ACADEMIC

ADVISEMENT

GUIDE

TIPS FOR ASSISTING STUDENTS
**Understanding Placement Test Scores**

1) Students should bring a copy of their Program Evaluation/Academic Plan to their advisement appointment. They can print a program evaluation using Web Advisor.

2) Placement test scores are on the last page of the Program evaluation/academic plan. Students should always be placed based on the highest score they received in Reading, Writing or Math.

3) Current test scores indicate the class a student should take:

**Reading Placements**
- RS1 Place in Reading Skills I ENG 011
- RS2 Place in Reading Skills II ENG 012
- RS2A Place in Reading Skills II Review ENG 002 (Express)
- RS3 Place in Reading Skills III ENG 013

**Writing Placements**
- WS1 Place in Writing Skills I ENG 021
- WS2 Place in Writing Skills II ENG 022
- WS3 Place in Writing Skills III ENG 023

**Math Placements**
- FUN Place in Pre-Algebra Traditional MTH 011
- MFR Place in Pre-Algebra Rev MTH 016 (Express)
- EAT Place in Elem Algebra MTH 029
- EAR Place in Elem Alg Review MTH 035 (Express)

**NOTE:** Students who place in Reading Skills I or Writing Skills I are required to take COL 010- College Experience along with the skills classes.

Review classes* are 4 days long and offered day and night. They are found under “express session” for the current term. Courses are given prior to the start of the Fall & Spring semesters and at various times during the summer. Students must PLACE into the review level or be given written permission by their teacher to take the review course. **Students who elect to take the review course must purchase their textbook prior to the start of the course.**

Students may place higher than College Level Math. Please see the attached “Accuplacer Placement Chart” for additional codes and explanations.

**SAT exemptions:** Math 530 (MTH 100 – 111) Reading 540

**Advanced Math Placement test:** The SAT exemption allows students to enroll in MTH 100 – MTH 111. Students who wish to enroll in a math course higher than MTH 100, as required by their major, must receive written permission from an academic advisor to take the advanced math placement test. The test will be administered in the testing center.

**Retesting:** Once a student begins any remedial course sequence they may not retest. On the first day of Math Fundamental (Pre-Algebra Traditional) and Elementary Algebra students will be given a test allowing them to place into the next math level. Students who do not pass the test must continue in the class they are registered in. **Neither Reading nor Writing classes have first day test outs.**
Placement Retest Policy

Students who plan to retake the placement test must follow the procedures below. All students to retest must complete the

Link to Sample Test:  Accuplacer Sample Questions

First Retest

- There is a **minimum 2-week wait period** between the original test date and retest. Students must bring a **completed** copy of the “Accuplacer Sample Questions” (above) which is available on the Testing Center Website. There is no charge for the 2nd attempt.

- Students who wish to test before the 2 week waiting period must meet with an Advisor/Chair/Dean and obtain a written referral for permission to test again.

Second Retest

- There is a 30 day wait period between the retest and the 3rd test administration.

- The student must meet with an advisor for a referral to test a 3rd time.

- If the student is granted permission to test again, the student must pay $5.00 to the Business Office for each section of the test, up to a maximum of $15.00

- The students must bring the advisor referral form and proof of payment to the Testing Center along with a completed “Accuplacer Sample Questions” before they can be tested.
Accuplacer Placement and Cut Scores  
(Internal Document Only)

