals meet the required and publicized specifications and qualifications; and

**WHEREAS**, the County as the Lead Agency through a Fair and Open process on behalf of several separate public agencies, specifically including and naming Camden County College, did publicly advertise proposals for the purpose of establishing a pool of qualified Architectural and Engineering firms for a contract commencing effective April 1, 2024 through March 31, 2025; and

**WHEREAS**, the County by Resolution on March 21, 2024 specifically adopted and found as qualified this pool of professionals, thereby authorizing the College to enter into professional contracts to secure the services of any of the professionals in the approved pools upon the adoption of an authorizing Resolution by the College's governing Board; and

**WHEREAS**, the College is in receipt of the attached County pool of qualified and approved Architectural and Engineering firms offering various approved disciplines and services as indicated on the attached listings, and these qualifications of this pool is recommended by Helen Antonakakis Executive Director for Finance and Planning and Melissa Manera, Manager of Purchasing and QPA; and is also recommended by its CCIA construction consultant, Mike Hagerty; and

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees that the process utilized by the County in creation and qualification of these professionals in these pools is deemed to have been a Fair and Open process; and

**BE IT ALSO RESOLVED** by the Board of Trustees that the College is authorized at its discretion to utilize the County's pre-qualified pool of Architectural and Engineering firms in the appropriate approved disciplines and services and to engage any of same for a professional contract

RESOLUTION NO. FY2024-179

commencing on a date between **April 1, 2024** through **March 31, 2025** subject to further terms and approval of this Board of any contract over the applicable statutory limits requiring our specific contract approval; and

**BE IT FURTHER RESOLVED** that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or to make payments to effectuate this resolution of the BOARD OF TRUSTEES.

**SUMMARY STATEMENT**

This resolution authorizes the College to choose to utilize the approved pool of qualified professional firms in seeking contracts for professional services with any of the properly prequalified Architectural and Engineering pool. The pool was developed based on the RFP that the County put out publicly on behalf of itself and all County agencies on an as-needed basis for any contract for which the time period commences between April 1, 2024 through to March 31, 2025. (The completion date may pursuant to the County College Contracts Act could be with an end or completion date of the end of the project involved.)

This is not a contract award, but rather a pre-qualification and authorization to seek proposals or quotes so as to utilize the list of professionals pre-qualified by the County. This Board deems this to have been a Fair and Open process utilized to qualify the pool. Passage of this Resolution authorizes the College administration to utilize any of these qualified professionals on the attached lists to obtain a scope of work and fee proposal from them, to enter into negotiations with them over that proposal, and to bring such back to the Board for the Board approval for an award of contract.

To the extent it does otherwise, or fails to do so it is hereby corrected by this summary.



| COMPANY NAME                         | A1 - Architectural, Planning and Interior Design | A2- Mechanical, Electrical, Plumbing and Fire Suppression | A3-Structural Engineering, Building Design | A4-Civil Engineering, Site Design | A5- Environmental Engineering, Site Design | A6-Landscape Architecture and Design | A7-Construction Management, Building or Park Construction | A8-Energy Analysis |
|--------------------------------------|--|---|--|-----------------------------------|--|--------------------------------------|---|--------------------|
| Keller Engineers of NJ               |  |   | X  | X                                 | X  | X                                    | X   |                    |
| Key Engineers                        |  |   |  | X                                 |  |                                      | X   |                    |
| Keystone Engineering Group           |  | X   |  |                                   |  |                                      |   |                    |
| Kimmel Borgrette Architecture        | X  |   |  |                                   |  |                                      |   |                    |
| L & G-Lamney & Georgio               | X  |   |  |                                   |  |                                      |   |                    |
| LAN Associates                       | X  | X   |  | X                                 | X  |                                      |   |                    |
| Layer Architecture                   | X  |   |  |                                   |  |                                      |   |                    |
| LiRo Engineers                       |  | X   | X  | X                                 |  |                                      | X   |                    |
| MFS Consulting Engineers & Surveyors |  |   | X  | X                                 |  |                                      | X   |                    |
| Munmlane Workplace                   |  |   |  |                                   |  |                                      | X   |                    |
| Naik Group                           |  |   | X  | X                                 | X  |                                      | X   |                    |
| Netta Architects                     | X  |   |  |                                   |  |                                      |   |                    |
| New Road Construction Management     |  |   |  |                                   |  |                                      | X   |                    |
| NK Architects, P.A.                  | X  |   | X  |                                   |  |                                      |   |                    |
| On-Board Engineering Corp            | X  | X   | X  | X                                 |  |                                      | X   | X                  |
| Pennoni Associates, Inc.             |  | X   | X  | X                                 | X  | X                                    |   |                    |
| PS&S                                 | X  | X   | X  | X                                 | X  | X                                    | X   | X                  |
| PZS Architects, LLC                  | X  |   |  |                                   |  |                                      |   |                    |
| Radey Associates                     | X  | X   | X  | X                                 | X  | X                                    | X   | X                  |
| Remington & Vernick Engineers        |  | X   | X  | X                                 | X  | X                                    | X   | X                  |
| Settembrino Architects               | X  |   |  |                                   |  |                                      |   |                    |
| SJH                                  | X  | X   | X  | X                                 |  |                                      | X   |                    |
| Spiezle                              | X  |   |  |                                   |  | X                                    | X   |                    |
| Stantec                              | X  | X   |  | X                                 | X  | X                                    | X   |                    |
| Studio Hillier, LLC                  | X  |   |  |                                   |  |                                      |   |                    |

| COMPANY NAME                        | A1 - Architectural, Planning and Interior Design | A2- Mechanical, Electrical, Plumbing and Fire Suppression | A3-Structural Engineering, Building Design | A4-Civil Engineering, Site Design | A5- Environmental Engineering, Site Design | A6-Landscape Architecture and Design | A7-Construction Management, Building or Park Construction | A8-Energy Analysis |
|-------------------------------------|--|---|--|-----------------------------------|--|--------------------------------------|---|--------------------|
| STV                                 | X  | X   | X  | X                                 | X  | X                                    | X   | X                  |
| Suburban Consulting Engineers, Inc. |  |   | X  | X                                 |  | X                                    |   |                    |
| T&M Associates                      | X  | X   | X  | X                                 | X  | X                                    | X   | X                  |
| Taylor Wiseman & Taylor             |  |   |  | X                                 |  |                                      |   |                    |
| Thriven Design                      | X  | X   |  |                                   |  |                                      |   | X                  |
| TTI Environmental                   |  |   |  |                                   | X  |                                      |   |                    |
| USA Architects                      | X  |   |  |                                   |  |                                      |   |                    |
| Utility Advantage, LLC              |  |   |  |                                   |  |                                      |   | X                  |
| Woodard & Curran, Inc.              |  |   |  | X                                 | X  |                                      |   |                    |
| Verdantas                           |  | X   | X  | X                                 | X  |                                      |   | X                  |

| COMPANY NAME                         | B1 - COUNTY ROADWAY DESIGN | B2- TRAFFIC SIGNAL DESIGN AND TRAFFIC REPORTS | B3-MAJOR BRIDGE DESIGN AND INSPECTION | B4-MINOR BRIDGE DESIGN AND INSPECTION | B5-DAM DESIGN & DAM INSPECTION | B6-LAND SURVEYS | B7-LICENSED SITE REMEDIATION PROFESSIONAL (LSRP) | B8-WATER & WASTEWATER | B9- CONSTRUCTION MANAGEMENT - ENGINEERING |
|--------------------------------------|----------------------------|---|---------------------------------------|---------------------------------------|--------------------------------|-----------------|--|-----------------------|---|
| ARH Associates                       | X                          |   |                                       |                                       | X                              | X               | X  | X                     | X   |
| Bach Associates                      | X                          | X   | X                                     | X                                     | X                              | X               |  | X                     | X   |
| Bowman Consulting Group              | X                          | X   | X                                     | X                                     |                                | X               |  |                       |   |
| CES                                  | X                          | X   |                                       |                                       | X                              | X               |  | X                     | X   |
| CME                                  | X                          | X   | X                                     | X                                     | X                              | X               | X  | X                     | X   |
| Colliers Engineering                 | X                          | X   | X                                     | X                                     | X                              | X               | X  | X                     | X   |
| Concord Engineering                  |                            |   |                                       |                                       |                                |                 |  | X                     | X   |
| D&B/Guarino Engineers, LLC           | X                          |   |                                       |                                       |                                |                 | X  | X                     | X   |
| Dewberry Engineering, Inc.           | X                          | X   | X                                     | X                                     | X                              | X               | X  | X                     | X   |
| Dynamic Traffic                      | X                          | X   |                                       |                                       |                                |                 |  |                       |   |
| Environmental Resolution, Inc.       | X                          |   |                                       |                                       | X                              | X               | X  | X                     | X   |
| French & Parrello                    | X                          | X   | X                                     | X                                     | X                              | X               | X  | X                     | X   |
| Gedeon GRC Consulting                | X                          | X   | X                                     | X                                     |                                |                 |  |                       | X   |
| Greeley & Hansen                     | X                          | X   | X                                     | X                                     |                                |                 |  | X                     | X   |
| HNTB Corp                            | X                          | X   | X                                     | X                                     | X                              |                 |  |                       | X   |
| IH Engineers, P.C.                   | X                          | X   | X                                     | X                                     |                                |                 |  |                       | X   |
| JMT                                  | X                          | X   | X                                     | X                                     | X                              | X               |  | X                     | X   |
| Joseph Jingoli & Sons, Inc.          |                            |   |                                       |                                       |                                |                 |  |                       | X   |
| Keller Engineers of NJ               | X                          | X   | X                                     | X                                     | X                              |                 |  | X                     | X   |
| Key Engineers                        | X                          |   |                                       |                                       |                                | X               |  | X                     | X   |
| KS Engineers                         | X                          | X   | X                                     | X                                     |                                | X               |  |                       | X   |
| LAN Associates                       |                            |   |                                       |                                       |                                | X               | X  |                       |   |
| LiRo Engineers                       | X                          |   | X                                     | X                                     |                                |                 |  |                       | X   |
| MFS Consulting Engineers & Surveyors | X                          |   | X                                     | X                                     | X                              | X               |  | X                     | X   |
| Naik Group                           | X                          | X   | X                                     | X                                     | X                              | X               |  |                       | X   |
| New Road Construction Management     |                            |   |                                       |                                       |                                |                 |  |                       | X   |
| On-Board Engineering Corp            |                            |   |                                       |                                       |                                |                 |  | X                     | X   |

| COMPANY NAME                        | B1 - COUNTY ROADWAY DESIGN | B2- TRAFFIC SIGNAL DESIGN AND TRAFFIC REPORTS | B3-MAJOR BRIDGE DESIGN AND INSPECTION | B4-MINOR BRIDGE DESIGN AND INSPECTION | B5-DAM DESIGN & DAM INSPECTION | B6-LAND SURVEYS | B7-LICENSED SITE REMEDIATION PROFESSIONAL (LSRP) | B8-WATER & WASTEWATER | B9- CONSTRUCTION MANAGEMENT - ENGINEERING |
|-------------------------------------|----------------------------|---|---------------------------------------|---------------------------------------|--------------------------------|-----------------|--|-----------------------|---|
| Pennoni Associates, Inc.            | X                          | X   | X                                     | X                                     | X                              | X               | X  | X                     | X   |
| PS&S                                | X                          | X   |                                       | X                                     |                                | X               | X  | X                     | X   |
| Remington & Vernick Engineers       | X                          | X   | X                                     | X                                     | X                              | X               | X  | X                     | X   |
| SJH                                 | X                          | X   | X                                     | X                                     | X                              |                 |  |                       | X   |
| Stantec                             | X                          | X   | X                                     | X                                     | X                              | X               | X  |                       |   |
| STV                                 | X                          | X   | X                                     | X                                     | X                              |                 |  |                       | X   |
| Suburban Consulting Engineers, Inc. | X                          |   |                                       | X                                     | X                              | X               | X  | X                     | X   |
| T&M Associates                      | X                          | X   | X                                     | X                                     | X                              | X               | X  | X                     | X   |
| Taylor Wiseman Taylor               | X                          | X   | X                                     | X                                     | X                              | X               |  |                       | X   |
| Traffic Planning & Design, Inc.     | X                          | X   | X                                     | X                                     |                                |                 |  |                       | X   |
| TTI Environmental                   |                            |   |                                       |                                       |                                |                 | X  |                       |   |
| WSP                                 | X                          | X   | X                                     | X                                     | X                              | X               | X  |                       | X   |
| Woodard & Curran, Inc.              |                            |   |                                       |                                       |                                |                 | X  | X                     |   |
| Verdantas                           | X                          | X   | X                                     | X                                     | X                              | X               | X  | X                     | X   |



**RESOLUTION AUTHORIZING AN AWARD OF CONTRACT FOR ARCHITECTURAL AND ENGINEERING DESIGN SERVICES FOR THE PROPOSED RENOVATIONS AND IMPROVEMENTS TO THE STUDENT SPACES AT THE OTTO R. MAUKE COMMUNITY CENTER OF CAMDEN COUNTY COLLEGE**

**WHEREAS**, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and pursuant to N.J.S.A. 18A:64A-25.5 (a) (1) the College is authorized to make, negotiate or award a contract or enter into contract for Professional Services without public bidding; and

**WHEREAS**, the Camden County Commissioners (County) are permitted to enter into agreements by qualifying professionals under NJSA 40A:11-1 *et seq.*, and specifically 40A:11-5 without public bidding; and the process of contract awards for Professional Services for both the County and the College may require procedures regarding representations as to eligibility and ineligibility to contract with governmental entities based on political contributions pursuant to the statute NJSA 19:44a-20.1 *et seq.*, Chapters 51 and 271; and

**WHEREAS**, the Camden County Commissioners acted on behalf of the College as a named entity along with the other related County governmental entities and the College was pursuant to NJSA 18A:64A-25.10 and 25.11 for the purpose of establishing a pool of qualified Architectural and Engineering firms for the period of time involved; and

**WHEREAS**, the County Commissioners by Resolution specifically adopted and authorized said qualified pool of professionals, and specifically authorizing the College to enter into professional contracts to secure the services of any of the pre-qualified professionals in the approved pools, and to enter into a professional services contract with any of those so qualified; and

**WHEREAS**, the College requested a fixed Scope of Work and Fee proposals from six of the qualified Architectural firms under the College's Proposal #FY24CSSW-55 Architectural & Engineering Design Services for the Proposed Renovations and Improvements to the Student Spaces at The Otto R. Mauke Community Center and Five Proposals were submitted and opened on April 16, 2024; and USA Architects proposal pricing of \$56,400.00 with various hourly rates was chosen as most advantageous to the College and was most responsive to the request and best meets the College's needs for this service; and

**WHEREAS**, it is the recommendation of the College's Scope of Work Committee members, namely: Mike Hagarty, consultant from the Camden County Improvement Authority; Ryan Doran, College Project Manager for Facilities, Melissa Manera, Manager of Purchasing and Helen Antonakakis, Executive Director for Finance and Planning to award the contract to USA Architects for the Architectural & Engineering Design Services for the Proposed Renovations and Improvements to the Student Spaces at The Otto R. Mauke Community Center; and

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**WHEREAS**, Helen Antonakakis, Executive Director for Finance and Planning, has certified funding for these services exists in account number #9260593-300170.

**NOW THEREFORE BE IT RESOLVED** by the Board of Trustees that the County's process utilized to qualify this Pool is hereby deemed to have been a Fair and Open process; and

**BE IT ALSO RESOLVED** by the BOARD that this Fair and Open process that THE College is authorized to AWARD and the College's designated contracting agents are hereby authorized to contract for the aforementioned **Scope of Work and Fee Proposal #FY24CSSW-55 for Proposed Renovations and Improvements to the Student Spaces at The Otto R. Mauke Community Center of Camden County College** USA Architects in the anticipated proposal amount of **\$56,400.00** with additional services at hourly rates as identified in the proposal for the length of the project; and

**BE IT FURTHER RESOLVED** that the proper officers of the College are authorized to negotiate the appropriate further terms and execute appropriate documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES; and

**SUMMARY STATEMENT**

This resolution authorizes the award of the referenced professional services contract for Architectural & Engineering Services for the Proposed Renovations and Improvements to the Student Spaces at The Otto R. Mauke Community Center of Camden County College to USA Architect in the anticipated amount of \$56,400.00; and if justified with additional services at hourly rates as identified in the proposal. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

**RESOLUTION AWARDING CONTRACT FOR ARCHITECTURAL/ ENGINEERING  
DESIGN SERVICES FOR THE PROPOSED RENOVATIONS AND IMPROVEMENTS  
TO THE STUDENT SPACES AT THE OTTO R. MAUKE COMMUNITY CENTER OF  
CAMDEN COUNTY COLLEGE**

**#FY24CSSW-55**

| <b>Firms</b>                                   | <b>Scope of Work Proposal Cost</b>                |
|--|---|
| IEI Group, Ltd.<br>Philadelphia, PA            | \$89,900.00<br>Various Hourly Rates               |
| Lan Associates<br>Midland Park, NJ             | \$29,755.00<br>Various Hourly Rates               |
| NK Architects<br>Cherry Hill, NJ               | \$107,850.00<br>Various Hourly Rates              |
| Radey Associates Architects<br>Cherry Hill, NJ | \$26,580.00<br>Various Hourly Rates               |
| <b>USA Architects</b><br><b>Somerville, NJ</b> | <b>\$56,400.00</b><br><b>Various Hourly Rates</b> |

**RESOLUTION AWARDING A NON-FAIR AND OPEN CONTRACT  
AMENDMENT AND EXTENSION TO ASSESSMENT TECHNOLOGIES INSTITUTE**

**WHEREAS**, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, N.J.S.A. 19:44A-20.4. and P.L.2005, C.271, s.2 *et seq.*; and under N.J.S.A. 18A:64A-25.5 (3), (6), (10) and (19) such purchases are exempt from public bidding; and

**WHEREAS**, the College facilitates testing for nursing students and the testing package offered includes physical, online, face-to-face and printed student resources. The testing/resource package guides students to prepare for the National Council Licensure Examination (NCLEX) exam. The results of all exams assist the students, faculty and director in determining programmatic weaknesses and to assess if students are in danger of NCLEX test failure prior to graduation in order to intervene with appropriate remediation; and

**WHEREAS** upon the recommendation of Fathia Richardson, Associate Dean of Health Careers; John Steiner, Dean of Math, Science & Health Careers; and Dr. David Edwards, Executive Vice President of Academic Affairs, this Board in May of 2023 in Resolution No 2023-189 authorized an award of a non-fair and open contract to Assessment Technologies Institute (ATI) (**#FY23BEDC-24**) pursuant to N.J.S.A. 19:44A-20.4 and P.L.2005, C. 271, s.2 in the anticipated projected amount of \$165,000.00 intending that amount to be for two years; and

**WHEREAS** the Board authorized amount is not sufficient due to a price increase from approximately \$1,400 per student to \$1,886 per student and it is therefore necessary to amend the previously approved Resolution FY2023-189 to incorporate an additional expenditure of approximately \$24,000 to complete the period from June 2024 to June 30,2025; and

**WHEREAS** it is hereby the recommendation of Fathia Richardson, Associate Dean of Health Careers; John Steiner, Dean of Math, Science & Health Careers; and Dr. David Edwards, Executive Vice President of Academic Affairs that the Board amend its previous award of a non-fair and open contract to Assessment Technologies Institute (ATI) pursuant to N.J.S.A. 19:44A-20.4 and P.L.2005, C. 271, s.2 in the anticipated projected amount of \$165,000.00 to approve the additional \$24,000.00; and authorize an additional single year amendment ending June 30,2025; and

**WHEREAS**, Helen Antonakakis, Executive Director for Finance and Planning, has certified that funding is available in account #112430-62208 and this increase was anticipated and accounted for in the recent tuition increase. Ms. Antonakakis also acknowledges receipt of the Business Entity Disclosure Certification, Political Contribution Disclosure form and Determination of Value, which reflect that no contribution made that would bar the contract and that the Vendor agrees to prohibition against making contributions in excess of the limits during the term of the contract.

