



Summary of Actions

Camden County College Board of Trustees

Meeting of May 6, 2014

Board Room/Otto R. Mauke Community Center

Blackwood, New Jersey

Grants, Contracts & Gifts

The Board authorized acceptance of the following:

- \$8,324 from the Law Enforcement Officers Training and Equipment Fund (SFY2014) for operation of the Police Academy.
- \$1,248,288 from the New Jersey Department of Labor and Workforce Development for the FY2014 Consolidated Adult Basic Skills and Integrated English Literacy and Civics Education Grant.

Termination of Programs

The Board authorized the termination of the following programs:

- Alternative Energy Engineering Technology Certificate of Achievement (AET.CA)
- Photonics: Fiber Optic Technical Specialist Certificate (LFO.CT)
- Relational Database Management System Using ORACLE Certificate of Achievement (RDB.CA)

2014 Outstanding Alumnus

The Board recommended Walter B. MacDonald to receive the 2014 Outstanding Alumnus Award.

FY2015 Operating Budget

The Board adopted the FY2015 operating budget and authorized a meeting of the Board of School Estimate for the purpose of action on this budget.

Update to Schedule A - Tuition and Fees

The Board amended College Policy #427, the Master Schedule of Tuition and Fees, to reflect changes in tuition and fees for Our Lady of Lourdes School of Nursing.

Chapter 12 Funding

The Board authorized FY2015 Chapter 12 funding for HVAC replacements in Lincoln, Washington, and Truman Halls, and the Papiano Gymnasium on the Blackwood Campus. The Board further authorized the application to the Board of School Estimate, the County, and the State for approval and bonding of this funding which is necessary to complete these projects.

New Policy

The Board implemented new Board policy #437: "Policy for Post-Issuance Compliance Policy and Procedures Related to Certain Bonds Issued by the New Jersey Educational Facilities Authority," and further designated the Vice President of Finance and Planning as the Bond Compliance Officer.

Agreements with Mainstage Center for the Arts

The Board authorized facilities use agreements with Mainstage Center for the Arts for: 1) use of the Dennis Flyer Theater for performances when the theater is not in use for the period September 1, 2014 through June 30, 2017; and 2) the SummerStage Program for the period of September 1, 2014 through August 31, 2017.

Short-Term Disability Insurance

The awarded a non-fair and open contract for short-term disability benefits for full-time and eligible part-time employees to MetLife for the period July 1, 2014 through June 30, 2016.

Applicant Tracking Services

The Board awarded a non-fair and open contract to PeopleAdmin for applicant tracking services for the period July 27, 2014 through July 26, 2016.

Bid/Contract Recommendations

Architectural and Engineering Professionals in the Pool as Pre-Qualified by Camden County as the Lead Agent

The Board authorized the College to utilize any of the prequalified Architectural and Engineering pool of professionals based on RFP #14-05 that the County put out publicly on behalf of itself and all county agencies on an as-needed basis under the during the period of April 1, 2014 through March 31, 2015.

Janitorial Supplies-Poly Liners

The Board awarded and authorized the College to purchase Janitorial Supplies – Poly Liners based on a bid through County Cooperative Pricing System pricing under its – Identifier #57 –CCCPS under Bid #A-13/2014 to Central Poly-Bag Corp. on an as-needed basis for the term commencing on April 1, 2014 through September 30, 2014.

Janitorial Supplies-Paper Products

The Board amended the award of the contract through the Camden County Cooperative Pricing System – Identifier #57 –CCCPS to procure Janitorial Supplies – Paper Products under Bid #A-8/2013 to Interline Brands d/b/a Amsan and W.B. Mason for a month-to-month extension contract term.

Logical Operations, Inc.

The Board awarded a non-fair and open contract to Logical Operations, Inc. to provide student test vouchers for A+ and Net+ certification exams and text books for courses in the Customized Training Department on an as-needed basis during the period of May 7, 2014 through April 30, 2016.

CTB McGraw-Hill

The Board awarded a non-fair and open contract to CTB McGraw-Hill to provide the College with TASC Testing and additional test booklets and answer sheets for various department on an as-needed basis for the term of May 7, 2014 through June 30, 2015.

Emergency Generator Service and Repair

The Board rejected all bid submissions for emergency generator service and repair and authorized the Manager of Purchasing to re-advertise this bid with modifications to the specifications.

Veterinary Technology Supplies for Spring 2014

The Board amended the award of a contract originally made to Thomas Scientific and awarded Item #2 to Products Unlimited, Inc. for Veterinary Technology Supplies for spring 2014.