**Test:** Essay timed at 50 minutes, Reading untimed, Math untimed (Elem Algebra, Arithmetic, CLM)

<table>
<thead>
<tr>
<th>Course Codes</th>
<th>Placements and Scores</th>
<th>Colleague Codes</th>
</tr>
</thead>
<tbody>
<tr>
<td>MTH - 012</td>
<td><strong>Math Essentials</strong> (Arith 0-48 and Elem Alg 0-58 and Reading 0-44)</td>
<td>PLA.MTH-ESSE</td>
</tr>
<tr>
<td>MTH - 011</td>
<td><strong>Pre-Algebra Traditional</strong> (Arith 0-48 and Elem Alg 0-58)</td>
<td>PLA.MTH-FUN</td>
</tr>
<tr>
<td>MTH - 016</td>
<td><strong>Pre-Algebra Express</strong> (Arith 49-66 and Elem Alg 0-58)</td>
<td>PLA.MTH-MFE</td>
</tr>
<tr>
<td>MTH - 029</td>
<td><strong>Elementary Algebra Traditional</strong> (Arith 67+ and Elem Alg 0-58)</td>
<td>PLA.MTH-EAT</td>
</tr>
<tr>
<td>MTH - 035</td>
<td><strong>Elementary Algebra Express</strong> (Elem Alg 59-75)</td>
<td>PLA.MTH-EAE</td>
</tr>
<tr>
<td><em>MTH - 100, 101, 103, 105, 106, 107, 111</em></td>
<td><strong>College Level Math</strong> (Elem Alg 76+ and CLM 0-55)</td>
<td>PLA.MTH-CLM</td>
</tr>
<tr>
<td><em>MTH - 114, 117, 123</em></td>
<td><strong>College Level Math Requiring Algebraic Concepts</strong> (CLM 56-65)</td>
<td>PLA.MTH-MRAC</td>
</tr>
<tr>
<td><em>MTH - 124</em></td>
<td><strong>Pre-Calculus 2</strong> (CLM 66-99)</td>
<td>PLA.MTH-PC2</td>
</tr>
<tr>
<td><em>MTH - 125</em></td>
<td><strong>Accelerated Pre-Calculus</strong> (CLM 80-99)</td>
<td>PLA.MTH-APC</td>
</tr>
<tr>
<td><em>MTH - 129, 140</em></td>
<td><strong>Calculus and Discrete Math</strong> (CLM 100+)</td>
<td>PLA.MTH-CAL</td>
</tr>
<tr>
<td>ENG - 011</td>
<td><strong>Reading Skills 1</strong> (Read 0-44)</td>
<td>PLA.ENG-RS</td>
</tr>
<tr>
<td>ENG - 012</td>
<td><strong>Reading Skills 2</strong> (Read 45-59)</td>
<td>PLA.ENG-RS2</td>
</tr>
<tr>
<td>ENG - 002</td>
<td><strong>Reading Skills 2 Accelerated</strong> (Read 60-64)</td>
<td>PLA.ENG-RS2A</td>
</tr>
<tr>
<td>ENG - 013</td>
<td><strong>Reading Skills 3</strong> (Read 65-82)</td>
<td>PLA.ENG-RS3</td>
</tr>
<tr>
<td><em>ENG</em></td>
<td><strong>College Level Reading</strong> (Read 83+)</td>
<td>PLA.ENG-CLR</td>
</tr>
<tr>
<td>ENG - 021</td>
<td><strong>Writing Skills 1</strong> (Essay 0 and 1)</td>
<td>PLA.ENG-WS1</td>
</tr>
<tr>
<td>ENG - 022</td>
<td><strong>Writing Skills 2</strong> (Essay 2 and 3)</td>
<td>PLA.ENG-WS2</td>
</tr>
<tr>
<td>ENG - 023</td>
<td><strong>Writing Skills 3</strong> (Essay 4 and 5)</td>
<td>PLA.ENG-WS3</td>
</tr>
<tr>
<td><em>ENG - 101</em></td>
<td><strong>College Level English</strong> (Essay 6, 7, 8)</td>
<td>PLA.ENG-CLE</td>
</tr>
</tbody>
</table>

- *College Level Placement.  
  In English, if the student receives a 6, 7, 8 score on the essay, they will automatically be placed in CLE even if their reading score is below college level.  
  If a student receives a 6, 7, 8 on the essay and a 0-44 in reading when taking the math test, they will be placed in both CLE and MTH -012 simultaneously.  
- Essay is scored on an 8 Point Rubric.  
- SAT Exemption: Critical Reading 540 or higher and/or Math 530 or higher.
Program Evaluations/Academic Plans:

Students should bring a copy of their program evaluation/academic plan when they come to see an academic advisor. When using the program evaluation/academic plan to advise a student, make sure it reflects their current major. If not complete a Change of Curriculum form if student wants to change the major or the student can make the change online via Web Advisor.

When an advisor is meeting with a student after the semester has ended and the student has an “I” (incomplete) or “IP” (in progress) grade on their degree audit, please inform the student that they should contact their course instructor if they indicate that they have completed the requirements to ensure a change of grade is submitted. If the student has not completed the requirement, they should still contact their course instructor to find out if they are still able to complete any course requirements to avoid a deficient grade on their academic record.

NOTE: Inform student that grades of “I” and “IP” may be changed to an “F” after one semester.