RESOLUTION NO. FY2024-181

**NOW THEREFORE, BE IT RESOLVED** by the Board of Trustees that a non-fair and open contract be and is hereby AWARDED to **Assessment Technologies Institute (ATI) (#FY23BEDC-24)** for the comprehensive supplemental materials for nursing students in the anticipated contract amount of an additional **\$24,000.00** in addition to that approved last May in order to accomplish the intended contract **through June 30, 2025**; and

**BE IT FURTHER RESOLVED** that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

**SUMMARY STATEMENT**

This resolution awards an additional \$24,000 to cover the complete period through June 30, 2025 which is above the amount previously anticipated and approved per Resolution FY2023-189, to Assessment Technologies Institute (ATI) for comprehensive supplemental materials for College nursing students. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

**RESOLUTION AWARDING NON-FAIR AND OPEN CONTRACT TO POWERSCHOOL GROUP, LLC.**

**WHEREAS**, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, N.J.S.A. 19:44A-20.4 and P.L.2005, C.271, s.2 *et seq.*; and under N.J.S.A. 18A:64A-25.5(3) and (19) purchases for such materials and services are permitted to be awarded without public bidding; and

**WHEREAS**, the web-based online application tracking system is an important element of our College recruitment strategy and this applicant tracking software is used for internal postings, personnel requisition, approval and tracking, and PeopleAdmin has been the College's sole provider of its employee applicant tracking and employee onboarding system software since 2005 and also Continuation of People Admin services, through PowerSchool Group, LLC avoids excessive implementation and training costs; and

**WHEREAS**, it is the recommendation of Kathleen Kane, Executive Director for Human Resources, Crystal Killebrew, Assistant Director, Title IX and Section 504 Coordinator for Human Resources, Melissa Manera, Manager of Purchasing and Helen Antonakakis, Executive Director for Finance and Planning to recommend the award of a non-fair contract to **PowerSchool Group, LLC. (FY24BEDC-32)** pursuant to N.J.S.A. 19:44A-20.4 and P.L.2005, C. 271, s.2 in the anticipated contract amount of **\$76,100.00** with terms commencing on **August 1, 2024 through July 31, 2026**; and

**WHEREAS**, Helen Antonakakis, Executive Director for Finance and Planning, has certified funding in account #152670-61426 and further acknowledges receipt of the Business Entity Disclosure Certificate, Political Contribution Disclosure Form and Determination of Value.

**NOW, THEREFORE, BE IT RESOLVED** by the BOARD OF TRUSTEES that a non-fair and open contract be and is hereby **AWARDED** to **PowerSchool Group, LLC. (#FY24BEDC-32)** to provide the College with applicant tracking and employee onboarding in the anticipated amount of **\$76,100.00** with terms commencing on **August 1, 2024 through July 31, 2026**; and

**BE IT FURTHER RESOLVED** that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and to make payments to effectuate this resolution of the BOARD OF TRUSTEES.

**SUMMARY STATEMENT**

This resolution awards a non-fair and open contract to **PowerSchool Group, LLC** to provide the College with applicant tracking and employee onboarding software in the anticipated amount of **\$76,100.00** during the period of **August 1, 2024 through July 31, 2026**. It authorizes the College staff to execute an agreement with further details of appropriate contract terms. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

**RESOLUTION AUTHORIZING AN AWARD OF A NON-FAIR AND OPEN CONTRACT TO GO TO TECHNOLOGIES USA, INC. FOR REMOTE ASSIST SOFTWARE**

**WHEREAS**, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, N.J.S.A. 19:44A-20.4 and P.L.2005, C.271, s.2 *et seq.*; and under N.J.S.A. 18A:64A-25.5 (a) (3) and (19) purchases and contracts for such materials and services are permitted to be awarded without public advertising and bidding; and

**WHEREAS**, the GoTo Technology software package provides the Office of Information Technology with the remote assistance tools required to troubleshoot issues on computers on campus or located remotely. The licenses allow OIT staff to remotely connect into a computer and assist or resolve OIT related issues; and

**WHEREAS**, it is the recommendation of Jack Post, Chief Information Officer, Office of Information Technology, Walter George, Director of User Services, Office of Information Technology, Melissa Manera, Manager of Purchasing and Helen Antonakakis, Executive Director for Finance and Planning to award a non-fair and open contract to GoTo Technologies USA, Inc. (**#FY24BEDC-35**) pursuant to N.J.S.A. 19:44A-20.4 and P.L.2005,C. 271,s.2 in the anticipated amount of \$24,000.00 during the period of October 1, 2024 through September 30, 2026; and

**WHEREAS**, Helen Antonakakis, Executive Director for Finance and Planning, certifies that funding is available in account #165081-65607 and acknowledges receipt of the Business Entity Disclosure Certification, Political Contribution Disclosure form and Determination of Value, which reflect that no contribution was made that would bar the contract and that the Vendor agrees to prohibition against making contribution limits during the term of the contract.

**NOW, THEREFORE, BE IT RESOLVED** by the BOARD OF TRUSTEES that a non-fair and open contract be and is hereby **AWARDED** to **GoTo Technologies USA, Inc.** (**#FY24BEDC-35**) to provide the College with the remote assist software in the anticipated amount of **\$24,000.00** with terms commencing on **October 1, 2024 through September 30, 2026**; and

**BE IT FURTHER RESOLVED** that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and to make payments to effectuate this resolution of the BOARD OF TRUSTEES.

**SUMMARY STATEMENT**

This resolution authorizes the College to execute an appropriate non-fair and open contract to **GoTo Technologies USA, Inc.** for remote assist software in the anticipated amount of **\$24,000.00** with terms commencing on **October 1, 2024 through September 30, 2026**. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.



**RESOLUTION AWARDING A NON-FAIR AND OPEN CONTRACT TO INITIUM  
SOFTWARES, LLC. dba MTS SOFTWARE SOLUTIONS**

**WHEREAS**, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, N.J.S.A. 19:44A-20.4 and P.L.2005, C.271, s.2 *et seq.*; and this matter under N.J.S.A. 18A:64A-25.5 (a) (3) and (19) is exempt from public bidding; and

**WHEREAS**, the enterprise application, OnBase for document imaging and workflow, is sold and supported by Initium Softworks, LLC., dba MTS Software Solutions, and this program provides the College with the capability to scan and index paper documents and to create online forms to replace paper documents. OnBase provides a solution to streamline College processes for efficiency and effectiveness; and

**WHEREAS**, it is the recommendation of Jack Post, Chief Information Officer, Melissa Manera, Manager of Purchasing and Helen Antonakakis, Executive Director of Finance and Planning to award a non-fair and open contract to Initium Softworks, LLC., dba MTS Software Solutions, (**#FY24BEDC-29**); pursuant to N.J.S.A. 19:44A-20.4 and P.L.2005, C. 271, s.2 in the anticipated contract amount of \$175,000.00 during the period of July 1, 2024 through June 30, 2026; and

**WHEREAS**, Helen Antonakakis, Executive Director of Finance and Planning, has certified that funding is available in account #155083-61426 and acknowledges receipt of the Business Entity Disclosure Certification, Political Contribution Disclosure form and Determination of Value which reflect that no contribution was made prohibiting the contract and the Vendor agrees not to make a prohibited contribution during the term of the contract; and

**WHEREAS**, Helen Antonakakis, Executive Director for Finance and Planning, has certified the availability of funds on an as-needed basis in departmental accounts for FY2025. Funds in FY2026 must be subject to the availability of funding; and is so noted that any contract entered into shall reflect that it is pursuant to N.J.S.A. 18A:64A-25.28(q) and contains an appropriate cancellation clause.

**NOW, THEREFORE, BE IT RESOLVED** by the BOARD OF TRUSTEES that a non-fair and open contract be and is hereby AWARDED to **Initium Softworks, LLC., dba MTS Software Solutions, (#FY24BEDC-29)** to provide the College with OnBase Professional Services and Licensing in the anticipated amount of **\$175,000.00** with terms commencing on **July 1, 2024 through June 30, 2026**; and

**BE IT FURTHER RESOLVED** that the proper officers of the College are authorized to negotiate where appropriate any other necessary further terms of contract and execute all such documents or other instruments to make appropriate payments to effectuate this resolution.

**SUMMARY STATEMENT**

This resolution awards a non-fair and open contract to Initium Softworks, LLC., dba MTS Software Solutions to provide the College with OnBase Professional Services and Licensing in the anticipated contract amount of \$175,000.00 for the period of July 1, 2024 to June 30, 2026. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.



**RESOLUTION AWARDING A NON-FAIR AND OPEN CONTRACT TO RESPONDUS, INC.**

**WHEREAS**, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, N.J.S.A. 19:44A-20.4. and P.L. 2005, C.271, s.2 *et seq.*; and under 18A:64A-25.5 (a)(3) and (6) is exempt from public bidding; and

**WHEREAS**, Respondus, Inc. provides the College with a proprietary integrated online/remote automated proctoring service, which verify identification and assessment solutions. Respondus is the only product that works with Chromebook computers as well as Mac and Windows Computers and provides the secure browser that locks down the testing environment within a learning system so students cannot print, copy or access other applications or search the internet during an online exam with the use of this proctor program; and

**WHEREAS**, it is the recommendation of Patrick Chadd, Dean of eLearning and Academic Support Services, Melissa Manera, Manager of Purchasing and Helen Antonakakis, Executive Director for Finance and Planning to award a non-fair and open contract to Respondus, Inc. (#FY24BEDC-34) pursuant to N.J.S.A. 19:44A-20.4 and P.L.2005, C. 271, s.2 in the anticipated amount of \$20,000.00 with terms commencing on September 1, 2024 through August 31, 2026; and

**WHEREAS**, Helen Antonakakis, Executive Director for Finance and Planning, has certified that funding is available in account #128093-61426 for Year 1. Funding for Year 2 is subject to the availability of the funding. This also acknowledges receipt of the Business Entity Disclosure Certification, Political Contribution Disclosure form and Determination of Value, which reflect that no contribution was made that would bar the contract and that the vendor agrees to the prohibition against making contributions in excess of the limits during the term of the contract.

**NOW, THEREFORE, BE IT RESOLVED** by the BOARD OF TRUSTEES that a non-fair and open contract be and is hereby **AWARDED** to **Respondus, Inc. (#FY24BEDC-34)** to provide an integrated online/remote automated proctoring service and a secure lockdown browser on an **as-needed basis** in the anticipated amount of **\$20,000.00** with terms commencing on **September 1, 2024 through August 31, 2026.**; and

**BE IT FURTHER RESOLVED** that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

**SUMMARY STATEMENT**

This resolution awards a non-fair and open contract to Respondus, Inc. to provide the College with an integrated online/remote automated proctoring service and a secure lockdown browser on an as-needed basis as indicated in the anticipated amount of \$20,000.00 with terms commencing on September 1, 2024 through August 31, 2026. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

**RESOLUTION AWARDING NON-FAIR AND OPEN CONTRACT TO PROQUEST, LLC**

**WHEREAS**, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, N.J.S.A. 19:44A-20.4 and P.L.2005, C.271, s.2 *et seq.*; and under 18A:64A-25.5 (a) (3), (6) & (19) purchases of this type are exempt from public bidding; and

**WHEREAS**, ProQuest, LLC is a major provider of full text article databases not available from other vendors and is the executive aggregator of local and national newspapers, as well as an exclusive publisher of business profiles. In addition, there is a proprietary platform in support of purchased e-books from ProQuest, LLC; and

**WHEREAS**, it is the recommendation of Isabel Gray, Director of Library Services, Melissa Manera, Manager of Purchasing and Helen Antonakakis, Executive Director of Finance and Planning to award a non-fair and open contract to ProQuest, LLC. (#FY24BEDC-33) pursuant to N.J.S.A. 19:44A-20.4 and P.L.2005, C. 271, s.2 in the anticipated amount of \$22,455.00 during the period of September 1, 2024 through August 31, 2026; and

**WHEREAS**, Helen Antonakakis, Executive Director of Finance and Planning, has certified that funding is available in account #128110-61436 and #128110-62314 and acknowledges receipt of the Business Entity Disclosure Certification, Political Contribution Disclosure form and Determination of Value, which reflect that no contribution was made that would bar the contract and that the vendor agrees to prohibition against making contribution limits during the term of the contract.

**NOW THEREFORE, BE IT RESOLVED** by the BOARD OF TRUSTEES that a non-fair and open contract be and is hereby **AWARDED** to **ProQuest, LLC (#FY24BEDC-33)** to provide the College and its students with access to full text article databases in the anticipated amount of **\$22,455.00** with terms commencing on **September 1, 2024 through August 31, 2026**; and

**BE IT FURTHER RESOLVED** that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

**SUMMARY STATEMENT**

This resolution awards a non-fair and open contract to **ProQuest, LLC** for full text article databases in the anticipated amount of **\$22,455.00** with terms commencing on **September 1, 2024 through August 31, 2026**. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

**RESOLUTION AWARDING A NON-PROFIT CONTRACT TO PATHWAYS TO APPRENTICESHIP**

**WHEREAS**, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1 *et seq.*, N.J.S.A. 19:44A-20.4 and P.L.2005, C.271, s.2 *et seq.*; and the College is authorized under N.J.S.A. 18A:64A-25.5. (a) (6) and (19) and permitted to award such contracts without public bidding; and

**WHEREAS**, Pathways to Apprenticeship (P2A-NJ) is a non-profit organization dedicated to breaking down barriers and creating pathways for aspiring individuals to enter the registered building trades apprenticeship programs. P2A-NJ is committed to teach their proprietary training program that prepares students to pass various Union entrance exams. In addition, they will provide services to assist with the recruiting and placement process. Pathways to Apprenticeship is a sub-contractor for the NJ Build grant that has been awarded to Camden County College; and

**WHEREAS**, it is the recommendation of Margo Venable, Executive Dean for School, Community & Workforce Training Programs, Kaina Hanna, Associate Dean for School, Community & Workforce Training Programs, Helen Antonakakis, Executive Director for Finance and Planning and Melissa Manera, Manager of Purchasing, that the Board of Trustees award a non-profit contract to Pathways to Apprenticeship (**#FY24NP-46**) pursuant to N.J.S.A 19:44A-20.4 and P.L.2005, C.271, s.2; and

**WHEREAS**, Helen Antonakakis, Executive Director for Finance and Planning has certified that funding is available in account #551620-62206 and is so noted that any contract entered into shall reflect that it is pursuant to N.J.S.A. 18A:64A-25.28(q) contingent on funding and/or contains an appropriate cancellation clause; and

**NOW, THEREFORE, BE IT RESOLVED** by the BOARD OF TRUSTEES that a non-profit contract (**#FY24NP-46**) be and is hereby AWARDED to **Pathways to Apprenticeship** in the anticipated amount of **\$70,296.00** to provide the College with their proprietary Union entrance exam preparation training programs with terms commencing on **May 8, 2024** through **June 30, 2025**; and

**ALSO, BE IT FURTHER RESOLVED**, that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

**SUMMARY STATEMENT**

This resolution awards a non-profit contract award to Pathways to Apprenticeship in the anticipated amount of \$70,296.00 to provide the College with proprietary Union entrance exam preparation training programs during the period of May 8, 2024 through June 30, 2025. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

RESOLUTION NO. FY2024-188

**RESOLUTION ACCEPTING QUARTERLY FINANCIAL REPORT  
FOR THE PERIOD ENDING MARCH 31, 2024**

**WHEREAS**, it is the policy of the Board of Trustees to have a financial report prepared at the close of each quarter and submitted to the Board; and

**WHEREAS**, the attached report is submitted for the Quarter ending March 31, 2024; and

**WHEREAS**, the report presents operating results for the period as well as year-to-date performance including: a comparison of revenue – budget-to-actual for Q3 FY2024; revenues – FY2024 compared to FY2023; expenditures – budget to actual for Q3 FY2024; expenditures – FY2024 compared to FY2023; projections year-end FY2024 and a summary; and

**NOW THEREFORE BE IT RESOLVED** by the Board of Trustees hereby accepts the financial report for the period ending March 31, 2024 as submitted

**SUMMARY STATEMENT**

This resolution authorizes the acceptance of the financial report for the third quarter of fiscal year 2024, ending March 31, 2024.

May 7, 2024

**Camden County College**  
**Board of Trustees Quarterly Financial Report**  
**Q3 – FY2024 – March 31, 2024**

This report contains results for the quarter ending March 31, 2024. It was presented at the April 25, 2024 meeting of the Business Affairs and Campus Development Committee and the May 7, 2024 Board of Trustees meeting. It includes performance for the third quarter and year-to-date along with year-end projections.

***Revenues – Budget vs. Actual Q-3 FY2024***

Third quarter revenues were down by \$4 million. This variance is a result of the arbitrary division of annual revenue targets into quarterly increments which produced a proportionately higher quarterly target. For example, in the second quarter, the revenue variance was \$1,962,017 reflecting a period of strong student registrations compared to the third quarter. Budgeted revenues for FY2024 include previously approved appropriated reserves in the amount of \$4,839,702.

***Revenues – FY2023 vs. FY2024***

Year over year-to-date revenue for the third quarter was up by \$3,269,916. This is largely due to the increase in credit fees as well as the increase in enrollment. State aid was also up as a result of the additional \$1,508,875 received from the State in July 2023.

***Expenditures – Budget vs. Actual Q-3 FY2024***

Expenditures were up by \$2.2 million for the third quarter. The variance reflects an increase in benefits of approximately \$1.8 million, due primarily to the timing of charges for health benefits.

***Expenditures - FY2023 vs. FY2024***

Overall expenses were up by approximately \$2.1 million over the third quarter of FY2023. In FY2023, expenses were moved to the CARES grants including salaries and benefits.

### ***Projections Year-End FY2024***

The FY2024 operating budget was prepared with a transfer of \$4,839,705 from reserves. This amount is partially offset by an increase in State aid of approximately \$1,508,875, as a result of an updated funding formula released in July 2023. Additionally, the administration has identified reductions in operating expenses, such as salaries and benefits in the combined amount of \$1,209,220 and \$706,446 in supplies. Based on the results of the third quarter, the administration is projecting a net shortfall of \$1.9 million, down from the original projection of \$4.8 million.

### ***Summary***

The FY2024 operating budget included a transfer from reserves of \$4,839,702. Due to the increase in enrollments, the additional funding from the State and the reduction in expenses, the administration was able to reduce the anticipated deficit to approximately \$1.9 million.