Hazardous Waste Removal Services

The Board awarded the renewal contract with no increase after public bid to Clean Venture, Inc./Cycle Chem, Inc. on an as-needed basis for the first year of a two year renewal contract term. The total renewal runs from September 1, 2014 to August 31, 2015 (Year 2) and Subject to availability of funds from September 1, 2015 to August 31, 2016 (Year 3).

Ceiling Tiles

The Board awarded two years of contract after public bid to Erco Ceilings, Inc. for ceiling tiles on an as-needed basis during the period of May 7, 2014 through April 30, 2016 and rejected all other bids.

Compressed Gases

The Board awarded a contract after public bid to AirGas, USA, LLC for compressed gases on an as-needed basis during the two-year period of July 1, 2014 through June 30, 2016 and rejected all other bids.

Grounds and Lawn Equipment, Parts, Tools, and Repairs

The Board awarded a bid contract to various vendors for grounds, lawn equipment, parts, tools and repair services on an as-needed basis for the period May 7, 2014 through April 30, 2015 and rejected all other bids.

Instructional and Non-Instructional Medical Supplies

The Board awarded a bid contract to various vendors for instructional and non-instructional medical supplies during the period of August 1, 2014 through July 31, 2015 and rejected all other bids. The Board further authorized the College to re-advertise the no bid and rejected Items #1 through #9, #14, #16, #32 through #51, #53 through #56, #58 through #61, #66 through #75, #78 through #84, #88, #D1 through #D11 and #D13 through #D17 with a slight modification to the specifications.

Lamps and Bulbs

The Board awarded a bid contract on an as-needed basis to Pemberton Electrical Supply Co., LLC for lamps and bulbs during the period of May 7, 2014 through November 30, 2014.

Metal Stock Supplies

The Board awarded a contract after public bid to Joseph P. Fazzio, Inc. for metal stock on an as-needed basis during the period of July 1, 2014 through December 31, 2014 with an optional six (6)-month renewal. The Board further authorized the College to re-advertise both the no-bid and rejected Items #7, #10, #11, #12, #13, #14, #15, #16, #17 and #18.

Motor Coach Transportation

The Board awarded a bid contract to various vendors for motor coach transportation on an as-needed basis during the period of July 1, 2014 through June 30, 2015 and rejected all other bids.

Office Furniture

The Board awarded a bid contract on an as-needed basis to Office Basics, Inc. for the procurement of office furniture during the period of July 1, 2014 through June 30, 2016 and rejected all other bids.

Radiology Badge Services FY2015

The Board awarded a contract after public bid to Mirion Technologies GDS, Inc. of Irvine, CA for Radiology Badge Services FY2015 on an as-needed basis.

Welding Supplies

The Board awarded a bid contract on an as-needed basis to AirGas, Inc. and Uniform Center d/b/a Discount Uniform for Welding Supplies on an as-needed basis during the period of August 1, 2014 through July 31, 2015 and rejected all other bids.

Athletic Supplies, Equipment, Uniforms, & Miscellaneous Items FY2015

The Board awarded a bid contract to various vendors for athletic supplies, equipment, uniforms and miscellaneous items on an as needed basis during the period of July 1, 2014 through June 30, 2015. The Board further disqualified certain items as non-compliant and rejected items due to budgetary constraints. The Board further authorized the College to re-advertise both the no bid and rejected Items #24, #25, #44, #48 through #52, #59 through #62, #64, #69 and #77 through #81.

Auto Body Collision Repair Supplies and Equipment

The Board awarded a contract after public bid to Till Paint Co., Inc. for auto body collision repair supplies and equipment on an as-needed basis during the period of August 1, 2014 through July 31, 2015.

Cosmetology Supplies

The Board awarded a bid contract on an as-needed basis to various vendors for cosmetology supplies for the Technical Institute of Camden County College adult classes during the period August 1, 2014 through July 31, 2015.

Dental Supplies, Equipment & Service FY2015

The Board awarded a bid contract on an as-needed basis to various vendors for dental supplies, equipment, and services during the period July 1, 2014 through June 30, 2015 and rejected all other bids. The Board further authorized the College to also re-advertise both the no bid and rejected Items #7, #8, #9, #40, #99 through #108, #153, #168 and #286.

Electronic Supplies

The Board awarded a contract after public bid to R.S.R Electronics, Inc. d/b/a Electronix Express of Rahway, NJ for electronic supplies for the period of July 1, 2014 through June 30, 2016.