A student may be following the LAS.AS – Liberal Arts and Science (AS) curriculum if they are planning to pursue a selective major. Students interested in selective majors such as Dental Hygiene, Radiography, LPN may need to complete prerequisite requirements prior to applying to the selective major. They will be defaulted to LAS.AS or PRN.AS. Always confirm student’s intent before advising. Students interested in selective majors must attend an information session. (Information Session Handouts are available in the Advisement Center lobby).

Special Codes on Program evaluation:

The codes listed below indicate student has something outstanding that needs their attention. Alert the student to these codes and refer them appropriately.

PRO Academic Probation
NJ Stars New Jersey Stars Students (Advised by Lillie Howard and Kerry Barbuto)
PACS Disability Services (see Maryjulia O’Connor or Joanne Kinzy)
SA Student Affairs hold (student must see Jackie Tenuto or Dr. Canonica)
BAL Prior balance hold
Athletics hold (student must speak with department for hold to be lifted)
International Student Restriction (must enroll minimum of 12 credits per semester)

Prerequisites:

Most courses offered have prerequisites that must be met before entering a class. Information regarding these is listed below the course description in the back of the Academic Program Guide. Students needing a course while still in Basic Skills classes can look at:

- CSC 101 - Computer Literacy
- ART 101 - Art Appreciation
- FLM 201 - Film Appreciation
- MUS 101 - Music Appreciation
- THE 121 - Theater Appreciation
- PSY 101 - Basic Psychology
- CSC 105 - Fund of Programming
- CSC 121 - Structured Programming
- MGT 102 - Into to Management
- MGT 101 - Intro to Business
- C010 - College Experience*
- MUS 113 - Jazz History
- CIS 191 -Internet Tools & Tech
- COM 145 - Intercultural Comm
- ASL 101 - American Sign Lang. I
- *non-credit course

There are many other options but the classes above often apply to multiple majors (with the exception of the business classes). Please try to find something that works for the student’s major.
Selective Programs:

The following programs MUST be advised by the program chair once they have completed their prerequisites:

<table>
<thead>
<tr>
<th>Program</th>
<th>Advisor</th>
</tr>
</thead>
<tbody>
<tr>
<td>Automotive</td>
<td>Christopher Gallo</td>
</tr>
<tr>
<td>Dental Assisting</td>
<td>Roxanne Terranova</td>
</tr>
<tr>
<td>Dental Hygiene</td>
<td>Catherine Boos</td>
</tr>
<tr>
<td>Health Science</td>
<td>Wendy Blume</td>
</tr>
<tr>
<td>Massage Therapy</td>
<td>OLOL Wholistic</td>
</tr>
<tr>
<td>Medical Lab Tech</td>
<td>Patty Chappell</td>
</tr>
<tr>
<td>Multi Skilled Tech</td>
<td>Robyn Anwar</td>
</tr>
<tr>
<td>Paramedic Science</td>
<td>Matthew Scott</td>
</tr>
<tr>
<td>Practical Nursing</td>
<td>Audrey Brooks</td>
</tr>
<tr>
<td>Surgical Tech</td>
<td>David Pilla</td>
</tr>
<tr>
<td>Vet Tech</td>
<td>Peggy Dorsey</td>
</tr>
<tr>
<td>OTA</td>
<td>Wendy Blume</td>
</tr>
</tbody>
</table>

International Students:

Students whose first language is not English are advised to take the ESL placement test. International students still taking ESL classes should be seen by the International Office, Community Center Room 107, Ext. 4543

Matriculation:

Students may follow the program for the year they enter their chosen degree or they may follow the requirements for the degree in the year they will graduate. There is NO exception to this rule at this time. Please confirm with student that you are advising them using the correct program and make sure the computer is correct. If not, do a Curriculum Change Form.

Probation:

Program evaluations will contain a student’s academic status including the length of time they have been on Academic Probation. If a student is on probation for the first time, they may be seen by the Advisement Center. Anything other than that must be referred to the Coordinator or Dean of their program.

Academic Progress:

A student at Camden County College is expected to maintain satisfactory progress toward completion of their program/degree requirements.

Academic Probation:

Students who have attempted 13 – 24 credits and have an alternative GPA below 1.75 or have ratio of credits attempted vs. credits completed that is less than 67% will be placed on academic probation.