**CAMDEN COUNTY COLLEGE**  
**Board of Trustees Quarterly Financial Report**

**Qtr 3 - FY2024**

|                           | Current Period    |                   |                    |                    |                     | Year-to-Date      |                   |                   |                    |                     | Year Over Year to Date |                   |                  |                |                                   |
|---------------------------|-------------------|-------------------|--------------------|--------------------|---------------------|-------------------|-------------------|-------------------|--------------------|---------------------|------------------------|-------------------|------------------|----------------|-----------------------------------|
|                           | Original Budget   | Revised Budget    | Actual             | Variance           | % of Revised Budget | Original Budget   | Revised Budget    | Actual            | Variance           | % of Revised Budget | Year-End Projection    | 2023 Actual       | 2024 Variance    | Var %          | 2024 Projected vs. Revised Budget |
|                           |                   |                   |                    |                    |                     |                   |                   |                   |                    |                     |                        |                   |                  |                |                                   |
| <b>Revenues</b>           |                   |                   |                    |                    |                     |                   |                   |                   |                    |                     |                        |                   |                  |                |                                   |
| State Aid                 | 2,571,947         | 2,571,947         | 2,985,961          | 414,014            | 116.10%             | 10,287,786        | 10,287,786        | 8,810,700         | (1,477,086)        | 85.64%              | 11,796,661             | 7,743,371         | 1,067,329        | 113.78%        | (1,508,875)                       |
| County Aid                | 3,159,714         | 3,159,714         | 3,159,714          | 0                  | 100.00%             | 12,638,856        | 12,638,856        | 8,425,904         | (4,212,952)        | 66.67%              | 12,638,856             | 10,320,710        | (1,894,806)      | 81.64%         | 0                                 |
| Credit Tuition            | 4,475,002         | 4,475,002         | 2,300,671          | (2,174,331)        | 51.41%              | 17,900,000        | 17,900,000        | 18,937,102        | 1,037,102          | 105.79%             | 17,650,000             | 17,332,664        | 1,604,438        | 109.26%        | 250,000                           |
| Credit Fees               | 2,758,501         | 2,758,501         | 888,795            | (1,869,706)        | 32.22%              | 11,034,000        | 11,034,000        | 11,250,237        | 216,237            | 101.96%             | 11,200,000             | 8,556,132         | 2,694,105        | 131.49%        | (166,000)                         |
| Continuing Ed             | 750,000           | 750,000           | 539,994            | (210,006)          | 72.00%              | 3,000,000         | 3,000,000         | 2,048,984         | (951,016)          | 68.30%              | 2,700,000              | 2,320,805         | (271,821)        | 88.29%         | 300,000                           |
| Miscellaneous Revenue     | 2,000,000         | 2,000,000         | 1,824,303          | (175,697)          | 91.22%              | 8,000,000         | 8,000,000         | 5,154,326         | (2,845,674)        | 64.43%              | 8,000,000              | 5,083,655         | 70,671           | 101.39%        | 0                                 |
| Transfers                 | 1,209,926         | 1,209,926         |                    |                    |                     | 4,839,702         | 4,839,702         |                   | 4,839,702          |                     | 1,983,696              |                   | 4,839,702        |                | 2,856,006                         |
| <b>Total Revenues</b>     | <b>16,925,090</b> | <b>16,925,090</b> | <b>11,699,438</b>  | <b>(4,015,726)</b> | <b>69.12%</b>       | <b>67,700,344</b> | <b>67,700,344</b> | <b>54,627,253</b> | <b>(3,393,687)</b> | <b>80.69%</b>       | <b>65,969,213</b>      | <b>51,357,337</b> | <b>3,269,916</b> | <b>106.37%</b> | <b>1,731,131</b>                  |
| <b>Expenditures</b>       |                   |                   |                    |                    |                     |                   |                   |                   |                    |                     |                        |                   |                  |                |                                   |
| Miscellaneous Revenue     |                   |                   |                    |                    |                     |                   |                   | (14,175)          | 14,175             | #DIV/0!             |                        | -                 |                  |                |                                   |
| Salaries                  | 8,917,906         | 8,918,429         | 9,896,757          | (978,328)          | 110.97%             | 35,671,457        | 35,646,590        | 27,312,930        | 8,333,660          | 76.62%              | 35,000,000             | 26,223,764        | 1,089,166        | 104.15%        | 646,590                           |
| Benefits                  | 3,484,441         | 3,484,441         | 5,368,147          | (1,883,706)        | 154.06%             | 13,937,763        | 13,937,763        | 10,911,622        | 3,026,141          | 78.29%              | 13,400,000             | 10,236,103        | 675,519          | 106.60%        | 537,763                           |
| Contractual Services      | 2,101,093         | 2,097,109         | 1,922,066          | 175,043            | 91.65%              | 8,404,329         | 8,395,017         | 5,584,276         | 2,810,741          | 66.52%              | 8,000,000              | 5,342,133         | 242,143          | 104.53%        | 395,017                           |
| Supplies                  | 551,641           | 546,604           | 412,749            | 133,855            | 75.51%              | 2,206,446         | 2,210,590         | 1,225,139         | 985,451            | 55.42%              | 1,500,000              | 1,109,104         | 116,035          | 110.46%        | 710,590                           |
| Utilities                 | 831,013           | 825,388           | 1,134,839          | (309,451)          | 137.49%             | 3,324,036         | 3,297,536         | 2,703,922         | 593,614            | 82.00%              | 3,900,000              | 2,794,872         | (90,950)         | 96.75%         | (602,464)                         |
| Other Expenses            | 1,038,183         | 1,043,723         | 435,499            | 608,224            | 41.73%              | 4,152,618         | 4,174,611         | 1,808,318         | 2,366,293          | 43.32%              | 4,169,213              | 1,696,976         | 111,342          | 106.56%        | 5,398                             |
| Capital                   | 4,449             | 13,034            | 33,489             | (20,455)           | 256.94%             | 17,795            | 52,335            | 55,516            | (3,181)            | 106.08%             |                        | 9,666             | 45,850           | 574.34%        | 52,335                            |
| <b>Total Expenditures</b> | <b>16,928,726</b> | <b>16,928,728</b> | <b>19,203,546</b>  | <b>(2,274,818)</b> | <b>113.44%</b>      | <b>67,714,444</b> | <b>67,714,442</b> | <b>49,587,548</b> | <b>18,126,894</b>  | <b>73.23%</b>       | <b>65,969,213</b>      | <b>47,412,618</b> | <b>2,174,930</b> | <b>104.59%</b> | <b>1,745,229</b>                  |
| <b>Net</b>                | <b>(3,637)</b>    | <b>(3,638)</b>    | <b>(7,504,108)</b> |                    |                     | <b>(14,100)</b>   | <b>(14,098)</b>   | <b>5,039,705</b>  |                    |                     | <b>-</b>               | <b>3,944,719</b>  |                  |                | <b>(14,098)</b>                   |

**RESOLUTION AWARDING CONTRACT FOR RENTAL OF LEASED TENTS AND EQUIPMENT FROM CAMDEN COUNTY COOPERATIVE PRICING SYSTEM AWARD**

**WHEREAS**, purchasing and contracting by Camden County College (College) is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and pursuant to N.J.S.A. 18A:64A-25.10 the College is authorized to enter into a Joint Purchasing Agreements pursuant to the Local Public Contracts Law N.J.S.A. 40A:11-1 *et seq.* and the College is an approved member of the Camden County Cooperative Pricing System (CCCPS) and thus may enter into contracts which the CCCPS has procured and awarded on behalf of its members; and

**WHEREAS**, the CCCPS received and publicly opened and awarded Bid #A-7/2024 on March 12, 2024 to Vandell, LLC for Leased Tents and Equipment with an additional one-year renewal option; and

**WHEREAS**, it is the recommendation of Melissa Manera, Manager of Purchasing and Helen Antonakakis, Executive Director for Finance and Planning to award the contract for rental of leased tents and equipment on an as-needed basis to Vandell, LLC.; and

**WHEREAS**, Helen Antonakakis, Executive Director for Finance and Planning, has certified funding is available for leased tents and equipment in account numbers #164680-64206, #164689-64206, #164686-62419, #137141-63103 and various departmental accounts on an as-needed basis for FY2024 and is subject to the availability of funds in FY2025.

**NOW, THEREFORE, BE IT RESOLVED** by the BOARD OF TRUSTEES to AWARD a contract for the rental of leased tents and equipment through the CCCPS – Identifier #57-CCCPS to **Vandell, LLC.** on an as-needed basis in the anticipated amount of **\$15,000.00** with contract terms commencing on **April 1, 2024** through **March 31, 2025**; with an optional one-year renewal contract; and

**BE IT FURTHER RESOLVED** that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

**SUMMARY STATEMENT**

This resolution awards and authorizes the College to procure the rental of leased tents and equipment in the anticipated amount of \$15,000.00 through the Camden County Cooperative Pricing System under its – Identifier #57 –CCCPS Bid #A-7/2024 to **Vandell, LLC.** with terms commencing on April 1, 2024 through March 31, 2025 with a one-year option to renew in favor of the college. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.



**RESOLUTION AWARDING CONTRACTS FROM CAMDEN COUNTY COOPERATIVE PRICING SYSTEM AWARD FOR GRASS CUTTING AND GROUNDS KEEPING SERVICES**

**WHEREAS**, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and pursuant to N.J.S.A. 18A:64A-25.10 the College is authorized to enter into Joint Purchasing Agreements pursuant to the Local Public Contracts Law N.J.S.A. 40A:11-1 *et seq.* and the College is a member of the Camden County Cooperative Pricing System (CCCPS) with the County Commissioners (County) as Lead Agency having met all procurement obligations and awarded the contracts for the CCCPS; and

**WHEREAS**, the Camden County Cooperative Pricing System, after publicly advertising for Bid A-6/2024 for the procurement of grass cutting, trimming and grounds keeping services on March 21, 2024, awarded a contract with an optional one-year renewal contract.

**WHEREAS**, Kay Byrd, Director of Facilities Services & Sustainability; Markis Rouse, Coordinator-Facilities and Space Management; Melissa Manera, Manager of Purchasing and Helen Antonakakis, Executive Director for Finance and Planning, recommends awarding the contract in each category for grass cutting, trimming and grounds keeping services to **North East Group, LLC**, for Blackwood Campus and William G. Rohrer Center, and **Mangold Lawn & Landscape, LLC** for the Camden Campus, and **TLC Landscaping Contractor, LLC**. for the RETC with terms commencing on or about April 10, 2024 and terminating on or about October 31, 2024, each with the landowner having an option for one-year renewal contracts; and

**WHEREAS**, Helen Antonakakis, Executive Director for Finance and Planning, has certified funding in account #164686-61454, #164706-61454 and various College accounts on an as-needed basis for FY2024 and subject to availability of funds in FY2025.

**NOW, THEREFORE, BE IT RESOLVED** by the BOARD OF TRUSTEES to award the contracts as recommended by staff for this season/year to procure grass cutting and grounds keeping services through the CCCPS – Identifier #57-CCCPS contract identified above to **North East Group, LLC.**, **Mangold Lawn & Landscape, LLC.** and **TLC Contractor, LLC.** for their respective areas in the anticipated aggregate amount of **\$94,550.00** with terms commencing **on or about April 10, 2024 and terminating on or about October 31, 2024 with an optional one-year renewal contract in the College's favor;** and

**BE IT FURTHER RESOLVED** that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

**SUMMARY STATEMENT**

This resolution awards and authorizes the College to procure grass cutting, trimming and grounds keeping services through the CCCPS – Identifier #57 Bid #A-6/2024 to North East Group, LLC, (Blackwood Campus and William G. Rohrer Center) Mangold Lawn & Landscape, LLC. (Camden Campus) and TLC Landscape Contractor, LLC. (RETC) for the period of on or about April 10, 2024 through on or about October 31, 2024 with an optional one-year renewal in the anticipated amount of \$94,550.00 on an as-needed basis. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

RESOLUTION NO. FY2024-191

**RESOLUTION AWARDING CONTRACT AFTER PUBLIC BID FOR  
ROLL GATE AND GARAGE DOOR REPAIRS, MAINTENANCE AND SERVICE**

**WHEREAS**, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and a bid for **Roll Gate and Garage Door Repairs, Maintenance and Service, Bid #FY24ITB-25**, was solicited by public advertisement and the Bids received are attached below under “Bid Responses”; and

**WHEREAS**, it is the recommendation of Michael Calabrese, Building Operations Manager, Melissa Manera, Manager of Purchasing, and Helen Antonakakis, Executive Director for Finance and Planning, to award the contract as identified on the attached Bid Response as set forth therein to **Merchantville Overhead Door** as being the lowest responsible bidder; and

**WHEREAS**, Helen Antonakakis, Executive Director for Finance and Planning, has certified the availability of funds on an as-needed basis in accounts #164687-61425, #164259-61425, #164697-61425 and #164707-61425.

**NOW, THEREFORE, BE IT RESOLVED** by the BOARD OF TRUSTEES that the aforementioned **Bid #FY22ITB-15** for **Roll Gate and Garage Door Repairs, Maintenance and Service** be and is hereby **AWARDED** to **Merchantville Overhead Door Co., Inc.** in the anticipated contract amount of **\$10,000.00 on an as-needed basis** with the terms commencing on **May 8, 2024** through **February 28, 2026** pursuant to the terms and conditions for the bid; and

**BE IT FURTHER RESOLVED** that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

**SUMMARY STATEMENT**

This resolution awards the bid contract to **Merchantville Overhead Door Co., Inc.** for roll gate and garage door repairs, maintenance and service as required on an as-needed basis in the anticipated amount of \$10,000.00 during the period of May 8, 2024 through February 28, 2026. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

May 7, 2024

**Bid Responses**  
**for**  
**Roll Gate and Garage Door Repairs, Maintenance and Service**  
**(Bid #FY24ITB-25)**

| <b>Merchantville Overhead Door Co. Inc.<br/>Camden, NJ</b> |                    |                    |
|--|--------------------|--------------------|
|  | <b>Year 1 Cost</b> | <b>Year 2 Cost</b> |
| <b>Blackwood Preventative Maintenance</b>                  |                    |                    |
| Otto R. Mauke Community Center                             | <b>\$550.00</b>    | <b>\$550.00</b>    |
| Truman Hall  | <b>\$250.00</b>    | <b>\$250.00</b>    |
| Lincoln Hall   | <b>\$110.00</b>    | <b>\$110.00</b>    |
| Physical Plant   | <b>\$110.00</b>    | <b>\$110.00</b>    |
| Gabriel E. Danch CIM Center                                | <b>\$190.00</b>    | <b>\$190.00</b>    |
| Kevin G. Halpern Hall for Science & Health Education       | <b>\$135.00</b>    | <b>\$135.00</b>    |
| <b>Total</b>   | <b>\$1,345.00</b>  | <b>\$1,345.00</b>  |

|  |                 |                 |
|--|-----------------|-----------------|
| <b>Camden Preventative Maintenance</b> |                 |                 |
| College Hall                           | <b>\$120.00</b> | <b>\$120.00</b> |
| Parking Garage                         | <b>\$225.00</b> | <b>\$225.00</b> |
| Camden Technology Center               | <b>\$110.00</b> | <b>\$110.00</b> |
| Sixth Street Trash Compactor           | <b>\$110.00</b> | <b>\$110.00</b> |
| <b>Total</b>                           | <b>\$565.00</b> | <b>\$565.00</b> |

|   |                 |                 |
|---|-----------------|-----------------|
| <b>Cherry Hill Preventative Maintenance</b> |                 |                 |
| William G Rohrer Center                     | <b>\$210.00</b> | <b>\$210.00</b> |
| <b>Total</b>                                | <b>\$210.00</b> | <b>\$210.00</b> |

|                                      |                 |                 |
|--------------------------------------|-----------------|-----------------|
| <b>RETC Preventative Maintenance</b> |                 |                 |
| CCC RETC                             | <b>\$210.00</b> | <b>\$210.00</b> |
| Fire Academy                         | <b>\$120.00</b> | <b>\$120.00</b> |

**Board of Trustees Minutes Attachment #5300Q**

RESOLUTION NO. FY2024-191

|                    | <b>Merchantville Overhead Door Co. Inc.<br/>Camden, NJ</b> |                    |
|--------------------|--|--------------------|
|                    | <b>Year 1 Cost</b>   | <b>Year 2 Cost</b> |
| Training Buildings | <b>\$480.00</b>  | <b>\$480.00</b>    |
| <b>Total</b>       | <b>\$810.00</b>  | <b>\$810.00</b>    |
| <b>Grand Total</b> | <b>\$2,930.00</b>  | <b>\$2,930.00</b>  |

| <b>Labor Rates</b>               |                 |                 |
|----------------------------------|-----------------|-----------------|
| Regular Day Shift<br>Hourly Rate | <b>\$170.00</b> | <b>\$170.00</b> |
| 3rd Shift Hourly Rate            | <b>\$255.00</b> | <b>\$255.00</b> |
| Overtime Hourly Rate             | <b>\$255.00</b> | <b>\$255.00</b> |
| Premium/Holiday                  | <b>\$255.00</b> | <b>\$255.00</b> |
| Emergency Call-in<br>Hourly Rate | <b>n/a</b>      | <b>n/a</b>      |
| <b>Mark-up on material</b>       | <b>20%</b>      | <b>20%</b>      |

| <b>Welder/Ironworker</b>         |            |            |
|----------------------------------|------------|------------|
| Regular Day Shift<br>Hourly Rate | <b>n/a</b> | <b>n/a</b> |
| 3rd Shift Hourly Rate            | <b>n/a</b> | <b>n/a</b> |
| Overtime Hourly Rate             | <b>n/a</b> | <b>n/a</b> |
| Premium/Holiday<br>Time Rate     | <b>n/a</b> | <b>n/a</b> |
| Emergency Call-in<br>Hourly Rate | <b>n/a</b> | <b>n/a</b> |
| <b>Mark-up on material</b>       | <b>n/a</b> | <b>n/a</b> |

| <b>Electrician</b>               |            |            |
|----------------------------------|------------|------------|
| Regular Day Shift<br>Hourly Rate | <b>n/a</b> | <b>n/a</b> |
| 3rd Shift Hourly Rate            | <b>n/a</b> | <b>n/a</b> |
| Overtime Hourly Rate             | <b>n/a</b> | <b>n/a</b> |
| Premium/Holiday<br>Time Rate     | <b>n/a</b> | <b>n/a</b> |
| Emergency Call-in<br>Hourly Rate | <b>n/a</b> | <b>n/a</b> |
| <b>Mark-up on material</b>       | <b>n/a</b> | <b>n/a</b> |

RESOLUTION NO. FY2024-192

**RESOLUTION AWARDING CONTRACT BY PUBLIC BIDS FOR ACADEMIC LAB SUPPLIES FY2025 & REJECTING ITEMS NO LONGER REQUIRED**

**WHEREAS** purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and the College publicly advertised for bids for **Academic Laboratory Supplies FY2025**, Bid #FY24ITB-39; and the Bids received are listed below as “Bid Responses;” and

**WHEREAS**, no-bid responses were received for items: #21, #22, #26, #28 thru #37, #47, #49, #76 thru #82, #88 thru #90, #96, #98, #106, #114, #116, #119, #130, #131, #175, #191 and #199 thru #206. These items will now be procured through other catalog bids previously awarded on an as-needed basis; and

**WHEREAS** Items #215, #216 and #219 are being rejected for not providing specifications of products substituted in Parco Scientific Company’s bid response. These items will now be procured through other catalog bids previously award on an as-needed basis; and

**WHEREAS**, Items #165, #168, #171, #177 thru #182, #186 thru #190, #193, #198, #207, #210, #215, #216 and #219 are rejected due to budget constraints, and these items will now be procured through other catalog bids previously awarded on an as-needed basis; and

**WHEREAS**, it is the recommendation of John Austin, Chemistry Lab Technician, Nancy Gartland, Biology Professor, John Steiner, Dean of Math, Science & Health Careers, Melissa Manera, Manager of Purchasing; and Helen Antonakakis, Executive Director for Finance and Planning to award **Parco Scientific Company and VWR International, LLC** as identified as being the lowest responsible bidders; and

**WHEREAS**, Helen Antonakakis, Executive Director for Finance and Planning certifies funding exists in the full bid amount in accounts #112405-62206, #516678-62200 and #112410-62200.

