



Summary of Actions

Camden County College Board of Trustees

Meeting of May 2, 2017

Board Room/Otto R. Mauke Community Center

Blackwood, New Jersey

Grants, Contracts, and Gifts

The Board authorized the College to apply for the following grants:

- \$425,000 from the New Jersey Department of Education for the 21st Century Community Learning Centers Program Continuation Grant.
- \$4,025,000 for the Camden City School District's Alternative Education Credit Recovery Program.
- \$671,870 from the New Jersey Department of Labor and Workforce Development for the Consolidated Adult Basic Skills and Integrated English Literacy and Civics Education Grant.

The Board authorized the College to accept the following:

- \$15,000 from the New Jersey Department of Community Affairs for the Tuition Remission Grant Program.

New Certificate Program

The Board authorized the establishment of a Certificate of Achievement in Photonics: Principles of Laser/Electro Optics (PHT.CA).

New Board Policy

The Board approved the Policy on Conferment of the Title, "Emeritus/Emerita" (Executives) as Board Policy #350.

Vice-President Emerita

The Board authorized the title of "Vice-President Emerita" be conferred upon Dr. Margaret Hamilton.

Dean Emerita

The Board authorized the title of "Dean Emerita" be conferred upon Dr. Judith Rowlands.

FY2018 Operating and Capital Budgets

The Board adopted the FY2018 Operating and Capital Budgets and authorized a meeting of the Board of School Estimate for the purpose of action on these budgets.

Chapter 12 Funding

The Board authorized the Chapter 12 funding in the amount of \$3,600,000 to renovate Lincoln Hall and replace roofing and the ventilation system in buildings at the Blackwood Campus. The Board further authorized the application to the Board of School Estimate, the County and State for the approval and bonding of the fiscal 2018 Chapter 12 funding necessary to complete these projects.

Internet and Privacy Insurance

The Board authorized an award of contract for Internet and Privacy Insurance to Ace American/Chubb for a term commencing on July 1, 2017 through June 30, 2018 at a premium of \$17,756.

Student Sports Accident, Catastrophic, and Intramural Insurances

The Board authorized the College to enter into a contract with US Fire Insurance Company for Sports Accident Insurance for a one-year period of August 1, 2017 to August 1, 2018 in the amount of \$24,750; for Sports Accident Intramural in the amount of \$2,500 for a one year period of August 1, 2017 to August 1, 2018; and the Catastrophic Sports Accident Insurance in the amount of \$5,000 for a one-year period of August 1, 2017 to August 1, 2018.

Policy Revision

The Board approved revisions to Board Policy #349 – Part-Time Assignments.

Return of Vehicle to the County

The Board authorized the College to donate a 1998 Ford Wagon SL Vehicle back to the County of Camden.

Sodexo Operations, LLC

The Board awarded a non-fair and open contract to Sodexo Operations, LLC to provide food services operations and management for the College at all campuses in the anticipated amount of \$185,000 with terms commencing July 1, 2017 to June 30, 2018.

EBSCO Industries, Inc.

The Board awarded a non-fair and open contract to EBSCO Industries, Inc. as our subscription agent, database provider and Discovery System agent on an as-needed basis in the anticipated amount of \$41,000 per fiscal year in FY2018 and FY2019 for a total anticipated contract amount of \$82,000 with contract terms commencing on July 1, 2017 to June 30, 2019.

College Anywhere, Inc.

The Board awarded a non-profit contract to College Anywhere, Inc. in the anticipated amount of \$33,310 for use of its subscription services based on enrollment at the end of each semester with terms commencing on July 1, 2017 to June 30, 2018.

Cooper's Ferry Partnership

The Board awarded a non-profit contract to Cooper's Ferry Partnership in an amount not-to-exceed \$20,000 with terms commencing July 1, 2017 to June 30, 2018.

Ellucian Company LP

The Board awarded a two-year non-fair and open contract to Ellucian Company LP to provide licensing, service and support for Colleague® and related supporting products in the anticipated two-year contract amount of \$797,011 with terms commencing on July 1, 2017 to June 30, 2019.