Students who have attempted 25 or more credits and have an alternative GPA below 2.00 or have a ratio of credits attempted vs. credits completed less than 67% will be placed on academic probation.
• Credits attempted include all courses that appear on the transcript, including those with grades of F, W, NA, XA, MP and I.
• Credits completed include all courses for which the student has received a grade of A, B, C, D or P.

**Probation Consequences:**

1. First semester on probation – letter from college indicating that student should meet with a College representative prior to choosing classes.

2. Second semester on probation – letter from the College indicating that registration is restricted and requires the approval of a College representative. There are restrictions for online and accelerated courses and a limit of 13 credits per semester.

3. Third semester on probation – Letter from the College indicating that the student must take an immediate leave of absence of at least one semester (not including summer).

**Re-Enrollment:**

1. Student must make an appointment and meet with a College representative in order to re-enroll at the College after the leave of absence.

2. Students will be placed on Step 2 of the probation policy upon re-enrollment.

**Satisfactory Academic Progress for Financial Aid:**

In order to maintain eligibility for financial aid, students must make satisfactory academic progress. SAP is based on GPA, credits attempted, the amount of remedial courses taken, and the time it takes to complete the degree. SAP calculations are run on a yearly basis, and students who fail for one or more of the above reasons will be coded as Unsatisfactory Academic Progress (USAP). They will no longer be eligible for federal aid. Even if a student takes a hiatus from their education, when they return they are still considered USAP. Students may appeal the USAP status in order to be eligible for aid again, but placing an appeal does not guarantee that aid will be awarded.

**Graduation Packets:**

Students must be registered in their final courses before a graduation packet can be done. Although some students may have completed the number of credits for their majors, they must complete all the required courses in order to graduate. Be sure to check the catalog for grade requirements for graduation. Some departments will not allow students to graduate with grades lower than “C” in major courses.

Completed graduation packets must include a program evaluation and transcript. Students must take the original packet to their corresponding Dean’s office. Please refer students to the Academic Advisement Center, Community Center, Room 101

Dean’s Office location:

Dr. Rowlands  Arts, Humanities and Social Sciences  JEF 114
Dr. Kaczorowski  Business, Computers & Technical Studies  WASH 103
Dr. Choi  Math and Science  CIM 301
Dr. McGinley  Nursing, Health Sciences and Human Services  SCI 106C
Advisement & Registration:

Advisors will review student’s program evaluation with them and assist with course selection for the next semester. Advisors are not responsible for building the students’ academic schedule. Schedule builders are available in the Advisement Center, Community Center, Room 100 to assist students with using Web Advisor to select and schedule their classes. Web Advisor Tutorials and instructions may be found on the Advisement Center Website.

Course location:

The section number designates the days and times a course will be offered. The section numbers below refer to the campus where the course is offered.

Section numbers are:

- 01-59 Blackwood Campus
- 60-69 Rohrer Campus
- 70-79 Off Campus
- 80-99 Camden Campus

Course types:

Traditional classes – meet on campus at designated days and times. All instruction, coursework (with the exception of homework), and testing is done in the classroom setting with the instructor.

Hybrid classes – meet on campus one per week, the rest of the coursework would be done online via the College’s learning management system, Web Study. This is an excellent option for students who prefer regular interaction with their instructor and classmates and are nervous about a fully online class.

Online classes – allow students the flexibility of learning anywhere and anytime. All instruction and coursework is online. Some instructors may require students take tests and quizzes in the Testing Center. Also uses the College’s learning management system, Web Study. Students interact with their instructor and classmates in a virtual classroom by participating in forum discussions and live conferencing.

Please make sure you fully explain this to students.

Students Transferring Out:

Many of CCC’s students are taking transfer programs and plan to attend a 4 year school for a Bachelor’s Degree. As an Advisor it is important that we utilize what resources we have to correctly advise students. There is a database on the CCC website for many of the local area colleges. To review this information, go to the homepage, highlight Student Services (on the banner) then click on Transfer Services. On the right hand side, you will see 4 year college programs. Click. You will find links for academic programs, admissions pages and articulation agreements for a variety of schools.

Additionally, you will find NJ Transfer as a good source of information for the transition from community colleges to 4 year schools in the state of NJ. The link for this is www.njtransfer.org. Enter CCC as the sending school and the 4 year school as the receiving school. Select the major and proceed from there. It is especially important with regard to elective choices students have.