**NOW, THEREFORE, BE IT RESOLVED** by the BOARD OF TRUSTEES that the bid contracts for **Academic Laboratory Supplies FY24ITB-39** are hereby AWARDED to **Parco Scientific Company and VWR International, LLC** for this one-time purchase contract and the Board rejects all other bids; and

**BE IT FURTHER RESOLVED** that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

**SUMMARY STATEMENT**

This resolution awards the bid contracts to **Parco Scientific Company and VWR International, LLC** in the total amount of \$61,435.50. These academic laboratory supplies are required for the fiscal year FY2025 for a one-time purchase. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

May 7, 2024

**Bid Responses**  
**for**  
**Academic Laboratory Supplies FY2025**  
**(Bid #FY24ITB-41)**

| Bidders                                  | Total Bid   |
|--|-------------|
| Parco Scientific Company<br>Westland, MI | \$18,067.50 |
| VWR International, LLC<br>Radnor, PA     | \$65,600.07 |

**Individual Itemized Award Listing**  
**for**  
**Academic Laboratory Supplies FY2025**  
**(Bid #FY24ITB-39)**

**Parco Scientific Company for Items:**

#132 and #159 in the amount of \$2,520.00; and

**VWR International, LLC for Items:**

#1 thru #20, #23 thru #25, #27, #38 thru #46, #48, #50 thru #75, #83 thru #87, #91 thru #95, #97, #99 thru #105, #107 thru #113, #115, #117, #118, #120 thru #129, #133 thru #164, #166, #167, #172 thru #174, #176, #183 thru #185, #192, #194 thru 196, #197, #208, #209, #211 thru #214, #216 thru #219 in the amount of \$58,915.50.

RESOLUTION NO. FY2024-193

**RESOLUTION REJECTING BIDS FOR FIBER OPTIC AND TELE DATA  
INSTALLATION AND REPAIR SERVICES**

**WHEREAS**, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and in conformance with that Act, the College publicly advertised for bids for **Fiber Optic and Tele Data Installation and Repair Services**, Bid #FY24ITB-47, and two bid submissions were received; and

**WHEREAS**, the bid submissions from both bidders, Integrated Micro Systems of Haledon, New Jersey and Millennium Communication Group of East Hanover, Pennsylvania failed to submit the “FOA Trained and Certified” documentation as required under 1.10 A.1 in the bid specifications; and were, therefore, non-compliant with the mandatory terms of the bid; and

**WHEREAS**, it is the recommendation of Jack Post, Chief Information Officer, Office of Information Technology, Walter George, Director of User Services, Office of Information of Technology, Melissa Manera, Manager of Purchasing and Helen Antonakakis, Executive Director for Finance and Planning to reject these bids as non-compliant and to re-advertise this bid; and

**NOW, THEREFORE BE IT RESOLVED** by the College that the aforementioned **Bid #FY24ITB-47 for Fiber Optic and Tele Data Installation and Repair Services**, be and is and is hereby **REJECTED** and the Manager of Purchasing is authorized to re-advertise the bid.

**SUMMARY STATEMENT**

This resolution rejects the bid submissions as being non-compliant for Fiber Optic and Tele Data Installation and Repair Services Bid #FY24ITB-47 and further authorizes the Manager of Purchasing to re-advertise a bid for such services as desired. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

May 7, 2024

RESOLUTION NO. FY2024-194

**RESOLUTION REJECTING ALL BIDS SUBMITTED AFTER PUBLIC BID FOR BACKGROUND CHECK SERVICES AND AUTHORIZING A NEW REVISED BID**

**WHEREAS**, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and the College publicly advertised for bids for **Background Check Services**, Bid #FY24ITB-57, and two submissions were received and a third bidder asserts they timely attempted to deliver a bid for which the College failed to allow timely receipt, and the College cannot factually disprove the assertion; and

**WHEREAS**, it is the recommendation of Kathie Kane, Executive Director, Human Resources, Melissa Manera, Manager of Purchasing and Helen Antonakakis, Executive Director for Finance and Planning to reject all bid submissions, modify the bid specifications and re-advertise for a revised bid; and

**NOW, THEREFORE, BE IT RESOLVED** by the BOARD OF TRUSTEES that all bids received for the aforementioned **Bid #FY24ITB-57** for **Background Check Services** be and are hereby REJECTED and the Manager of Purchasing is authorized to obtain the revised modified bid specifications and to advertise for a revised bid.

**SUMMARY STATEMENT**

This resolution rejects all bid submissions for Background Check Services Bid #FY24ITB-57 and further authorizes the Manager of Purchasing to advertise anew for the revised bid. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary



**RESOLUTION AWARDING CONTRACT AFTER PUBLIC BID FOR OFFICE FURNITURE**

**WHEREAS**, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and bids were publicly advertised for **Office Furniture**, Bid #FY24ITB-46, and the only response was by a single vendor (as summarized below); and

**WHEREAS**, it is the recommendation of Melissa Manera, Manager of Purchasing and Helen Antonakakis, Executive Director for Finance and Planning, to award a contract in accordance with the publicly bid specifications and the reply as set out below and as being the lowest responsible bidder; and

**WHEREAS**, Helen Antonakakis, Executive Director for Finance and Planning, has certified the availability of funds on an as-needed basis in various departmental accounts for FY2025. Funds in FY2026 are subject to the availability of funding; and is so noted that any contract entered into shall reflect that it is pursuant to N.J.S.A. 18A:64A-25.28(q) and contains an appropriate cancellation clause.

**NOW, THEREFORE, BE IT RESOLVED** by the College Board of Trustees that the aforementioned **Bid #FY24ITB-46** for **Office Furniture** be and is hereby AWARDED to **W.B. Mason Co., Inc.** in the anticipated contract amount of **\$100,000.00 on an as-needed basis** with the terms commencing on **July 1, 2024** through **June 30, 2026** pursuant to the terms and conditions for the bid; and

**BE IT ALSO RESOLVED** that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements to make payments to effectuate this resolution of the Board.

**SUMMARY STATEMENT**

This resolution awards the bid contract to **W.B. Mason Co., Inc.** for office furniture items required on an as-needed basis in the anticipated amount of \$100,000.00 during the period of July 1, 2024 through June 30, 2026. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

RESOLUTION NO. FY2024-195

**Bid Responses**  
**for**  
**Office Furniture**  
**(Bid #FY24ITB-46)**

| <b>Bidders:</b>                              | <b>Discount:</b> |
|--|------------------|
| <b>W.B. Mason Co., Inc.<br/>Bellmawr, NJ</b> | <b>55%</b>       |

**RESOLUTION AWARDING BID FOR INTER-CAMPUS CONNECTIVITY SERVICES**

**WHEREAS**, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and publicly advertised bids for **Inter-Campus Connectivity Services, Bid #FY24ITB-40**, were received and are attached below under “Bid Responses”; and

**WHEREAS**, it is the recommendation of Jack Post, Chief Information Officer, Office of Information Technology, Walt George, Director of User Services, Office of Information Technology, Earl Ruberts, Director of Network Services, Office of Information Technology, Melissa Manera, Manager of Purchasing, and Helen Antonakakis, Executive Director for Finance and Planning to award a contract as identified on the attached Bid Response as set forth therein as being respectively the lowest responsible bidder; and

**WHEREAS**, Helen Antonakakis, Executive Director for Finance and Planning, has certified funding in account #165081-65609 in Year 1 and subject to the availability of funds in Years 2 and 3 and is noted that any contract entered into shall reflect that it is subject to funding pursuant to N.J.S.A. 18A:64A-25.28(q) or contains an appropriate cancellation clause; and

**NOW, THEREFORE BE IT RESOLVED** by the College that the aforementioned **Bid #FY24ITB-40 for Inter-Campus Connectivity Services**, be and is hereby **AWARDED** to **Crown Castle Fiber, LLC** in the amount of **\$82,200.00 annually; \$246,000.00 for the three years**, with terms commencing on **September 1, 2024 to August 31, 2027 with an optional two-year renewal contract consisting of Year 4 and Year 5** pursuant to the terms and conditions for the bid; and

**BE IT FURTHER RESOLVED** that the proper officers of the College are authorized to negotiate where appropriate any other necessary further terms of contract and execute all such documents or other instruments and/or to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

**SUMMARY STATEMENT**

This resolution awards the bid contract to Crown Castle Fiber, LLC for inter-campus connectivity services as identified above in the amount of \$82,200.00 annually (\$246,000.00 for the three years) during the period of September 1, 2024 to August 31, 2027 with an optional two-year renewal contract consisting of Year 4 and Year 5. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

**Bid Response**  
**for**  
**Inter-Campus Connectivity Services**  
**(Bid #FY24ITB-40)**

| <b>Bidder</b>                                       | <b>Cost</b>   |
|---|---|
| Comcast Business Communications<br>Philadelphia, PA | Year 1 Cost: \$89,378.4<br>Year 2 Cost: \$86,848.56<br>Year 3 Cost: \$77,953.20                       |
| <b>Crown Castle Fiber, LLC</b><br><b>Huston, TX</b> | <b>Year 1 Cost: \$82,200.00</b><br><b>Year 2 Cost: \$82,200.00</b><br><b>Year 3 Cost: \$82,200.00</b> |

RESOLUTION NO. FY2024-197

**RESOLUTION AWARDING CONTRACT AFTER PUBLIC BIDS FOR  
UNIFORMS FOR FIRE ACADEMY AND POLICE ACADEMY**

**WHEREAS**, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and the College advertised for **Uniforms for Fire Academy and Police Academy**, Bid #FY24ITB-38, and received the “Bid Responses” on the attached page; and

**WHEREAS**, it is the recommendation of William Glassman, Teaching Administrator/Director, Fire Academy and Fire Science, Robert Doyle, Executive Director of Public Safety & RETC, Acting, Melissa Manera, Manager of Purchasing and Helen Antonakakis, Executive Director for Finance and Planning to award the contracts identified on the attached Itemized Award Listing as respectively the lowest responsible bidder; and

**WHEREAS**, Helen Antonakakis, Executive Director for Finance and Planning, has certified that funding is available in accounts #111419-62206 and #511572-62206 in Year 1 and are subject to the availability of funds in Year 2 and is noted that any contract entered into shall reflect that it is subject to funding pursuant to N.J.S.A. 18A:64A-25.28(q) or contains an appropriate cancellation clause.

**NOW, THEREFORE, BE IT RESOLVED** by the BOARD OF TRUSTEES that the aforementioned **Bid #FY24ITB-38** for **Uniforms for Fire Academy and Police Academy** be and is hereby **AWARDED** to **Municipal Emergency Services, Inc.** for both **Base Bid A and Base Bid B** in the anticipated amount of **\$125,000.00** for this contract **on an as-needed basis** with terms commencing on **September 1, 2024 through August 31, 2026** pursuant to the terms and conditions for the bid; and

**BE IT FURTHER RESOLVED** that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

**SUMMARY STATEMENT**

This resolution awards the bid contract to Municipal Emergency Services, Inc. for both Base Bid A and Base Bid B in the anticipated amount of \$125,000.00 for this contract on an as-needed basis with terms commencing on September 1, 2024 through August 31, 2026. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

May 7, 2024

**Bid Responses**  
**for**  
**Uniforms for Fire Academy and Police Academy**  
**(Bid #FY24ITB-38)**

| <b>Bidders</b>   | <b>Base Bid A: Fire Academy</b> |                         |                   | <b>Base Bid B: Police Academy</b> |                         |                   |
|--|---------------------------------|-------------------------|-------------------|-----------------------------------|-------------------------|-------------------|
|  | <b>Year 1<br/>Total</b>         | <b>Year 2<br/>Total</b> | <b>%<br/>Disc</b> | <b>Year 1<br/>Total</b>           | <b>Year 2<br/>Total</b> | <b>%<br/>Disc</b> |
| Galls, LLC<br>Lexington, KY                                      | \$125,451.30                    | \$132,038.87            | 5%                | \$28,930.65                       | \$30,377.18             | 5%                |
| <b>Municipal Emergency<br/>Services, Inc.<br/>Sandy Hook, CT</b> | <b>\$100,937.00</b>             | <b>\$108,061.00</b>     | <b>25%</b>        | <b>\$33,410.00</b>                | <b>\$35,450.00</b>      | <b>25%</b>        |

RESOLUTION NO. FY2024-198

**RESOLUTION AWARDING CONTRACT AFTER PUBLIC BID FOR GROUNDS SUPPLIES, LANDSCAPING/TURF CARE MATERIALS, GROUNDS LAWN EQUIPMENT, PARTS & REPAIRS**

**WHEREAS**, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and the College publicly advertised for bids for **Grounds Supplies, Landscaping/Turf Care Materials, Grounds Lawn Equipment, Parts and Repairs**, Bid #FY24ITB-37, and responsive submissions were received as attached below; and

**WHEREAS**, no bids were received for Base Bid A, Base Bid B Items A1 thru A4, B1 thru B3, C1, D1 thru D12, and F1 thru F4 and Base Bid C and at this time the departmental staff recommend not re-advertising as these items are no longer required; and

**WHEREAS**, it is the recommendation of Markis Rouse, Coordinator and Space Management-Facilities, Kay Byrd, Facilities Director, Melissa Manera, Manager of Purchasing and Helen Antonakakis, Executive Director for Finance and Planning, to award contracts on the attached Itemized Award Listing as being respectively the lowest responsible bidders; and

**WHEREAS**, Helen Antonakakis, Executive Director for Finance and Planning, has certified the availability of funds in account #164686-61454 and in various departmental accounts on an as-needed basis.

**NOW, THEREFORE, BE IT RESOLVED** by the BOARD OF TRUSTEES that the contracts for **Bid #FY24ITB-37** recited above are AWARDED to **SiteOne Landscape Supply, LLC for Base Bid B Items C2 thru C8, E1 thru E3 and G1 thru G3** in the anticipated amount of **\$25,000.00 on an as-needed basis** with terms commencing on **September 1, 2024 through August 31, 2025** pursuant to the terms and conditions for the bid; and

**BE IT FURTHER RESOLVED** that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

**SUMMARY STATEMENT**

This resolution awards the bid contracts for grounds supplies, landscaping and turf care materials and grounds lawn equipment, parts and repairs to SiteOne Landscape Supply, LLC for Base Bid B; Items C2 thru C7, E1 thru E3, and G1 thru G3 in the anticipated amount of \$25,000.00 on an as-needed basis. These various items are required for grounds supplies, landscaping and turf care materials and grounds lawn equipment, parts and repairs to be procured on an as-needed basis during the period of September 1, 2024 to August 31, 2025. This resolution also recommends to not re-advertise the no bid items. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

May 7, 2024

**Bid Responses**  
**Grounds Supplies, Landscaping/Turf Care Materials, Grounds Lawn**  
**Equipment, Parts and Repairs**  
**(Bid #FY24ITB-37)**

**Base Bid A:**

| Bidder                                    | Indicate % Discount | Indicate Delivery Included or Delivery Cost |
|---|---------------------|---|
| Fisher & Son Company, Inc.<br>Exton, PA   | \$0.00              | \$0.00                                      |
| SiteOne Landscape Supply<br>Cleveland, OH | No Bid              | No Bid                                      |

**Base Bid B:**

| Category                            | Item # | Fisher & Son Company, Inc. | SiteOne Landscape Supply<br>Cleveland, OH |
|-------------------------------------|--------|----------------------------|---|
| <b>A: Mulch</b>                     | A1     | No Bid                     | No Bid                                    |
|                                     | A2     | No Bid                     | No Bid                                    |
|                                     | A3     | No Bid                     | No Bid                                    |
|                                     | A4     | No Bid                     | No Bid                                    |
| <b>B: Bedding Plants</b>            | B1     | No Bid                     | No Bid                                    |
|                                     | B2     | No Bid                     | No Bid                                    |
|                                     | B3     | No Bid                     | No Bid                                    |
| <b>C: Trees and Shrubs</b>          | C1     | No Bid                     | No Bid                                    |
|                                     | C2     | No Bid                     | <b>+10%</b>                               |
|                                     | C3     | No Bid                     | <b>+10%</b>                               |
|                                     | C4     | No Bid                     | <b>+10%</b>                               |
|                                     | C5     | No Bid                     | <b>+10%</b>                               |
|                                     | C6     | No Bid                     | <b>+10%</b>                               |
|                                     | C7     | No Bid                     | <b>+10%</b>                               |
| <b>D: Top Soil, Sand and Gravel</b> | D1     | No Bid                     | No Bid                                    |
|                                     | D2     | No Bid                     | No Bid                                    |
|                                     | D3     | No Bid                     | No Bid                                    |
|                                     | D4     | No Bid                     | No Bid                                    |



**Board of Trustees Minutes Attachment #5300Q**

RESOLUTION NO. FY2024-198

| Category                          | Item # | Fisher & Son Company, Inc. | SiteOne Landscape Supply Cleveland, OH |
|-----------------------------------|--------|----------------------------|--|
|                                   | D5     | No Bid                     | No Bid                                 |
|                                   | D6     | No Bid                     | No Bid                                 |
|                                   | D7     | No Bid                     | No Bid                                 |
|                                   | D8     | No Bid                     | No Bid                                 |
|                                   | D9     | No Bid                     | No Bid                                 |
|                                   | D10    | No Bid                     | No Bid                                 |
|                                   | D11    | No Bid                     | No Bid                                 |
|                                   | D12    | No Bid                     | No Bid                                 |
| <b>E: Grass Seed</b>              | E1     | \$112.00/bag               | <b>\$107.01/bag</b>                    |
|                                   | E2     | \$112.00/bag               | <b>\$106.10/bag</b>                    |
|                                   | E3     | 5%                         | <b>+10%</b>                            |
| <b>F: Perennials</b>              | F1     | No Bid                     | No Bid                                 |
|                                   | F2     | No Bid                     | No Bid                                 |
|                                   | F3     | No Bid                     | No Bid                                 |
|                                   | F4     | No Bid                     | No Bid                                 |
| <b>G: Athletic Field Supplies</b> | G1     | \$8.00/bag                 | <b>\$6.97/bag</b>                      |
|                                   | G2     | \$16.00/bag                | <b>\$15.98/bag</b>                     |
|                                   | G3     | 5%                         | <b>+10%</b>                            |