Contracting Agents

The Board authorized the President to empower Kathleen Kane and Lindsay Riiff to act as administrators for certain benefit plans for College employees and to execute appropriate documents in this role.

Advertising Agency Services

The Board awarded a contract with the College as the lead agency for itself and is available for the County of Camden and its agencies and authorities to SCG Advertising and Public Relations for Option A (\$5,000 per month as flat fee for all services); and Option B (\$95.00 per hour for media buying services based on an estimated media placement budget of \$200,000) and Option C (hourly rate for other services on an as-needed basis) with terms commencing on or about May 1, 2017 through April 30, 2018 and with an optional one year renewal contract beginning on May 1, 2018 and ending April 30, 2019.

Dual Credit Offering to High School Students

The Board authorized the offering of college courses during the summer at the College to dual credit high school students who currently attend high school in Camden, Gloucester and Burlington Counties.

Bid/Contract Recommendations

Audio/Visual and Electronic Equipment, Parts, Accessories and Repairs/Programming

The Board awarded bid contracts for audio/visual and electronic equipment, parts, accessories and repair/programming services to: Adorama, Inc.; Mid-Atlantic Media; PC University Dist., Inc.; Total Video Products, Inc.; Troxell Communications, Inc.; Valiant National AV Supply; and Visual Sound, Inc. on an as-needed basis in the anticipated amount of \$50,000 with terms commencing on May 3, 2017 through March 31, 2018 and rejected all other bids.

Dental Supplies, Equipment, Services & Gloves FY2018

The Board awarded bid contracts for Dental Supplies, Equipment, Service, and Gloves FY2018 to: Benco Dental Supply; Dental Health Products, Inc.; Henry Schein, Inc.; Hu-Friedy Mfg Co., Inc.; J & H Berge, Inc.; and Kilgore International, Inc. on an as-needed basis in the anticipated amount of \$40,000 with terms commencing on July 1, 2017 through June 30, 2018 and rejected all other bids. The Board further authorized the Manager of Purchasing to re-advertise the no-bid items.

Motor Coach Transportation

The Board rejected the bid submission for motor coach transportation and authorized the Manager of Purchasing to re-advertise this bid.

Instructional and Non-Instructional Laboratory & Medical Supply Catalogs II

The Board awarded bid contracts for Instructional and Non-Instructional Lab and Medical Supply Catalogs II to: Bound Tree Medical, LLC; Carolina Biological Supply Co.; Johnson Scientific; Nasco Fort Atkinson; Products Unlimited, Inc.; and School Specialty d/b/a Frey Scientific, LLC on an as-needed basis in the anticipated amount of \$70,000 for the New Jersey County College Joint Purchasing Consortium and inclusive of our Camden County College anticipated amount of \$25,000 with terms commencing on May 3, 2017 through April 30, 2018 and rejected all other bids.

Printing of the Fall 2017 Continuing Education Tabloid

The Board awarded the bid contract for Printing of the Fall 2017 Continuing Education Tabloid to Indiana Printing & Publishing Co., Inc. in the anticipated 48-page format in the anticipated amount of \$21,566 and rejected all other bids.

Comcast Business Communications, LLC

The Board awarded a non-fair and open contract to Comcast Business Communications, LLC for internet and inter-campus connectivity services on a month-to-month basis in the not-to-exceed amount of \$34,999 with terms commencing on May 3, 2017.

School Bus Transportation

The Board awarded the bid contract for School Bus Transportation to Hillman's Bus Service, Inc. in the anticipated amount of \$30,608 for Base Bids A & B with terms commencing on July 1, 2017 through June 30, 2018. The Board further authorized the negotiation of contracts to procure school bus transportation services to: Holcomb Bus Service; Student Transportation of America; McGough Bus Co., Inc.; H.A. DeHart Transportation; Hillman's Bus Service, Inc.; First Student, Inc.; T & L Transportation; and Sheppard Bus Service, Inc. for Base Bids C, D, and E in the anticipated aggregate amount of \$130,000 with terms commencing on July 1, 2017 through June 30, 2018.