Sport Athletic Training Services

The Board awarded a renewal contract after public bid to Rothman Institute on an as-needed basis for sport athletic training services during the period August 1, 2014 to May 31, 2015.

Academic Laboratory Supplies FY2015

The Board awarded a bid contract to various vendors for academic laboratory supplies and rejected all other bids. The Board further authorized the College to re-advertise: Items #1 through #26, #33, #36, #52, #67, #72 through #74, #106, #114, #157, #199, #233, #264, #265, #298, #305, #312, #313, #318 through #320, #323 through #327, #332, #333, #335, #336, #350, #355, #357, #360, #368, #370, #380, #383, #384, #388 and #389 (the College will not re-advertise Items #201, #420 and #444).

Rental and Safety Training for Construction Equipment, Yard Equipment, and Tools

The Board authorized a negotiated contract to procure rental and safety training for construction equipment, yard equipment and tools with the departmental vendor of choice for items that received no bids twice pursuant to N.J.S.A. 18A: 64A-25.5(c) and is awarded to Norris Sales Co., Inc. on an as-needed basis during the period of May 7, 2014 through March 31, 2015. The Board further authorized that Items #20, #21, #64 through #66, #73 and #74 will not be re-advertised.

Laboratory Supply Catalogs II

The Board awarded a contract after public bid to Sirchie Acquisition Co., LLC t/a Sirchie Finger Print Laboratories for Item #16 with a 10% discount off their website online catalog list prices for supplies and equipment for laboratory supply catalogs on an as-needed basis during the period of May 7, 2014 through April 30, 2015 and rejected all other bids. The Board further authorized negotiated contracts to procure laboratory supply catalog items with the departmental vendors of choice for items that received no bids twice pursuant to N.J.S.A. 18A: 64A-25.5(c) and are awarded to:

- a) Cardinal Health on Item #3
 - b) Fisher Scientific on Item #6 and
 - c) Penn Veterinary Supply, Inc. on Item #10
- on an as-needed basis during the period of May 7, 2014 through April 30, 2015.

Personnel

Reassignment/Transfer

Mark DeLosso	From Permanent part-time Campus Safety Officer To Full-time Campus Safety Officer Public Safety Effective March 31, 2014
Linda Drexel	From Assistant to the Associate Dean of Curriculum & Assessment, Acting To Coordinator of Career Program Advisement & Transfer Services, Acting Enrollment and Student Services Effective March 24, 2014

Nancy Fischang
From Adjunct Professor
To Transitional Studies Learning Coach-Math Skills Specialist
Academic Affairs
Effective April 14, 2014

Brett Hunter
From Temporary part-time Campus Safety Officer
To Permanent part-time Campus Safety Officer
Public Safety
Effective April 21, 2014

Title Change

Altha Levering
From Customer Service Coordinator
To Third Party Billing Administrator, Acting
Business Office
Effective February 1, 2014

Leave

Margaret Dorsey
Director, Veterinary Technology
Academic Affairs
Effective March 17, 2014 – April 14, 2014

Nancy Hixon
B Secretary/Communications Officer
Public Safety
Effective April 15, 2014 – July 7, 2014

Heather Houser
Community Service Officer
Public Safety
Effective April 25, 2014 – May 12, 2014

Robert Kaczorowski
Executive Dean
Academic Affairs
Effective March 17, 2014 – June 8, 2014

Jean O'Hara
Administrative Assistant
Institutional Advancement
Effective March 3, 2014 – March 24, 2014

Robert Palmer
Public Safety Officer
Public Safety
Effective March 1, 2014 – May 31, 2014

Separation

Jenna Bindig
Campus Safety Officer
Public Safety
Effective March 21, 2014

Joseph Casey	Network Manager, Acting Office of Information Technology Effective April 4, 2014
Anthony DiPietro	Coordinator of Academic Advising Enrollment and Student Services Effective April 4, 2014
Geraldine Driscoll	Junior Bookkeeper Finance and Planning Effective July 31, 2014
Robert Garrett	Campus Safety Officer Public Safety Effective March 31, 2014
Jeffrey Judge	Custodian Facilities Effective April 18, 2014
Charles Klingberg	Custodian Facilities Effective April 11, 2014
Curtis Watkins	Campus Safety Officer Public Safety Effective March 28, 2014

Internet & Privacy Insurance

The Board authorized the College’s designated contracting agent to make an award of a non-fair and open contract to Ace for internet and privacy insurance for the period May 19, 2014 through May 18, 2015.

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