**Base Bid C:**

**Fisher & Son Co, Inc.:**

| #  | BRAND                                  | EQUIPMENT Discount % | OEM PARTS & ATTACHMENTS Discount % | NON-OEM PARTS & ATTACHMENTS Discount % | Hourly Repair Rates |
|----|--|----------------------|------------------------------------|--|---------------------|
| 1  | Allis Chalmers                         | No Bid               | No Bid                             | No Bid                                 | No Bid              |
| 2  | Bobcat (skidsteer, loaders & tractors) | No Bid               | No Bid                             | No Bid                                 | No Bid              |
| 3  | Briggs & Stratton                      | No Bid               | No Bid                             | No Bid                                 | No Bid              |
| 4  | Bush Hog                               | No Bid               | No Bid                             | No Bid                                 | No Bid              |
| 5  | Buyers                                 | No Bid               | No Bid                             | No Bid                                 | No Bid              |
| 6  | Case                                   | No Bid               | No Bid                             | No Bid                                 | No Bid              |
| 7  | Cub Cadet                              | No Bid               | No Bid                             | No Bid                                 | No Bid              |
| 8  | Echo                                   | No Bid               | No Bid                             | No Bid                                 | No Bid              |
| 9  | EZ Go                                  | No Bid               | No Bid                             | No Bid                                 | No Bid              |
| 10 | Ford                                   | No Bid               | No Bid                             | No Bid                                 | No Bid              |
| 11 | Generac                                | No Bid               | No Bid                             | No Bid                                 | No Bid              |
| 12 | Gravely                                | No Bid               | No Bid                             | No Bid                                 | No Bid              |
| 13 | Homelite                               | No Bid               | No Bid                             | No Bid                                 | No Bid              |

May 7, 2024

**Board of Trustees Minutes Attachment #5300Q**

RESOLUTION NO. FY2024-198

| #  | BRAND                   | EQUIPMENT Discount % | OEM PARTS & ATTACHMENTS Discount % | NON-OEM PARTS & ATTACHMENTS Discount % | Hourly Repair Rates |
|----|-------------------------|----------------------|------------------------------------|--|---------------------|
| 14 | Honda                   | No Bid               | No Bid                             | No Bid                                 | No Bid              |
| 15 | Husqvarna               | No Bid               | No Bid                             | No Bid                                 | No Bid              |
| 16 | Hustle                  | No Bid               | No Bid                             | No Bid                                 | No Bid              |
| 17 | John Deere              | No Bid               | No Bid                             | No Bid                                 | No Bid              |
| 18 | Kawasaki                | No Bid               | No Bid                             | No Bid                                 | No Bid              |
| 19 | Kohler                  | No Bid               | No Bid                             | No Bid                                 | No Bid              |
| 20 | Kubota                  | No Bid               | No Bid                             | No Bid                                 | No Bid              |
| 21 | Land Pride              | No Bid               | No Bid                             | No Bid                                 | No Bid              |
| 22 | Lely                    | No Bid               | No Bid                             | No Bid                                 | No Bid              |
| 23 | Little Wonder           | No Bid               | No Bid                             | No Bid                                 | No Bid              |
| 24 | Magnum                  | No Bid               | No Bid                             | No Bid                                 | No Bid              |
| 25 | Mount-Meyers            | No Bid               | No Bid                             | No Bid                                 | No Bid              |
| 26 | Myers                   | No Bid               | No Bid                             | No Bid                                 | No Bid              |
| 27 | New Holland             | No Bid               | No Bid                             | No Bid                                 | No Bid              |
| 28 | Pro-Tech                | No Bid               | No Bid                             | No Bid                                 | No Bid              |
| 29 | Ransome                 | No Bid               | No Bid                             | No Bid                                 | No Bid              |
| 30 | Red Max                 | No Bid               | No Bid                             | No Bid                                 | No Bid              |
| 31 | Ryan                    | No Bid               | No Bid                             | No Bid                                 | No Bid              |
| 32 | Sweepster               | No Bid               | No Bid                             | No Bid                                 | No Bid              |
| 33 | Tecumseh                | No Bid               | No Bid                             | No Bid                                 | No Bid              |
| 34 | Tomberlin               | No Bid               | No Bid                             | No Bid                                 | No Bid              |
| 35 | Wacker                  | No Bid               | No Bid                             | No Bid                                 | No Bid              |
| 36 | Western                 | No Bid               | No Bid                             | No Bid                                 | No Bid              |
| 37 | Woods                   | No Bid               | No Bid                             | No Bid                                 | No Bid              |
| 38 | York                    | No Bid               | No Bid                             | No Bid                                 | No Bid              |
| 39 | OTHER Mfr. (list here): | No Bid               | No Bid                             | No Bid                                 | No Bid              |
| 40 | OTHER Mfr. (list here): | No Bid               | No Bid                             | No Bid                                 | No Bid              |
| 41 | OTHER Mfr. (ist here):  | No Bid               | No Bid                             | No Bid                                 | No Bid              |

**SiteOne Landscaping Supply:**

| # | BRAND                                  | EQUIPMENT Discount % | OEM PARTS & ATTACHMENTS Discount % | NON-OEM PARTS & ATTACHMENTS Discount % | Hourly Repair Rates |
|---|--|----------------------|------------------------------------|--|---------------------|
| 1 | Allis Chalmers                         | No Bid               | No Bid                             | No Bid                                 | No Bid              |
| 2 | Bobcat (skidsteer, loaders & tractors) | No Bid               | No Bid                             | No Bid                                 | No Bid              |
| 3 | Briggs & Stratton                      | No Bid               | No Bid                             | No Bid                                 | No Bid              |
| 4 | Bush Hog                               | No Bid               | No Bid                             | No Bid                                 | No Bid              |

**Board of Trustees Minutes Attachment #5300Q**

RESOLUTION NO. FY2024-198

| #  | BRAND                   | EQUIPMENT Discount % | OEM PARTS & ATTACHMENTS Discount % | NON-OEM PARTS & ATTACHMENTS Discount % | Hourly Repair Rates |
|----|-------------------------|----------------------|------------------------------------|--|---------------------|
| 5  | Buyers                  | No Bid               | No Bid                             | No Bid                                 | No Bid              |
| 6  | Case                    | No Bid               | No Bid                             | No Bid                                 | No Bid              |
| 7  | Cub Cadet               | No Bid               | No Bid                             | No Bid                                 | No Bid              |
| 8  | Echo                    | No Bid               | No Bid                             | No Bid                                 | No Bid              |
| 9  | EZ Go                   | No Bid               | No Bid                             | No Bid                                 | No Bid              |
| 10 | Ford                    | No Bid               | No Bid                             | No Bid                                 | No Bid              |
| 11 | Generac                 | No Bid               | No Bid                             | No Bid                                 | No Bid              |
| 12 | Gravely                 | No Bid               | No Bid                             | No Bid                                 | No Bid              |
| 13 | Homelite                | No Bid               | No Bid                             | No Bid                                 | No Bid              |
| 14 | Honda                   | No Bid               | No Bid                             | No Bid                                 | No Bid              |
| 15 | Husqvarna               | No Bid               | No Bid                             | No Bid                                 | No Bid              |
| 16 | Hustle                  | No Bid               | No Bid                             | No Bid                                 | No Bid              |
| 17 | John Deere              | No Bid               | No Bid                             | No Bid                                 | No Bid              |
| 18 | Kawasaki                | No Bid               | No Bid                             | No Bid                                 | No Bid              |
| 19 | Kohler                  | No Bid               | No Bid                             | No Bid                                 | No Bid              |
| 20 | Kubota                  | No Bid               | No Bid                             | No Bid                                 | No Bid              |
| 21 | Land Pride              | No Bid               | No Bid                             | No Bid                                 | No Bid              |
| 22 | Lely                    | No Bid               | No Bid                             | No Bid                                 | No Bid              |
| 23 | Little Wonder           | No Bid               | No Bid                             | No Bid                                 | No Bid              |
| 24 | Magnum                  | No Bid               | No Bid                             | No Bid                                 | No Bid              |
| 25 | Mount-Meyers            | No Bid               | No Bid                             | No Bid                                 | No Bid              |
| 26 | Myers                   | No Bid               | No Bid                             | No Bid                                 | No Bid              |
| 27 | New Holland             | No Bid               | No Bid                             | No Bid                                 | No Bid              |
| 28 | Pro-Tech                | No Bid               | No Bid                             | No Bid                                 | No Bid              |
| 29 | Ransome                 | No Bid               | No Bid                             | No Bid                                 | No Bid              |
| 30 | Red Max                 | No Bid               | No Bid                             | No Bid                                 | No Bid              |
| 31 | Ryan                    | No Bid               | No Bid                             | No Bid                                 | No Bid              |
| 32 | Sweepster               | No Bid               | No Bid                             | No Bid                                 | No Bid              |
| 33 | Tecumseh                | No Bid               | No Bid                             | No Bid                                 | No Bid              |
| 34 | Tomberlin               | No Bid               | No Bid                             | No Bid                                 | No Bid              |
| 35 | Wacker                  | No Bid               | No Bid                             | No Bid                                 | No Bid              |
| 36 | Western                 | No Bid               | No Bid                             | No Bid                                 | No Bid              |
| 37 | Woods                   | No Bid               | No Bid                             | No Bid                                 | No Bid              |
| 38 | York                    | No Bid               | No Bid                             | No Bid                                 | No Bid              |
| 39 | OTHER Mfr. (list here): | No Bid               | No Bid                             | No Bid                                 | No Bid              |
| 40 | OTHER Mfr. (list here): | No Bid               | No Bid                             | No Bid                                 | No Bid              |
| 41 | OTHER Mfr. (ist here):  | No Bid               | No Bid                             | No Bid                                 | No Bid              |

RESOLUTION NO. FY2024-199

**RESOLUTION AWARDING CONTRACT AFTER PUBLIC BID FOR  
ELECTRICAL SYSTEM MAINTENANCE, TESTING & REPAIRS**

**WHEREAS**, purchasing and contracting by Camden County College is governed by the County College Contracts Act N.J.S.A. 18A:64A-25.1, *et seq.*; and the College publicly advertised for **Electrical System Maintenance, Testing & Repairs**, Bid #FY24ITB-36, and bids were received as attached below under “Bid Responses”; and

**WHEREAS**, it is the recommendation of Ryan Doran, Project Manager-Facilities, Michael Calabrese, Building Operations Manager/Title II Coordinator, Melissa Manera, Manager of Purchasing and Helen Antonakakis, Executive Director of Finance and Planning to award the contract as identified on the attached Award Listing as set forth therein as being respectively the lowest responsible bidder; and

**WHEREAS**, Helen Antonakakis, Executive Director of Finance and Planning has certified the availability of funds in account #164688-62418, for Year 1 and for Year 2 as contingent upon the approval of funds; and is so noted that any contract entered into shall reflect that it is pursuant to N.J.S.A. 18A:64A-25.28(q) and contains an appropriate cancellation clause.

**NOW, THEREFORE, BE IT RESOLVED** by the BOARD OF TRUSTEES that the aforementioned **Bid #FY24ITB-36**, for **Electrical System Maintenance, Testing & Repairs** be and is hereby **AWARDED** to: **ION Electrical Construction Services, LLC** in the anticipated amount of **\$20,000.00 on an as-needed basis** with the term commencing **September 1, 2024 through August 31, 2026** pursuant to the terms and conditions for the bid contract and rejects all other bids; and

**BE IT FURTHER RESOLVED** that the proper officers of the College are authorized to negotiate where appropriate any other necessary further terms of contract and execute all such documents or other instruments and/or to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

**SUMMARY STATEMENT**

This resolution authorizes the procurement of electrical system maintenance, testing & repairs from ION Electrical Construction Services, LLC in the anticipated amount of \$20,000.00. These electrical system maintenance, testing & repair services are to be procured on an as-needed basis during the period of September 1, 2024 through August 31, 2026.

May 7, 2024

**Electrical System Maintenance, Testing & Repairs  
FY24ITB-36**

|  | Chammings Electric, Inc. |                   | <u><b>ION Electrical Construction Services, LLC</b></u> |                        | <u>Gary Kubiak &amp; Sons Electric, Inc.</u> |                    |
|--|--------------------------|-------------------|---|------------------------|--|--------------------|
| <u><b>HOURLY REPAIR RATES:</b></u>                 | <u><b>YR 1</b></u>       | <u><b>YR2</b></u> | <u><b>YR 1</b></u>                                      | <u><b>YR 2</b></u>     | <u><b>YR 1</b></u>                           | <u><b>YR 2</b></u> |
| Straight Time Rate:                                | \$146.00/h<br>r          | \$151.75/h<br>r   | <b>\$126.05/h</b><br>r                                  | <b>\$128.25/h</b><br>r | \$184.40/h<br>r                              | \$189.40/h<br>r    |
| Overtime Rate:                                     | \$219.00/h<br>r          | \$227.63/h<br>r   | <b>\$189.08/h</b><br>r                                  | <b>\$192.38/h</b><br>r | \$276.60/h<br>r                              | \$284.10/h<br>r    |
| Premium Time (weekends, holidays):                 | \$292.00/h<br>r          | \$303.50/h<br>r   | <b>\$252.10/h</b><br>r                                  | <b>\$252.50/h</b><br>r | \$368.80/h<br>r                              | \$378.80/h<br>r    |
| <b><u>DISCOUNT FOR MATERIALS AND SUPPLIES:</u></b> |                          |                   |   |                        |  |                    |
| % Percentage Discount                              | 20 %                     | 20%               | <b>5%</b>   | <b>5%</b>              | 5%   | 5%                 |

RESOLUTION NO. FY2024-200

**RESOLUTION AWARDING CONTRACT AFTER PUBLIC BIDS FOR ENVIRONMENTAL SERVICES**

**WHEREAS**, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and the College publicly advertised for bids for **Environmental Services**, Bid #FY24ITB-35 which were received and are attached below under “Bid Responses;” and

**WHEREAS**, it is the recommendation of Michael Calabrese/Title II Coordinator, Buildings Operation Manager; Ryan Doran, Facilities Project Manager, Melissa Manera, Manager of Purchasing and Helen Antonakakis, Executive Director for Finance and Planning, that the Board of Trustees award a contract to Victor Holdings, Inc., as the lowest responsible bidder on the below list of Bid Responses; and

**WHEREAS**, Helen Antonakakis, Executive Director for Finance and Planning, has certified that funding is subject to the availability of funds on an as-needed basis in account #164690-61450; and

**NOW THEREFORE, BE IT RESOLVED** by the BOARD OF TRUSTEES that the aforementioned **Bid #FY24ITB-35 for Environmental Services** is hereby AWARDED to **Victor Holdings, Inc. d/b/a Whitman** with terms commencing on **August 1, 2024** through **July 31, 2026 in the anticipated amount of \$10,000.00** pursuant to the terms and conditions advertised for the bid and the Board hereby rejects all other bids; and

**ALSO, BE IT FURTHER RESOLVED**, that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

**SUMMARY STATEMENT**

This resolution authorizes an award of contract to Victor Holdings, Inc. d/b/a Whitman for environmental services. These environmental services are required on an as-needed basis during the period of August 1, 2024 through July 31, 2026 in the anticipated amount of \$10,000.00. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

May 7, 2024

**Bid Responses**  
**For**  
**Environmental Services**  
**(Bid #FY24ITB-35)**

| <b><u>Firms</u></b>   | <b><u>Fee</u></b>  |
|---|--|
| Pennoni Associates, Inc.<br>Haddon Heights, NJ                    | Year 1 - \$8,479.00<br>Year 2 - \$8,479.00               |
| TTI Environmental Inc.<br>Moorestown, NJ                          | Year 1 - \$10,238.00<br>Year 2 - \$10,238.00             |
| <b>Victor Holdings, Inc. d/b/a Whitman</b><br><b>Somerset, NJ</b> | <b>Year 1 - \$6,805.00</b><br><b>Year 2 - \$7,208.00</b> |

RESOLUTION NO. FY2024-201

**RESOLUTION AWARDING CONTRACT AFTER PUBLIC BID FOR  
WINDOW WASHING SERVICES**

**WHEREAS**, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and publicly advertised bids for **Window Washing Services**, Bid #FY24ITB-32, were received as attached below under “Bid Responses”; and

**WHEREAS**, it is the recommendation of Donald Wilkus, Coordinator- Facilities Operations, Kay Byrd, Director of Facilities Services and Sustainability, Melissa Manera, Manager of Purchasing, and Helen Antonakakis, Executive Director for Finance and Planning, that the Board of Trustees award the contract to Eagle Building Services, identified on the attached Bid Response as being respectively the lowest responsible bidder; and

**WHEREAS**, Helen Antonakakis, Executive Director for Finance and Planning, has certified the availability of funds on an as-needed basis in accounts #164689-61450, #164699-61450, #164701-61450, #164709-61450 and #164259-61450 for Year 1. Funds in Year 2 are subject to the availability of funding; and is so noted that any contract entered into shall reflect that it is subject to funding or pursuant to N.J.S.A. 18A:64A-25.28(q) and contains an appropriate cancellation clause.

**NOW, THEREFORE, BE IT RESOLVED** by the BOARD OF TRUSTEES that the aforementioned **Bid #FY24ITB-32 for Window Washing Services** be and is hereby **AWARDED** to **Eagle Building Services, LLC** in the anticipated amount of **\$23,060.00** over the two years on an as-needed basis with the term commencing on **July 1, 2024** through **June 30, 2026** pursuant to the terms and conditions for the bid; and

**BE IT FURTHER RESOLVED** that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements to make payments to effectuate this resolution of the BOARD OF TRUSTEES.

**SUMMARY STATEMENT**

This resolution awards the bid contract to Eagle Building Services, LLC. These services are required for window washing services on an as-needed basis during the period of July 1, 2024 to June 30, 2026 in the anticipated amount of \$23,060.00. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

May 7, 2024



**Bid Response**  
**For**  
**Window Washing Services**  
**(Bid #FY24ITB-32)**

| <b>Bidder</b>  | <b>Interior Windows</b>                                  | <b>Exterior Windows</b>                                  | <b>Total Bid</b>   |
|--|--|--|--|
| Bethany Associates, Inc. -NJ<br>Mullica Hill, NJ         | Year 1: \$35,805.00<br>Year 2: \$37,242.00               | Year 1: \$21,244.00<br>Year 2: \$22,098.00               | Year 1: \$57,049.00<br>Year 2: \$59,340.00               |
| <b>Eagle Building Services, LLC</b><br><b>Newark, NJ</b> | Year 1: <b>\$11,743.75</b><br>Year 2: <b>\$11,743.75</b> | Year 1: <b>\$11,315.50</b><br>Year 2: <b>\$11,315.50</b> | Year 1: <b>\$23,059.25</b><br>Year 2: <b>\$23,059.25</b> |
| Imperial Window Cleaning<br>Staten Island, NY            | Year 1: \$123,170.00<br>Year 2: \$248,800.00             | Year 1: \$291,105.00<br>Year 2: \$310,400.00             | Year 1: \$414,275.00<br>Year 2: \$559,200.00             |

RESOLUTION NO. FY2024-202

**RESOLUTION AWARDING CONTRACT AFTER PUBLIC ADVERTISEMENT  
SEEKING BIDS FOR SCHOOL BUS TRANSPORTATION**

**WHEREAS** purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and the College publicly advertised for receipt of bids for **School Bus Transportation, Bid #FY24ITB-30**; and the bids noted below; and

**WHEREAS**, Base Bid C response from Hillman's Bus Service Inc. has been rejected for budgetary constraints. Yvonne Kilson, Dean of School, Community & Workforce training will work with the Pine Hill School District for busing services; and

**WHEREAS**, it is the recommendation of Yvonne Kilson, Dean of School, Community & Workforce Training Programs, William Logan, Director of Athletics, Jacqueline Tenuto, Associate Dean of Students/Title IX and 504 Coordinator, Melissa Manera, Manager of Purchasing and Helen Antonakakis, Executive Director for Finance and Planning to award a contract as identified on the attached as being the lowest responsible bidder; and

**WHEREAS**, Helen Antonakakis, Executive Director for Finance and Planning, has certified that funding is subject to the availability of funds on an as-needed basis in accounts #331043-68101, #331045-68101, #337212-68101, #136642-63307 and in various department accounts on an as-needed basis.