Electronic and Industrial Automation Supplies

The Board awarded bid contracts for Electronic and Industrial Automation Supplies from the negotiated vendors of choice as follows: Automation Direct; Mouser Electronic, Inc.; and Newark Element 14 in the total anticipated amount of \$65,000 on an as-needed basis with terms commencing on July 1, 2017 through June 30, 2018.

Various Shop Supplies II

The Board awarded the bid for Various Shop Supplies II to the bidder and vendor of choice as follows: MCB Global, LLC for Base Bid B; and MSC Industrial, Inc. (vendor of choice) for Base Bid A in the total anticipated contract amount of \$110,000 on an as-needed basis with terms commencing on July 1, 2017 through June 30, 2019.

Personnel

Reassignments/Transfers

Eric Davis	From Temporary part-time Website Support To Web Specialist, Acting Communications and Development Effective May 8, 2017
Madison Egizi	From Temporary part-time Office Assistant To Procurement Buyer, Acting Purchasing Effective May 8, 2017
Angelina Hanratty	From Fiscal Administrative Assistant, Acting (part-time) To Fiscal Administrative Assistant, Acting (full-time) NJ Child Assault Prevention Grant Effective May 8, 2017
Susan Iannucci	From Enrollment Services Associate To Administrative Assistant, Acting Academic Affairs Effective May 15, 2017
Melanie Iannuzzi	From Director of Student Recruitment, Acting To Director of Student Recruitment Enrollment and Student Services Effective May 8, 2017
Cheryl Mott	From Administrative Assistant To Financial Analyst, Acting Finance & Planning Effective May 15, 2017

Separation

Elizabeth Pellegrino	A Secretary Purchasing Effective April 21, 2017
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Thali Rajashekara
Associate Professor
Academic Affairs
Effective June 30, 2018

Rescinding Retirement

William Curtis
Professor
Academic Affairs
Effective December 31, 2018

Salary Change

Jennifer Craig
Administrative Assistant, Acting
Academic Affairs
Effective May 15, 2017

Promotion

Marc James
From Junior Network Administrator
To Network Administrator, Acting
Office of Information Technology
Effective May 8, 2017

Leave

Michelle Barnhill
Administrative Assistant
Academic Affairs
Effective January 9, 2017 – May 25, 2017

Drucilla Jones-Edwards
B Secretary
Academic Affairs
Effective March 31, 2017 – April 17, 2017

Jayne Unger
Federal Work Study and Special Projects Coordinator
Enrollment and Student Services
Effective April 18, 2017 – May 15, 2017

Government Services Division

Reassignments/Transfers

Leonard Butler
From Temporary part-time Campus Safety Officer
To Permanent part-time Campus Safety Officer
Public Safety
Effective May 8, 2017

Deurward Clark
From Permanent part-time Campus Safety Officer
To Full-time Campus Safety Officer
Public Safety
Effective May 8, 2017

Juliana Davis
From Temporary part-time Campus Safety Officer
To Permanent part-time Campus Safety Officer
Public Safety
Effective May 8, 2017

William DelRosario
From Temporary part-time Campus Safety Officer
To Permanent part-time Campus Safety Officer
Public Safety
Effective May 8, 2017

Taylor Knopka
From Temporary part-time Campus Safety Officer
To Permanent part-time Campus Safety Officer
Public Safety
Effective May 8, 2017

Adrianna Moore
From Temporary part-time Campus Safety Officer
To Permanent part-time Campus Safety Officer
Public Safety
Effective May 8, 2017

Salary Change

Joseph Sansalone
Mechanic's Assistant
Facilities
Effective May 8, 2017

Separation

Joseph Garro
Campus Safety Officer
Public Safety
Effective April 16, 2017

Nicole Thompson
Office Assistant
Human Resources
Effective May 1, 2017

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