New Associate in Applied Science
The Board approved a new Associate in Applied Science degree in Film and Television Production.

New Certificate in Film/Television Production Assistant
The Board approved a new Certificate in Film and Television Production Assistant.

Amendment to Policy #427: Credit Tuition & Fees
The Board approved revisions to policy #427 (tuition and fee schedule only) including an increase in tuition and fees and the establishment of a math fee, effective for the Summer 2011 semester.

Amendment - Fair & Open Contract for Litigation Support – Forensic Architectural & Engineering Services – Madison Connector Litigation
The Board approved a contract amendment to Greyhawk Construction Managers and Consultants for forensic architectural and engineering services in support of the Madison Connector Project litigation.

Agreement - NJ Department of Human Services for ESL Instruction
The Board authorized a training agreement with the NJ Department of Human Services for the provision of English language instruction for the period February 1, 2011 to September 30, 2011.

Quarterly Financial Report for the Period Ending December 31, 2010
The Board authorized the acceptance of the financial report for the second quarter of fiscal 2011, ending December 31, 2010.

Bids/Contract Recommendations:

Biology Supplies Spring II FY 2011 (No Bid Item)
The Board approved the purchase of supplies for the College’s Biology program to the vendor identified by the program staff because no-bids were received after two solicitations.

Request for Proposals & Re-advertising of Advertising Agency Services
The Board rejected all Requests for Proposal submissions for advertising agency services and further approved the issuance of a new legal advertisement and RFP request.
ColorSource, Inc.
The Board authorized the termination of the contract previously approved for the printing of the 2010-2011 student handbook to ColorSource, Inc.

Samzie’s, LTD
The Board approved a fair and open contract to Samzie’s, LTD for uniforms and related supplies for the Public Safety Department personnel during the period February 2, 2011 through December 31, 2012. The Board further voted to reject and readvertise bids under this solicitation.

Crell Advertising Company
The Board approved a fair and open contract to Crell Advertising Company for Mailhouse Services.

S. Bellia & Sons, Inc.
The Board approved a fair and open contract to S. Bellia & Sons, Inc. for the procurement of printing materials for customized training.

Cajun Chef Caterers, Inc.
The Board approved a fair and open contract to Cajun Chef Caterers, Inc. t/a Paris Caterers for the graduation dinner.

Personnel

Administrative Assignments

William Brooks
Electrician
Administrative Services
Effective January 11, 2011

Lauren Hill
Assistant to the Dean/EOF Program Coordinator
Enrollment and Student Services
Effective January 18, 2011

Administrative Reassignments/Transfers

Julia Amadio
From Scheduling Planner & Analyst, Acting
To Scheduling Planner & Analyst
Office of the President
Effective January 10, 2011

Dennis Ferry
From Director of Program Outreach & Educational Services
To Program Executive Director, Gateway to College, Acting
Academic Affairs
Effective January 10, 2011
Rita Goslin From Temporary Part time Financial Aid Technician
To Financial Aid Counselor, Acting
Enrollment and Student Services
Effective January 4, 2011

Genevieve Griffith From Temporary Part time Counselor
To Lead Student Resource Specialist, Gateway to College, Acting
Academic Affairs
Effective January 10, 2011

Stacie Luongo From C Secretary - Purchasing
To A Secretary – Registration Services
Enrollment and Student Services
Effective January 31, 2011

Cheryl Mott From Temporary Part time Office Assistant
To Administrative Assistant, Gateway to College, Acting
Academic Affairs
Effective January 10, 2011

Sean Tait From Community Service Officer – Part time
To Public Safety Officer – Part time
Administrative Services
Effective January 4, 2011

Leaves
Darlene Alston Testing Lab Technician
Enrollment and Student Services
Effective December 16, 2010 – March 1, 2011

Juenelle Barr C Secretary – Registration Services
Enrollment and Student Services
Effective February 2, 2011 – April 28, 2011

Catherine Brown Grants Development Specialist
Institutional Advancement
Effective January 12, 2011 – February 22, 2011

John Davis Custodian
Administrative Services
Effective January 12, 2011 – February 14, 2011

Phyllis James A Secretary – Registration Services
Enrollment and Student Services
Effective January 4, 2011 – February 7, 2011
Christine Miles  
B Secretary – Arts, Humanities and Social Sciences  
Academic Affairs  
Effective February 1, 2011 – March 29, 2011

Roseanne Murphy  
B Secretary – Physical Plant  
Administrative Services  
Effective January 11, 2011 – April 4, 2011

Phyllis Owens  
Associate Professor  
Academic Affairs  
Effective February 4, 2011 – March 21, 2011

Robert Palmer  
Public Safety Officer  
Administrative Services  
Effective January 12, 2011 – April 4, 2011

Separations

Edward McDonnell  
Vice President  
Economic Development & Government Relations  
Effective January 31, 2011