**NOW, THEREFORE, BE IT RESOLVED** by the BOARD OF TRUSTEES that the aforementioned Bid #FY24ITB-30 for School Bus Transportation be and is hereby AWARDED to **Holcomb Transportation, LLC** for **Bid Base A and Base Bid B and Matav Bus Company for Base Bid D** in the anticipated amount of **\$86,000.00** with terms and conditions as set in the bid package from **July 1, 2024 to June 30, 2025** on an as-needed basis; and

**ALSO, BE IT FURTHER RESOLVED**, that the proper officers of the College are authorized to negotiate any needed appropriate further terms and to execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

**SUMMARY STATEMENT**

This resolution awards Base Bid A and Base Bid B to Holcomb Transportation, LLC and Matav Bus Company for Base Bid D for school bus transportation in the anticipated amount of \$86,000.00 for the period of July 1, 2024 through June 30, 2025 on an as-needed basis. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

May 7, 2024

**Bid Responses**  
**for**  
**School Bus Transportation**  
**(Bid #FY24ITB-30)**

| <b><u>School Bus</u></b>  | <b>Hillman’s Bus Service, Inc.<br/>West Berlin, NJ</b> | <b>Holcomb<br/>Bellmawr, NJ</b>            | <b>Maytav Bus Company<br/>Oaklyn, NJ</b>                 |
|---|--|--|--|
| <b>Base Bid A Subtotal</b><br><i>(Recruitment)</i>                  | \$ 9,873.50 (1 bus)                                    | <b>\$ 9,350.00</b>                         | \$14,500.00 (1 bus)                                      |
| <b>Increase/Decrease Adjustment Cost</b>                            | \$19,747.00 (2 bus)<br>\$29,620.50 (3 bus)             | <b>\$18,700.00</b><br><b>\$28,050.00</b>   | \$29,000.00 (2 bus)<br>\$43,500.00 (3 bus)               |
| <b>Base Bid B Subtotal</b><br><i>(Athletics)</i>                    | No Bid   | <b>\$26,734.00</b>                         | 30,1000.00   |
| <b>Base Bid C Subtotal</b><br><i>(21<sup>st</sup> Century STEM)</i> | No Bid   | \$177,480                                  | No Bid   |
| <b>Base Bid D Subtotal</b><br><i>(Unanticipated Trips)</i>          | No Bid   | \$ 5,450.00 (1 bus)<br>\$10,900.00 (2 bus) | <b>\$ 5,250.00 (1 bus)</b><br><b>\$10,500.00 (2 bus)</b> |

**RESOLUTION AWARDING A CONTRACT AFTER PUBLICLY SEEKING  
BIDS FOR MOTOR COACH TRANSPORTATION**

**WHEREAS**, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and the College publicly advertised for bids for **Motor Coach Transportation**, Bid #FY24ITB-28 and which were received as listed below under “Bid Responses”; and

**WHEREAS**, it is the recommendation of William Logan, Director of Athletics, Tammy Timbers, Student Life & Engagement Coordinator, Jacqueline Tenuto, Associate Dean of Students/Deputy Title IX Coordinator/504 Coordinator, Melissa Manera, Manager of Purchasing and Helen Antonakakis, Executive Director for Finance and Planning to award a contract as identified on the attached Bid Responses as being the lowest responsible bid; and

**WHEREAS**, Helen Antonakakis, Executive Director for Finance and Planning, has certified that funding is subject to the availability of funds in accounts #331043-68101, #331045-68101, #337212-68101 and in various department accounts on an as-needed basis.

**NOW, THEREFORE, BE IT RESOLVED** by the BOARD OF TRUSTEES that the aforementioned **Bid #FY24ITB-28 for Motor Coach Transportation** be and is hereby accepted and the contract AWARDED to the vendor **Academy Express, LLC for Base Bid A and Base Bid C.** and **Maytav Bus Company for Base Bid B and Base Bid D** in the anticipated amount of **\$60,000.00** in total commencing **July 1, 2024 through June 30, 2025** pursuant to the terms and conditions advertised for the bid and rejecting all other bids; and

**BE IT FURTHER RESOLVED** that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

**SUMMARY STATEMENT**

This resolution awards **Academy Express, LLC** for Base Bid A and Base Bid C and **Maytav Bus Company** for Base Bid B and Base Bid D portions of the contracts for motor coach transportation during the period of July 1, 2024 to June 30, 2025 on an as-needed basis in the anticipated aggregate amount of \$60,000.00. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

**Bid Responses**  
**for**  
**Motor Coach Transportation**  
**(Bid #FY24ITB-28)**

| <b><u>MOTOR COACH</u></b>  | <b>Academy Express, LLC<br/>Hoboken, NJ</b>  | <b>Maytav Bus Company<br/>Oaklyn, NJ</b>   | <b>Suburban Trails, Inc.<br/>New Brunswick, NJ</b>   |
|--|--|--|--|
| <b>Base Bid A Subtotal</b><br><i>(Student Life &amp; Activities)</i><br><b>Increase/Decrease</b><br><b>Adjustment Cost</b>   | <b>\$4,569.00/1 coach</b><br><b>\$9,138.00/2 coach</b><br><br><b>\$150.00/hour/per coach</b> | No Bid   | \$ 5,051.00/1 coach<br>\$10,102.00/2 coach<br><br>\$165.00/hour/per 1 coach<br>\$330.00/hour/per 2 coaches |
| <b>Base Bid B Subtotal</b><br><i>(Athletics – as-needed)</i><br><b>Increase/Decrease</b><br><b>Adjustment Cost</b>   | \$101,650.00/1 coach   | <b>82,750.00/1 coach</b>   | \$93,345.00/1 coach  |
| <b>Base Bid C</b><br><i>(Unanticipated Trips)</i><br><b>Increase/Decrease</b><br><b>Adjustment Cost</b>  | <b>\$1,989.00/1 coach</b><br><b>\$3,978.00/2 coach</b><br><br><b>\$150.00/hour/per coach</b> | \$2,000.00/1 coach<br>\$4,000.00/2 coach<br><br>\$200.00/hour/per coach  | \$2,015.00/1 coach<br>\$4,030.00/2 coach<br><br>\$6.95/mile/per coach<br>\$13.90/mile/per coach            |
| <b>Base Bid D</b><br><i>(Unanticipated Trips)</i><br><b>38 passenger coach</b><br><b>1 coach weekday</b><br><b>2 coaches weekday</b><br><b>1 coach weekend</b><br><b>2 coaches weekend</b><br><b>Increase/Decrease</b><br><b>Adjustment Cost</b> | \$1,935.00<br>\$1,935.00<br>\$3,870.00<br>\$3,870.00<br><br>\$150.00/hour/per coach          | <b>\$2,000.00</b><br><b>\$2,000.00</b><br><b>\$2,000.00</b><br><b>\$2,000.00</b><br><br><b>\$200.00/hour/per coach</b> | No Bid<br>No Bid<br>No Bid<br>No Bid   |
| <b>28 passenger coach</b><br><b>1 coach weekday</b><br><b>2 coaches weekday</b><br><b>1 coach weekend</b><br><b>2 coaches weekend</b><br><b>Increase/Decrease</b><br><b>Adjustment Cost</b>  | \$1,935.00<br>\$1,935.00<br>\$3,870.00<br>\$3,870.00<br><br>\$15.00/hour/per coach           | <b>\$2,000.00</b><br><b>\$2,000.00</b><br><b>\$2,000.00</b><br><b>\$2,000.00</b><br><br><b>\$200.00/hour/per coach</b> | No Bid<br>No Bid<br>No Bid<br>No Bid   |

RESOLUTION NO. FY2024-204

**RESOLUTION AWARDING CONTRACT AFTER PUBLIC BID FOR  
PLUMBING SUPPLIES AND PARTS II**

**WHEREAS**, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and publicly advertised bids for **Plumbing Supplies and Parts II**, Bid #FY24ITB-62 were received and the responses are attached below under “Bid Responses”; and

**WHEREAS**, it is the recommendation of Michael Calabrese, Building Operations Manager/Title II Coordinator, Melissa Manera, Manager of Purchasing and Helen Antonakakis, Executive Director for Finance and Planning, to award a contract for Bid Base B to identified bidder on the attached Award Listing as set forth below; and

**WHEREAS**, Helen Antonakakis, Executive Director for Finance and Planning has certified the availability of funds in account #164687-62416 for Year 1. Funds in Year 2 are subject to availability of funding; and is so noted that any contract entered into shall reflect that it is pursuant to N.J.S.A. 18A:64A-25.28(q) and contains an appropriate cancellation clause; and

**THEREFORE, BE IT RESOLVED** by the College that the aforementioned **Bid #FY24ITB-62 for Plumbing Supplies and Parts II** be and is hereby **AWARDED** to **Harry’s Supply, LLC for Bid Base B** identified below and in the anticipated amount of **\$5,000.00 on an as-needed basis** with the terms commencing on **July 1, 2024 through June 30, 2026** pursuant to the terms and conditions for the bid and reject all other bids; and

**BE IT FURTHER RESOLVED** that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

**SUMMARY STATEMENT**

This resolution awards the bid contract for Plumbing Supplies and Parts II to Harry’s Supply, LLC for Bid Base B in the anticipated amount of \$5,000.00. These items are required for plumbing supplies and parts on an as-needed during the period of July 1, 2024 to June 30, 2026. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

May 7, 2024

**Bid Responses**  
**For**  
**Plumbing Supplies and Part II**  
**(Bid #FY24ITB-62)**

***Base Bid B:***

|                 | <b>Harry's Supply LLC<br/>Camden, NJ</b> |                 |
|-----------------|--|-----------------|
| <b>ITEM NO.</b> | <b>MANUFACTURER</b>                      | <b>DISCOUNT</b> |
| 34              | ADVANCE-TABCO                            | <b>5%</b>       |
| 35              | AMERICAN PLUMBER                         | <b>2%</b>       |
| 36              | AQUAPURE                                 | <b>5%</b>       |
| 37              | ARMACELL LLC                             | <b>10%</b>      |
| 38              | ARMAFLEX                                 | <b>10%</b>      |
| 39              | ASCO                                     | <b>5%</b>       |
| 40              | ATLANTA SPECIALTY PRODUCTS               | <b>5%</b>       |
| 41              | B-LINE                                   | <b>11%</b>      |
| 42              | CANPLAS                                  | <b>15%</b>      |
| 43              | CRESLINE PLASTIC PIPE COMPANY            | <b>10%</b>      |
| 44              | DANCO                                    | <b>5%</b>       |
| 45              | GOULDS WATER TECHNOLOGY                  | <b>5%</b>       |
| 46              | GRUNDFOS PUMP CORPORATION                | <b>5%</b>       |
| 47              | KUNKLE                                   | <b>7%</b>       |
| 48              | NATIONAL PIPE AND PLASTIC COMPANY        | <b>5%</b>       |
| 49              | NAVIEN                                   | <b>10%</b>      |
| 50              | PEX                                      | <b>10%</b>      |
| 51              | RAINBIRD                                 | <b>5%</b>       |
| 52              | RINNAI                                   | <b>5%</b>       |
| 53              | TAKAGI                                   | <b>5%</b>       |

RESOLUTION NO. FY2024-205

**RESOLUTION AWARDING CONTRACT AFTER PUBLIC BIDS FOR DENTAL SUPPLIES, EQUIPMENT, SERVICE AND GLOVES FY2025 II AND AUTHORIZING PURCHASING FROM DEPARTMENTAL VENDOR OF CHOICE**

**WHEREAS**, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and the College publicly advertised for bids for **Dental Supplies, Equipment, Service & Gloves FY2025 II** in Bid #**FY24ITB-61** and bids received were opened as below under “Bid Responses”; and

**WHEREAS**, Items #104, #106, #114, #115, #141 thru #143, #147, #165 thru #168, #184 thru #190 received no bids. For items, #165 thru #168 the department no longer requires these items; and

**WHEREAS**, Item #230 is rejected due to budget constraints and the department no longer requires this item; and

**WHEREAS**, N.J.S.A. 18A:64A-25.5(c) permits the College to negotiate a contract provided (1) a reasonable effort was made by the contracting agent to determine these supplies cannot be obtained at a lower price from any agency or authority of the United States, the State of New Jersey or from this county or any municipality in close proximity to the college; and (2) the terms, conditions and specifications set forth in the negotiated contract are not substantially different from those which were the subject of the failed bidding; and

**WHEREAS**, thereafter, the Dental Department by Dental Technician, Judy Burns, made or caused to be made, reasonable efforts and determined that the same or equivalent materials or supplies are not readily available at a cost lower from any local agency of the United States, the state or the county or any nearby municipality than the negotiated prices it can receive from the preferred vendors; and

**WHEREAS**, it is the recommendation of Judy Burns, Dental Technician; Dawn Conley, Director of Dental Program; John Steiner, Dean of Math, Science & Health Careers; Helen Antonakakis, Executive Director for Finance and Planning and Melissa Manera, Manager of Purchasing to award contracts listed on the Individual Itemized Award List below as being respectively the lowest responsible bidders respectively in the awarded categories; and

**WHEREAS**, Helen Antonakakis, Executive Director for Finance and Planning, has certified that funding is available in account #112415-62206 and various College accounts on an as-needed basis and has further certified 100% funding is contingent upon the approval of funding for the State of New Jersey Carl D. Perkins grant in account #516664-62206.

**NOW, THEREFORE, BE IT RESOLVED** by the BOARD OF TRUSTEES that the aforementioned Bid #**FY24ITB-22** for **Dental Supplies, Equipment, Service and Gloves FY2025** be and is AWARDED to those respectively identified on the Individual Itemized Award Listing as follows:

- 1) **Benco Dental Supply Co.;**

May 7, 2024



- 2) **Dentalez, Inc (FY24NG-43 vendor of choice); and**
- 3) **Elevate Oral Care (FY24NG-43 vendor of choice); and**
- 4) **P & G Oral Health, Inc. (FY24NG-43 vendor of choice); and**
- 5) **Patterson Dental Supply, Inc. (FY24NG-43 vendor of choice); and**

for these contracts **on an as-needed basis** in the aggregated and **anticipated amount of \$5,000.00** commencing on **July 1, 2024** through **June 30, 2025** pursuant to the terms and conditions for the bid and rejecting all other bids; and

**ALSO, BE IT FURTHER RESOLVED** that the proper officers of the College are authorized to negotiate any appropriate further terms and to execute all such documents or instruments and to make appropriate arrangements and to receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

### **SUMMARY STATEMENT**

This resolution awards the bid contract to Benco Dental Supply Co., and the negotiated contracts to Dentalez, Inc., Elevate Oral Care, P & G Oral Health, Inc. and Patterson Dental Supply Inc. as departmental vendors of choice for the items that received no bids twice pursuant to N.J.S.A. 18A: 64A-25.5©. The dental supplies and equipment are required for the operation of the Dental program in the anticipated aggregated amount of \$5,000.00. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary

**This Resolution Requires eight (8) affirmative votes of the authorized membership of the Board.**

**Bid Responses**  
**for**  
**Dental Supplies, Equipment, Service and Gloves FY2025 II**  
**(Bid #FY24ITB-61)**

| Bidders                                 | Total Bid  |
|---|------------|
| Benco Dental Supply Co.<br>Pittston, PA | \$5,801.31 |

**Individual Itemized Award List for**  
**Dental Supplies, Equipment, Service and Gloves FY2025 II**  
**(Bid #FY24ITB-61)**

**Benco Dental Supply Co. for Items:**  
#141, #148 thru #152, #199 and #286.

**Individual Itemized Award List for**  
**Departmental Vendor of Choice**  
**Dental Supplies, Equipment, Service and Gloves FY2025 II**  
**(Bid #FY24NG-43)**

**Dentalez, Inc. for Items:**  
#184 thru #190; and

**Elevate Oral Care for Items:**  
#114 and #115; and

**P & G Oral Health, Inc. for Items:**  
#98 thru #106; and

**Patterson Dental Supply, Inc. for Items:**  
#139.

**RESOLUTION AWARDING CONTRACT AFTER PUBLIC BIDS FOR  
VETERINARY TECHNOLOGY EQUIPMENT AND SERVICE AND AUTHORIZING  
PURCHASING FROM DEPARTMENTAL VENDOR OF CHOICE**

**WHEREAS**, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and the College publicly advertised seeking bids for **Veterinary Technology Equipment and Service FY2025 Bid #FY24ITB-41** and no responses were received and Bid **#FY24ITB-59** were received and are attached below under “Bid Responses”; and

**WHEREAS**, Items #47, #90, #108 thru #111, #118, #119, #140, #141, #144, #164 thru #167, #178 thru #182, #187 thru #192, #195, #205, #209, #228, #230 thru #232, #237, #241, #243, #244, #256, #257, #260, #333, #377, #397, #402-404, #410 thru #412 are being rejected as they are no longer needed by the department.

**WHEREAS**, the Veterinary Technology Department by Joan Ulrich, Teaching Administrator/Director made or caused a reasonable effort that determined that the same or equivalent materials are not readily available at a lower cost than the negotiated price from any local agency of the United States, the state, county, or nearby municipality and the contract terms are not substantially different from those which were the subject of those bids with the vendor of choice; and

**WHEREAS**, Joan Ulrich, Teaching Administrator/Director, Veterinary Nursing; John Steiner, Dean of Math, Science & Health Careers; Melissa Manera, Manager of Purchasing and Helen Antonakakis, Executive Director for Finance and Planning recommend that the vendors identified below are recommended by the department to award contracts for the specific items noted and a negotiated contract as the vendor of choice (#FY24NG-42) for the bid items that received no response bids on both occasions (FY24ITB-41 and FY24ITB-59); and

**WHEREAS**, Helen Antonakakis, Executive Director for Finance and Planning, has certified that funding is available in account #112400-516656.

**THEREFORE, BE IT RESOLVED** by the BOARD to AWARD contracts for **Veterinary Equipment and Service FY24ITB-59** as listed below as follows:

- 1) **Holt Anatomical Inc.**; and
- 2) **Atwood Ranch & Home (#FY24NG-42 vendor of choice)**; and
- 3) **Carolina Biological Supply Co (#FY24NG-42 vendor of choice)**; and
- 4) **Charles River Laboratories, Inc. (#FY24NG-42 vendor of choice)**; and
- 5) **Columbia Dentoform (#FY24NG-42 vendor of choice)**; and
- 6) **Butler Animal Health Holding Co., LLC d/b/a Covertrs North (#FY24NG-42 vendor of choice)**; and
- 7) **Digital Radiograph Equipment Inc. (#FY24NG-42 vendor of choice)**; and
- 8) **Idexx Laboratories, Inc. (#FY24NG-42 vendor of choice)**; and
- 9) **Lowes (#FY24NG-42 vendor of choice)**; and
- 10) **Fisher Scientific Co., LLC (#FY24NG-24 vendor of choice)**; and

- 11) **W.F. Fisher and Sons, Inc. (#FY24NG-24 vendor of choice); and**
- 12) **Thales & Co., LLC, d/b/a/ Rescue Critters, LLC (#FY24NG-42 vendor of choice);**  
and
- 13) **Medgene Labs ((#FY24NG-42 vendor of choice); and**
- 14) **Midwest Veterinary Supply (#FY24NG-42 vendor of choice); and**
- 15) **Patterson Veterinary Supply, Inc. (#FY24NG-42 vendor of choice); and**
- 16) **Southeast Vet Lab (#FY24NG-42 vendor of choice); and**
- 17) **Surgiden, LLC (#FY24NG-42 vendor of choice); and**
- 18) **VetMet Solutions (#FY24NG-42 vendor of choice); and**
- 19) **W.W. Grainger, Inc. (#FY24NG-42 vendor of choice)**

in the anticipated aggregated amount of \$58,000.00 during the period of July 1, 2024 through June 30, 2025 on an as-needed basis; and

**BE IT FURTHER RESOLVED** that the proper officers of the College are authorized to negotiate any appropriate further terms and execute such documents or instruments and to make proper arrangements and/or receive or make payments to effectuate this resolution.

#### **SUMMARY STATEMENT**

This resolution awards the bid contracts to Holt Anatomical, Inc., and the negotiated contracts to Atwood Ranch & Home, Carolina Biological Supply Co., Charles River Laboratories, Inc., Columbia Dentoform, Butler Animal Health Holding Co., LLC d/b/a Covertrs North, Digital Radiograph Equipment, Inc., Idexx Laboratories, Inc., Lowes, W.F. Fisher and Sons, Inc. Thales & Co., LLC d/b/a/ Rescue Critters, LLC; Medgene Labs, Midwest Veterinary Supply Patterson Veterinary Supply, Inc. Southeast Vet Lab; Surgiden, LLC, VetMet Solutions and W.W. Grainger, Inc. as departmental vendors of choice for the items that received no bids twice pursuant to N.J.S.A. 18A: 64A-25.5(c). These veterinary supplies and equipment are required for the operation of the Veterinary Nursing program in the anticipated aggregated amount of \$58,000.00. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

**This Resolution requires eight (8) affirmative votes of the authorized membership of the Board.**

**Bid Responses**  
**for**  
**Veterinary Supplies, Equipment & Service**  
**(Bid #FY24ITB-59)**

| Bidders                            | Total Bid |
|------------------------------------|-----------|
| Holt Anatomical, Inc.<br>Miami, FL | \$37,534  |

**Individual Itemized Award Listing**  
**for**  
**Veterinary Supplies, Equipment & Service**  
**(Bid #FY24ITB-59)**

**Holt Anatomical, Inc. for Items:**  
#400, #401, #407, #408 and #409.

**Individual Itemized Award Listing**  
**For**  
**Departmental Vendor of Choice**  
**Veterinary Supplies, Equipment & Service**  
**(Bid #FY24NG-42)**

**Atwood Ranch & Home for Items:**  
#87 and #88; and

**Carolina Biological, Inc. for Items:**  
#183, #214, #215, and #233 thru #236; and

**Charles River Laboratories, Inc. for Items:**  
#30; and

**Columbia Dentofarm Corporation for Items:**

#52 and #55; and

**Butler Animal Health Holding Co., LLC d/b/a Covertr North America for Items:**

#31 thru #46, #49, #56 thru #86, #89, #91 thru #94, #112, #117, #120, #121, #123 thru #139, #142, #143, #145 thru #163, #168 thru #174, #176, #184, #193, #194, #196, #213, #238, #242, #248 thru #255, #27 thru #319, #323 thru #329, #331, #332, #334 thru #361, #372 thru #376, #378 thru #396, #398, #399, #413 and #417; and

**Digital Radiograph Equipment, Inc. for Item:**

#416; and

**Idexx Laboratories, Inc. for Items:**

#217 thru #226; and

**Lowe's for Items:**

#264; and

**Fisher Scientific Co., LLC for Items:**

#28, #29, #185, #186, 210, #211, #216, #239, #240, #261 thru #263, #265 and #266;  
and

**W.F. Fisher & Sons, Inc. for Items:**

#1 thru #27; and

**Thales & Col, LLC d/b/a/ Rescue Critters, LLC for Items:**

#405 and #406; and

**Medgene Labs for Item:**

#330; and

**Midwest Veterinary Supply for Items:**

#95 thru #107, #113 thru #116, #122, #177, #207, #208, #227, #229, #245 thru #247, #258, #259, #320 thru #322 and #362 thru #371; and

**Patterson Veterinary Supply, Inc. for Item.**

#415; and

**Southeast Vet Lab for Items:**

#197 thru #204, #206 and #212; and

**Surgiden, LLC for Items:**

#50 and #51; and

**Board of Trustees Minutes Attachment #5300R**

RESOLUTION NO. FY2024-206

*VetMet Solutions for Item:*  
#175; and

*W.W. Grainger, Inc. for Item:*  
#414.

May 7, 2024

RESOLUTION NO. FY2024-207

**RESOLUTION AWARDING CONTRACT AFTER BID FOR OPHTHALMIC SUPPLIES,  
EQUIPMENT AND RELATED SUPPLIES AND AUTHORIZING PURCHASING FROM  
DEPARTMENTAL VENDORS OF CHOICE**

**WHEREAS**, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and the College publicly advertised seeking bids for **Ophthalmic Supplies, Equipment and Related Supplies** in Bid #FY24ITB-29 and again in Bid #FY24ITB-50, but no bids were received either time; and

**WHEREAS**, N.J.S.A.18A:64A-25.5(c) permits the College to negotiate a contract after two such failed public advertised bids provided both: (1) the College made a reasonable effort to determine the supplies cannot be obtained at a lower price from any agency or authority of the United States, the State of New Jersey or from the county or any municipality close to the college; and (2) the terms, conditions and specifications in the negotiated contract are not substantially different from those in the failed bids; and

**WHEREAS**, Daniel Banks, Director of Ophthalmic Science made or caused to be made such a reasonable effort and determined the same or equivalent materials or supplies are not readily available at a cost lower than the negotiated price from any local agency of the United States, the state or the county or any nearby municipality; and

**WHEREAS**, it is the recommendation of Daniel Banks, Director of Ophthalmic Science, John Steiner, Dean, Math, Science & Health Careers, Melissa Manera, Manager of Purchasing and Helen Antonakakis, Executive Director for Finance and Planning to award the negotiated contract as identified below as being respectively the lowest responsible vendors of choice. The selection of the vendor of choice was based on terms for items that are not substantially different from those subjects of the aforesaid bids; and

**WHEREAS**, Helen Antonakakis, Executive Director for Finance and Planning, has certified that funding is available in accounts #112390-62500 and #122395-62500 on an as-needed basis.

**NOW, THEREFORE, BE IT RESOLVED** by the BOARD OF TRUSTEES that the negotiated contract #FY24NG-37 for **Ophthalmic Supplies, Equipment and Related Supplies** be and is hereby AWARDED to respective departmental vendors of choice identified below as follows:

- 1) **Alcon Laboratories, Inc. (FY24NG-37 vendor of choice)** anticipated **\$250.00**; and
- 2) **Amcon Laboratories, Inc. (FY24NG-37 vendor of choice)** anticipated **\$1,000.00**; and
- 3) **Clear Vision Optical Co. Inc. (FY24NG-37 vendor of choice)** anticipated **\$1,000.00**; and
- 4) **DeRingo REM Eyewear (FY24NG-37 vendor of choice)** anticipated **\$2,500.00**; and
- 5) **Frames Data Inc. (FY24NG-37 vendor of choice)** anticipated **\$250.00**; and
- 6) **Hilco Eyewear Repair Service (FY24NG-37 vendor of choice)** anticipated **\$500.00**; and
- 7) **Hoya Corp. (FY24NG-37 vendor of choice)** anticipated **\$2,000.00**; and
- 8) **Kenmark Eyewear, Inc. (FY24NG-37 vendor of choice)** anticipated **\$2,500.00**; and
- 9) **Luzerne Optical Laboratories, LTD. (FY24NG-37)** anticipated **\$10,000.00**; and

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- 10) **Mancine Safety Eyewear Distributors, LLC. (FY24NG-37 vendor of choice)** anticipated \$2,000.00; and
- 11) **Marchone Eyewear (FY24NG-37 vendor of choice)** anticipated \$3,000.00; and
- 12) **Optisource International, Inc. (FY24NG-37 vendor of choice)** anticipated \$500.00; and
- 13) **Safilo Group (FY24NG-37 vendor of choice)** anticipated \$3,000.00; and
- 14) **Silhouette Specialties, LLC. (FY24NG-37 vendor of choice)** anticipated \$2,000.00; and
- 15) **Silver Dollar Eyewear, Inc. (FY24NG-37 vendor of choice)** anticipated \$4,000.00; and
- 16) **Smilen Eyewear, Inc. (FY24NG-37 vendor of choice)** anticipated \$1,000.00; and
- 17) **State Optical Co. (FY24NG-37 vendor of choice)** anticipated \$1,000.00; and
- 18) **Western Optical (FY24NG-37 vendor of choice)** anticipated \$500.00

in the total anticipated amount of \$37,000.00 on an as-needed basis as the departmental vendors of choice with terms commencing on **July 1, 2024 through June 30, 2025** pursuant to the terms and conditions for the negotiated contract; and

**BE IT FURTHER RESOLVED** that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents and to make appropriate arrangements and to make payments to effectuate this resolution of the BOARD OF TRUSTEES.

#### **SUMMARY STATEMENT**

This resolution awards the negotiated contract to the 18 designated departmental vendors of choice for the respective items as listed above and below that received no bids twice pursuant to N.J.S.A. 18A: 64A-25.5(c) on an as-needed basis. The contract authorizes purchases as required for ophthalmic supplies, equipment and related supplies during the period of July 1, 2024 to June 30, 2025 in the total anticipated amount of \$37,000.00. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

**This Resolution requires eight (8) affirmative votes of the authorized voting membership of the Board.**

**Departmental Vendors of Choice:**

Alcon Laboratories, Inc. for **Item:**

**#147** in the anticipated amount of **\$250.00**; and

Amcon Laboratories, Inc. for **Item:**

**#49** in the anticipated amount of **\$1,000.00**; and

Clear Vision for **Items:**

**#4, #10, #15, #17, #23, #27, #36 and #42** in the anticipated amount of **\$1,000.00**; and

DeRingo REM Eyewear for **Items:**

**#9, #13, #25, #26, and #31** in the anticipated amount of **\$2,500.00**; and

Frames Data for **Item:**

**#52** in the anticipated amount of **\$250.00**; and

Hilco Vision for **Item:**

**#50** in the anticipated amount of **\$500.00**; and

Hoya Vision for **Item:**

**#62** in the anticipated amount of **\$2,000.00**; and

Kenmark Optical, Inc. for **Items:**

**#12, #20, #30, #37 and #44** in the anticipated amount of **\$2,500.00**; and

Luzerne Optical Laboratories, LTD for **Items:**

**#54 thru #61, #63 thru #84 and #86 thru #146** in the anticipated amount of **\$10,000.00**;

and

Mancine Optical for **Items:**

**#22, #45, #47 and #48** in the anticipated amount of **\$2,000.00**; and

Marchon Eyewear for **Items:**

**#18, #33 and #34** in the anticipated amount of **\$3,000.00**; and

Optisource International, Inc. for **Item:**

**#53** in the anticipated amount of **\$500.00**; and

Safilo Group for **Items:**

**#3, 8, #14, #19, #24, #28, #32 and #40** in the anticipated amount of **\$3,000.00**; and

Silhouette Eyewear for **Items:**

**#2 and #41** in the anticipated amount of **\$2,000.00**; and

Silver Dollar Eyewear, Inc. for **Items:**

**#6, #7, #11, #16, #29, #35 and #38** in the anticipated amount of **\$4,000.00**; and

Smilen Eyewear, Inc. for **Items:**

**#1, #5, #21, #39, #43 and #46** in the anticipated amount of **\$1,000.00**; and

State Optical Co. for **Item:**

**#85** in the anticipated amount of **\$1,000.00**; and

Western Optical for **Item:**

**#51** in the anticipated amount of **\$500.00**.

RESOLUTION NO. FY2024-208

**RESOLUTION AWARDING CONTRACT TO VENDOR OF CHOICE AFTER PUBLIC BIDS FOR LIFT AND FORKLIFT SERVICE & REPAIRS FROM THE DEPARTMENTAL VENDOR OF CHOICE**

**WHEREAS**, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and the College publicly advertised for bids for **Lift and Fork Lift Service and Repairs** twice as **#FY24ITB-34 & #FY24ITB-52** and received no bids on both occasions; and

**WHEREAS**, the Facilities Department by Michael Calabrese, Operations Manager/Title II Coordinator, has made or caused to be made a reasonable effort to determine that the same or equivalent materials or supplies are not readily available at a cost lower than the negotiated price from any local agency of the United States, the state or the county or any nearby municipality; and

**WHEREAS**, it is the recommendation of Michael Calabrese, Operations Manager/Title II Coordinator, Facilities Department; Helen Antonakakis, Executive Director for Finance and Planning and Melissa Manera, Manager of Purchasing to award a negotiated contract as identified below as being the departmental vendors of choice which was based upon terms for the negotiated contract (#FY24NG-38) for the bid items that received no responsive bids on FY24ITB-34 and FY24ITB-52 and based upon the terms, conditions, restrictions and specifications for the negotiated contract items that are not substantially different from those which were the subject of the aforesaid bids with the vendor of choice respectively; and

**WHEREAS**, Helen Antonakakis, Executive Director for Finance and Planning, has certified the availability of funds on an as-needed basis in account #164688-61424 and various College accounts on an as-needed basis.

**NOW, THEREFORE, BE IT RESOLVED** by the BOARD OF TRUSTEES that the negotiated contract **#FY24NG-52** for **Lift and Forklift Service & Repairs** be and is hereby **AWARDED** to the departmental vendor of choice: **Eastern Lift Truck Co., Inc.** in the anticipated amount of **\$10,000.00 annually on an as-needed basis** with terms commencing **August 1, 2024 through July 31, 2025** pursuant to the terms and conditions for the negotiated contract; and

**BE IT FURTHER RESOLVED** that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements to make payments to effectuate this resolution of the BOARD OF TRUSTEES.

**SUMMARY STATEMENT**

This resolution awards the negotiated contract to the departmental vendor of choice: Eastern Lift Truck Co., Inc. for Lift and Forklift Service & Repairs which received no bids pursuant to N.J.S.A. 18A: 64A-25.5(c) on an as-needed basis. These services are required during the period of August 1, 2024 to July 31, 2025 in the anticipated amount of \$10,000.00 annually. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

**This resolution requires a two-thirds affirmative vote of the authorized membership of the Board.**

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RESOLUTION NO. FY2024-209

**RESOLUTION AWARDING CONTRACT AFTER PUBLIC BID FOR WELDING SUPPLIES & AUTHORIZATION TO PURCHASE FROM DEPARTMENTAL VENDOR OF CHOICE**

**WHEREAS**, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and the College publicly advertised for **Welding Supplies** in FY24ITB-31 and received no bids; and again, publicly advertised Bid #FY24ITB-49, which also received no bids; and

**WHEREAS**, the CIM Department by Kevin Schmidt, Teaching Administrator/Director, Engineering & Technology, has made or caused to be made a reasonable effort to determine that the same or equivalent materials or supplies are not readily available at a cost lower than the negotiated price from any local agency of the United States, the state or the county or any nearby municipality; and

**WHEREAS**, it is the recommendation of Kevin Schmidt, Teaching Administrator/Director, Engineering & Technology, Melissa Manera, Manager of Purchasing and Helen Antonakakis, Executive Director for Finance and Planning to award a negotiated contract to the departmental vendor of choice. The selection of the departmental vendor of choice was based upon terms for the negotiated contract (#FY24NG-36) for the bid items that received no responsive bids on both occasions (FY43ITB-31 and FY24ITB-49). The selection of the departmental vendor of choice was selected based upon the terms, conditions, restrictions and specifications for the negotiated contract items and are not substantially different from those which were the subject of the aforesaid bids with the vendor of choice respectively; and

**WHEREAS**, Helen Antonakakis, Executive Director for Finance and Planning has certified funding in accounts #113520-51666 and #113520-57000.

**NOW, THEREFORE, BE IT RESOLVED** by the BOARD OF TRUSTEES that the negotiated contract for **Welding Supplies** be and is hereby AWARDED pursuant to N.J.S.A. 18A:64A-25.5(c) to the vendors of choice as follows: **Boot America (#FY24NG-36 vendor of choice)** for footwear, and **AirGas, Inc. (#FY24NG-36 vendor of choice)** for catalog sales of consumables and repair/replacement of welding equipment in the total anticipated amount of **\$24,000.00 on an as-needed basis** with terms commencing on **September 1, 2024** through **August 31, 2025**; and

**BE IT FURTHER RESOLVED** that the proper officers of the College are authorized to negotiate the appropriate further terms and execute such other documents or other instruments and to make payments to effectuate this resolution of the BOARD OF TRUSTEES.

**SUMMARY STATEMENT**

This resolution awards a negotiated contract to the departmental vendors of choice: Boot America, and AirGas, Inc for items that received no bids twice pursuant to N.J.S.A. 18A: 64A-25.5(c). These welding supplies are required on an as-needed basis during the period of September 1, 2024 through August 31, 2025 in the anticipated amount of \$24,000.00. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

**This resolution requires a two-thirds affirmative vote of the membership of the Board.**

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**RESOLUTION AWARDING CONTRACT AFTER PUBLIC BIDS FOR ACADEMIC AND MEDICAL CATALOGS II AND AUTHORIZING PURCHASING FROM DEPARTMENTAL VENDORS OF CHOICE FOR ITEMS TWICE RECEIVING NO BIDS**

**WHEREAS**, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and Camden County College (CCC) was the Lead Agency on behalf of the New Jersey County College Joint Purchasing Consortium (NJCC JPC) pursuant to N.J.S.A. 18A:64A-25.10; and

**WHEREAS**, CCC acting for NJCC JPC publicly advertised for bids for **Academic and Medical Catalogs**, Bid #FY24JPC-45, which were received awards made by this Board based on certain accepted select “Bid Responses” last month and where no bids were received at that time for the numbered items there, namely for Items #1 thru #4, #7 thru #11, #14 thru #19, #21 thru #23, #25, #26, #29, #30, #32 and #34; and this Board authorized further bidding; and

**WHEREAS**, CCC acting for NJCC JPC subsequently publicly advertised to receive bids for **Academic and Medical Catalogs II**, Bid #FY24JPC-63, which were received and are attached below under “Bid Responses” and no bids were received for Items #1 thru #4, #7, #8, #11, #14, #16 thru #19, #21 thru #23, #26, #29 and #30 for the second time; and

**WHEREAS**, N.J.S.A. 18A:64A-25.5(c) permits the College to negotiate a contract provided (1) a reasonable effort was made by the contracting agent to determine these supplies cannot be obtained at a lower price from any agency or authority of the United States, the State of New Jersey or from this county or any municipality in close proximity to the college; and (2) The terms, conditions and specifications set forth in the negotiated contract are not substantially different from those which were the subject of the failed bidding; and

**WHEREAS**, thereafter, this Purchasing Department by Procurement Buyer, Madison Egizi, made or caused to be made reasonable efforts and determined that the same or equivalent materials or supplies are not readily available at a cost lower from any local agency of the United States, the state or the county or any nearby municipality than the negotiated prices it can receive from the preferred vendors; and

**WHEREAS**, it is the recommendation of Melissa Manera, Manager of Purchasing and Helen Antonakakis, Executive Director for Finance and Planning to award contracts on behalf of the New Jersey County College Joint Purchasing Consortium (NJCC JPC) for the County College participants and CCC as identified on the attached Bid Responses as set forth therein as being respectively the lowest responsible bidders. It is further recommended to award negotiated contracts from the vendors of choice (FY24NG-44) for the bid items that received no responsive bids on both occasions (FY24JPC-45 and FY24JPC-63). The selection of the departmental vendor of choice was selected based upon the terms, conditions, restrictions and specifications for the negotiated contract items and are not substantially different from those which were the subject of the aforesaid bids with the vendor of choice respectively as the Lead Agency on behalf of the New Jersey County College Joint Purchasing Consortium (NJCC JPC); and

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**WHEREAS**, Helen Antonakakis, Executive Director for Finance and Planning, has certified that funding is available in FY2024 on an as-needed basis in various College departmental accounts and is contingent upon funding in FY2025; 100% funded by the Carl D. Perkins grant for FY2024 and subject to State of New Jersey funding approval for FY2025 and is also subject to Federal grant approval funding for FY2025.

**NOW, THEREFORE, BE IT RESOLVED** by the BOARD OF TRUSTEES that the aforementioned **Bid #FY24JPC-63 for Academic and Medical Catalogs II** be and is hereby AWARDED to those bidders identified below and on the attached Bid Responses on behalf of the New Jersey County College Joint Purchasing Consortium (NJCC JPC) as well as our College:

- 1) **Laerdal Medical Corp** for **Item #15** with a **1-10%- discount** off their website online catalog list prices. (Shipping cost determined by weight); and
- 2) **Mock Medical** for **Item #9** with a **1% discount** off their website online catalog list prices. (Delivery based on weight), **Item #20** with a **1% discount** off their website online catalog list prices. (Delivery based on weight), and **Item #32** with a **1% discount** off their website online catalog list prices. (Delivery based on weight); and
- 3) **Sirchie Acquisition Company, LLC** for **Item #25** with a **10% discount** off their website online catalog list prices (shipping cost determined by weight); and
- 4) **Thermo Fisher Scientific** for **Item #10** with a **0-10% discount** off their website catalog list prices (free shipping and \$15.00 Hazardous Materials charge when applicable)
- 5) **A. Daigger and Co., Inc.**, for **Item #1** (#FY24NG-44) with a **0% discount** off their website online catalog list prices (plus shipping); and
- 6) **Arbor Scientific** for **Item #2** (#FY24NG-44) with a **0% discount** off their website online catalog list prices (plus shipping); and
- 7) **Bio-Corp.** for **Item #3** (#FY24NG-44) with a **0% discount** off their website online catalog list prices (plus shipping); and
- 8) **Bio-Rad Laboratories, Inc.** for **Item #4** (#FY24NG-44) with a **0% discount** off their website online catalog list prices (plus shipping); and
- 9) **Collins Sports Medicine** for **Item #7** (#FY24NG-44) with a **0% discount** off their website online catalog list prices (plus shipping); and
- 10) **Cynmar Corp.** for **Item #8** (#FY24NG-44) with a **0% discount** off their website online catalog list prices (plus shipping); and
- 11) **Frey Scientific (School Specialty)** for **Item #11** (#FY24NG-44) with a **0% discount** off their website online catalog list prices (plus shipping); and
- 12) **J & H Berge, Inc.** for **Item #14** (#FY24NG-44) with a **0% discount** off their website online catalog list prices (plus shipping); and
- 13) **McKesson Medical-Surgical** for **Item #16** (#FY24NG-44) with a **0% discount** off their website online catalog list prices (plus shipping); and
- 14) **Medical E Shop, Inc.** for **Item #17** (#FY24NG-44) with a **0% discount** off their website online catalog list prices (plus shipping); and
- 15) **Medline Industries, Inc.** for **Item #18** (#FY24NG-44) with a **0% discount** off their website online catalog list prices (plus shipping); and
- 16) **Midwest Scientific** for **Item #19** (#FY24NG-44) with a **0% discount** off their website online catalog list prices (plus shipping); and
- 17) **Nasco** for **Item #21** (#FY24NG-44) with a **0% discount** off their website online catalog list prices (plus shipping); and



- 18) **Pasco Scientific** for **Item #22** (#FY24NG-44) with a **0% discount** off their website online catalog list prices (plus shipping); and
- 19) **Pocket Nurse Enterprises, LLC.** for **Item #23** (#FY24NG-44) with a **0% discount** off their website online catalog list prices (plus shipping); and
- 20) **Spectrum Chemical** for **Item #26** (#FY24NG-44) with a **0% discount** off their website online catalog list prices (plus shipping); and
- 21) **Triarch, Inc.** for **Item #29** (#FY24NG-44) with a **0% discount** off their website online catalog list prices (plus shipping); and
- 22) **VE Ralph & Sons, Inc.** for **Item #30** (#FY24NG-44) with a **0% discount** off their website online catalog list prices (plus shipping); and

the award for all of these contracts are **on an as-needed basis** in the anticipated aggregate amount of **\$100,000.00** for the New Jersey County College Joint Purchasing Consortium (NJCC JPC) inclusive of our **Camden County College anticipated amount of \$50,000.00** with terms commencing on **May 8, 2024 through April 30, 2025** pursuant to the terms and conditions for the bid; and

**BE IT FURTHER RESOLVED** that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

#### **SUMMARY STATEMENT**

This resolution awards the bid contracts to **Laerdal Medical Corp, Mock Medical, LLC, Sirchie Acquisition Co., LLC, Thermo Fisher Scientific.** and the negotiated contracts to **A. Daigger and Co., Inc., Arbor Scientific, Bio-Corp., Bio-Rad Laboratories, Inc. Collins Sports Medicine, Cynmar Corp., Frey Scientific, J&H Berge, Inc., McKesson, Medical E Shop, Inc., Medline Industries, Inc., Midwest Scientific, Nasco Educational, Pasco Scientific, Pocket Nurse Enterprises, LLC., Spectrum Chemical, Triarch, Inc. VE Ralph & Sons, Inc.** as vendors of choice for both the New Jersey County College Joint Purchasing Consortium (NJCC JPC) as well as for Camden County College for an anticipated aggregated as-needed amount of \$50,000.00. These Academic and Medical Catalogs are required on an as-needed basis with terms commencing on May 8, 2024 through April 30, 2025. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

**This resolution requires a two-thirds affirmative vote of the authorized membership of the Board.**

**Bid Responses**  
**for**  
**Academic and Medical Catalogs II**  
**(Bid #FY24JPC-63)**

| <b><u>Bidder</u></b>                            | <b><u>Catalog/Online Website</u></b>  | <b><u>Discount</u></b> | <b><u>Delivery Costs</u></b>  |
|---|---|------------------------|---|
| Laerdal Medical Corp.<br>Wappingers Falls, NY   | Laerdal Medical Corp.<br>online website catalog<br><a href="http://www.laerdal.com">www.laerdal.com</a>             | <b>0-10%</b>           | Shipping cost determined by weight                                  |
| Mock Medical, LLC<br>Milford, IA                | Dia Medical, USA<br>Online website catalog<br><a href="http://www.diamedicalusa.com">www.diamedicalusa.com</a>      | <b>1%</b>              | Delivery determined by weight                                       |
|   | Mock Medical<br>online website catalog<br><a href="http://www.mockmedical.com">www.mockmedical.com</a>              | <b>1%</b>              | Delivery determined by weight                                       |
|   | Wallcur, LLC.<br>Online website catalog<br><a href="http://www.wallcur.com">www.wallcur.com</a>                     | <b>1%</b>              | Delivery determined by weight                                       |
| Sirchie Acquisition Co., LLC<br>Youngsville, NC | Sirchie Finger Print Laboratories<br>online website catalog<br><a href="http://www.sirchie.com">www.sirchie.com</a> | <b>10%</b>             | Shipping based on weight  |
| Thermo Fisher Scientific<br>Hanover Park, IL    | Fisher Scientific<br>Online website catalog<br><a href="http://www.fishersci.com">www.fishersci.com</a>             | <b>0-30%</b>           | Free Shipping<br><br>*\$15.00 Hazardous Material<br>Shipping Charge |



RESOLUTION NO. FY2024-211

**RESOLUTION AWARDING CONTRACT AFTER PUBLIC BIDS FOR BUILDING MATERIALS, EQUIPMENT, SUPPLIES AND TOOLS PURSUANT TO NJSA 18A:64A-25.5(c) WITH NEGOTIATED DEPARTMENTAL VENDOR OF CHOICE**

**WHEREAS**, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and publicly advertised bids for Materials, Equipment, Supplies and Tools were bid twice as Bid #FY24ITB-27 and #FY24ITB-51 and received no bids on both bid processes; and

**WHEREAS**, the Facilities Department, by Michael Calabrese, Building Operations Manager/Title II Coordinator has made or caused to be made a reasonable effort to determine that the same or equivalent materials or supplies are not readily available at a cost lower than the negotiated price from any local agency of the United States, the state or the county or any nearby municipality; and

**WHEREAS**, it is the recommendation of Michael Calabrese, Buildings Operations Manager/Title II Coordinator, Melissa Manera, Manager of Purchasing and Helen Antonakakis, Executive Director for Finance and Planning to award the negotiated contract from the vendor of choice (#FY24NG-39) for the bid items that received no responsive bids on both occasions (FY24ITB-27 and FY24ITB-51). The selection of the departmental vendor of choice was selected based upon the terms, conditions, restrictions and specifications for the negotiated contract items and are not substantially different from those which were the subject of the aforesaid bids with the vendor of choice respectively.

**WHEREAS**, Helen Antonakakis, Executive Director for Finance and Planning, has certified that funding is available in accounts #164698-62419, #164708-62419, #164719-62419, #164688-62419 and various College and grant funded accounts on an as-needed basis.

**NOW, THEREFORE, BE IT RESOLVED** by the BOARD OF TRUSTEES that the negotiated contract #FY24NG-39 for **Building Materials, Equipment, Supplies and Tools** be and is hereby **AWARDED** to **Lowes Home Centers, LLC** in the anticipated amount of **\$50,000.00 on an as-needed basis as the departmental vendor of choice as a member of their managed account program** with terms commencing on **September 1, 2024 through August 31, 2025** pursuant to the terms and conditions for the negotiated contract; and

**BE IT FURTHER RESOLVED** that the proper officers of the College are authorized to negotiate any other appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate the intent of this resolution of the BOARD OF TRUSTEES.

**SUMMARY STATEMENT**

This resolution awards the negotiated contract to the departmental vendor of choice Lowes Home Centers, LLC for items that received no bids twice pursuant to N.J.S.A. 18A: 64A-25.5(c) on an as-needed basis. The contract authorizes purchases as required for building materials, equipment, supplies and tools, during the period of September 1, 2024 through August 31, 2025 in the anticipated amount of \$50,000.00. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary.

**This Resolution requires eight (8) affirmative votes of the authorized membership of the Board.**

May 7, 2024

RESOLUTION NO. FY2024-212

**RESOLUTION AWARDING CONTRACT AFTER PUBLIC BIDS FOR CEILING TILES AND MATERIALS II AND AUTHORIZING PURCHASING FROM DEPARTMENTAL VENDORS OF CHOICE FOR ITEMS RECEIVING NO BIDS TWICE**

**WHEREAS**, purchasing and contracting by Camden County College is governed by the County College Contracts Law, N.J.S.A. 18A:64A-25.1, *et seq.*; and the College publicly advertised for bids for **Ceiling Tiles and Materials** twice as **#FY24ITB-43 & #FY24ITB-56** and received no bids for **Items#12 and #13** on both occasions; and

**WHEREAS**, the Facilities Department by Michael Calabrese, Building Operations Manager/Title II Coordinator, has made or caused to be made a reasonable effort to determine that the same or equivalent materials or supplies are not readily available at a cost lower than the negotiated price from any local agency of the United States, the state or the county or any nearby municipality; and

**WHEREAS**, it is the recommendation of Michael Calabrese, Building Operations Manager/Title II Coordinator, Melissa Manera, Manager of Purchasing and Helen Antonakakis, Executive Director for Finance and Planning to award the contract as identified on the attached Bid Response as set forth therein as being respectively the lowest responsible bidder. It is further recommended to award negotiated contracts from the vendors of choice (FY24NG-40) for the bid items that received no responsive bids on both occasions (FY24ITB-43 and FY24ITB-56). The selection of the departmental vendor of choice was selected based upon the terms, conditions, restrictions and specifications for the negotiated contract items and are not substantially different from those which were the subject of the aforesaid bids with the vendor of choice respectively; and

**WHEREAS**, Helen Antonakakis, Executive Director for Finance and Planning has certified that funding is available on an as-needed basis in account #164688-62417 for Year 1. Funds for Year 2 are subject to the availability of funding; and is so noted that any contract entered into shall reflect that it is pursuant to N.J.S.A. 18A:64A-25.28(q) and /or contains an appropriate cancellation clause; and

**NOW, THEREFORE, BE IT RESOLVED** by the BOARD OF TRUSTEES that the aforementioned **Bid #FY24ITB-56** and for **Ceiling Tiles and Materials II** be and is hereby **AWARDED** to **ERCO Ceilings, Inc.** for the following: Items #1 thru #11 in the anticipated amount of **\$10,000.00 for Year 1, \$10,000.00 for Year 2, on an as-needed basis** and a negotiated contract **#FY24NG-40** for item #12 for miscellaneous ceiling tiles for a 0% discount plus shipping and Item #13 miscellaneous ceiling grid materials with a 0% discount plus shipping with the term commencing on **May 8, 2024** through **April 30, 2026** pursuant to the terms and conditions set forth in the bid; and

**BE IT FURTHER RESOLVED** that the proper officers of the College are authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the BOARD OF TRUSTEES.

**SUMMARY STATEMENT**

This resolution awards the bid contract to **ERCO Ceilings, Inc.** for ceiling tiles and materials on an as-needed basis in the anticipated amount of \$81,001.10 for items #1 through #11 and negotiated contract for items #12 and #13 for a 0% discount on miscellaneous ceiling tiles and ceiling grid materials on an as needed basis during the period of May 8, 2024 through April 30, 2026. To the extent it does otherwise, or fails to do so, it is hereby corrected by the summary. **This resolution requires a two-thirds affirmative vote of the authorized membership of the Board.**

May 7, 2024

**Bid Response For Ceiling Tiles and Materials II**  
**(Bid #FY24ITB-56)**

| Bidder:  | ERCO Ceilings, Inc.<br>Glassboro, NJ  |   |
|--|---|---|
| Ceiling Tile Item #  | Year 1  | Year 2  |
| 1  | \$8,184.96  | \$9,003.12  |
| 2  | \$2,596.92  | \$2,714.90  |
| 3  | \$1,374.93  | \$1,437.39  |
| 4  | \$682.10  | \$734.40  |
| 5  | \$1,080.80  | \$1,129.60  |
| 6  | \$310.95  | \$374.20  |
| 7  | \$762.85  | \$828.25  |
| 8  | \$1,373.13  | \$1,490.85  |
| 9  | \$375.75  | \$412.50  |
| 10   | \$4,122.50  | \$4,528.13  |
| 11   | \$17,922.44   | \$19,587.43   |
| <b>Sub-Total</b>   | \$38,787.33   | \$42,213.77   |
| <b>Grand Total</b>   | \$81,001.10   |   |
| <b>Negotiated Vendor of Choice</b><br><b>FY24NG-40</b><br><b>ERCO Ceilings, Inc.</b><br><b>Glassboro, NJ</b> |   |   |
| 12   | <b>Misc. Ceiling Tiles:</b><br><b><u>0%</u> discount plus shipping</b>          | <b>Misc. Ceiling Tiles:</b><br><b><u>0%</u> discount plus shipping</b>          |
| 13   | <b>Misc. Ceiling Grid Materials:</b><br><b><u>0%</u> discount plus shipping</b> | <b>Misc. Ceiling Grid Materials:</b><br><b><u>0%</u> discount plus shipping</b> |

RESOLUTION NO. FY2024-213

**RESOLUTION AUTHORIZING PERSONNEL ACTIONS**

**WHEREAS**, pursuant to N.J.S.A. 18A:64A-12 §(f) and §(g), the President of Camden County College is empowered to nominate to the Camden County College Board of Trustees personnel for employment by Camden County College; and

**WHEREAS**, pursuant to N.J.S.A. 18A:64A-12 §(f) and §(g), the Camden County College Board of Trustees is authorized to appoint such personnel upon the recommendation of the President of the College, with such terms of employment as the Board of Trustees shall determine; and

**WHEREAS**, the Board of Trustees has determined that it is in the best interests of Camden County College to take the personnel actions so recommended;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Camden County College that it hereby accepts and approves the personnel actions per the attached schedule as submitted by the President, and

**BE IT FURTHER RESOLVED** that the proper officers of Camden County College are hereby authorized to sign and execute such contracts or take such other actions as may be necessary and appropriate in connection herewith, and to make payments of salary and benefits and fulfill other terms of employment as appropriate in accordance herewith.

May 7, 2024

**PERSONNEL RECOMMENDATIONS**

**New Hires**

Kelly Guzman Educational Opportunity Fund Navigator/Recruiter, Permanent part-time  
Educational Opportunity Fund  
Effective May 13, 2024

Michelle Morales Instructional Support Technician  
Instructional Support Department  
Effective May 13, 2024

**Promotion**

Yesenia Irizarry-Sanchez From Administrative Associate  
To Administrative Assistant, Acting  
School, Community & Workforce Training Programs  
Effective May 13, 2024

**Reassignments/Transfers**

Jenell Carrero From Administrative Associate, Acting  
To Administrative Associate  
Gateway to College  
Effective May 13, 2024

Brandon Latimer From Assistant Director of Special Populations, Acting  
To Assistant Director of Special Populations  
Gateway to College  
Effective May 13, 2024

Joy Lucas From Program Assistant, Acting  
To Program Assistant  
School, Community & Workforce Training Programs  
Effective May 13, 2024

Nicholas Mahoney From Enrollment Services Associate, Temporary part-time  
To Enrollment Services Associate, Permanent part-time  
Registration Services  
Effective May 13, 2024

**Separation**

William Logan Director of Athletics  
Student Affairs  
Effective May 16, 2024

**Leaves**

Kay Byrd Director  
Facilities  
Effective April 8, 2024 – April 7, 2025

Devin Foxworth                      Public Safety Officer  
Public Safety  
Effective May 1, 2024 – July 24, 2024

Nicole Jacobberger                      Assistant Professor  
History/Political Science/Philosophy  
Effective March 21, 2024 – May 6, 2024

Ryan Taggart                              Public Safety Officer  
Public Safety  
Effective April 29, 2024 – June 24, 2024

***Government Services Division***

**Reassignments/Transfers**

Naim Edwards                              From Government Services Officer, Temporary part-time  
To Government Services Officer, Permanent part-time  
Institutional Advancement  
Effective May 13, 2024

Alexander Podvigin                              From Government Services Officer, Temporary part-time  
To Government Services Officer, Permanent part-time  
Institutional Advancement  
Effective May 13, 2024

**Title and Salary Change**

Deitra Sydnor                                      From Government Services LEO Supervisor, Permanent part-time  
To Government Services Officer-LEO, Permanent part-time  
Institutional Advancement  
Effective April 2, 2024

**Separations**

Elvin Marmolejos-Valdez                              Government Services Officer  
Institutional Advancement  
Effective April 21, 2024

Justin Rivera                                      Government Services Officer  
Institutional Advancement  
Effective April 13, 2024

**Leaves**

Craig Giunta                                      Supervisor-Mechanical  
Facilities  
Effective March 24, 2024 – May 5, 2024

Sooyoung Kim                                      Government Services Officer  
Institutional Advancement  
April 3, 2024 – June 26, 2024