It is important that students review the information for the transfer institution they plan to attend so that they are informed and can follow what you are reviewing with them. Each transfer institution may have different
admission criteria and different rules governing transfer credit. The student must do some outreach to ensure successful transition to the four year institution.

Many of the local transfer institutions make visits to the college at various times throughout the semester. Please refer students to the list on the Transfer Services Website.

Changes in Enrollment After Semester Start

For students who make changes in class schedules (drop/add) once the term begins, a $35 processing fee is assessed each time a student makes a schedule adjustment – except for changes due to cancelled courses or other institutional reasons. When adding courses, payment is due at the time of registration. If payment is not made, the entire semester schedule is subject to cancellation. Students making changes in their class schedules may do so online using Web Advisor or may process a Registration/Drop-Add Form through the Office of Admissions, Records and Registration Services. Refer to the Academic Calendar in the tab for course change deadlines for each session.

Course Withdrawal

There is no refund of tuition and fees after the 10th day of the 15-week session, or the equivalent academic period for shorter sessions. A student wishing to withdraw from a course between the third week and the end of the eighth week of the 15-week term, or its equivalent, has the right to do so. To withdraw, a student must fill out a Withdrawal Form and submit it to the Office of Admissions, Records and Registration Services by the published withdrawal deadline.

When the Withdrawal Form is processed, a grade of W is assigned. This W will become the verified final grade. Students cannot use Web Advisor to withdraw from a course. Students are not permitted to withdraw from courses in which they receive an attendance grade of XA. After the end of the eighth week of classes, or the equivalent academic period for shorter sessions, no grade of W will be given unless there is formal medical or emergency withdrawal from the College documented through the Executive Dean of Enrollment & Student Services.

Financial Aid Attendance Policy

Students who are eligible for financial aid (including grants and loans) are required to remain enrolled in order to receive those funds. Students who never attend, or stop attending all of their classes jeopardize their financial aid for both current and future semesters. If the student does not remain enrolled until the end of the semester in at least one class, the College is required to review the student’s financial aid to determine if adjustments to the award are required.

If the student’s financial aid is adjusted, the student remains responsible for all tuition, fees, book vouchers and stipend amounts. For more information about financial aid’s attendance policy go to www.camdencc.edu/financialaid or call (856)374-4985.
MATH

THE MATH SEQUENCE AND NUMBERS HAVE CHANGED
PLEASE FAMILIARIZE YOURSELF WITH THE CHANGES

Business Majors:

MTH 100 This sequence is for all area schools with the exception of
MTH 114 Richard Stockton College and Rutgers New Brunswick
MTH 122 Stockton students should take MTH 107 and MTH 111.
MTH 111 Rutgers NB should take MTH 125 and 140. All Rutgers and Rowan (Finance and
Accounting majors only) need to take MTH 112 as well.

Education Majors: EDU.AS only

MTH 105 MTH 106 may be used as an elective. It covers material
MTH 107 on the Praxis exam.

Criminal Justice:

MTH 111 OR MTH 107 Check with transfer institution!

Most AA Degrees:

MTH 107
MTH 111

Calculus Path:

\[
\text{MTH 100} \quad \begin{array}{c}
\text{"A"} \\
\text{B or below}
\end{array} \quad \text{MTH 125} \quad \begin{array}{c}
\text{OR} \\
\text{MTH 123 + 124}
\end{array} \quad \text{MTH 140}
\]

MTH 125 Accelerated Pre-calculus = MTH 123 Pre-calculus I AND MTH 124 Pre-calculus II

NOTE: All students following the Calculus paths listed above must register for MTH 123 until grades are
posted. If student receives an “A” in MTH 100 they will be able to change to MTH 125 instead of taking MTH
123 and MTH 124.

Advanced Math Placement test: A retest referral form should be offered to students who are exempt from
the math placement portion of the test because of high SAT scores to allow them the opportunity to place in a
higher level math.

UNDECIDED students should be advised NOT to take a math other than remedial
courses until they decide on a major!
Science Requirements

Prep Courses for Lab Sciences:

BIO 010 – Preparation for Biology and CHM 010 – Preparation for Chemistry are required for students needing to take BIO 111, CHM 101 and CHM 111.

EXCEPTION: Students that have completed High School Biology and/or Chemistry with a C or better for BIO 111 and CHM 101 and a B for CHM 111. The prep course is waived on the student’s word and does not require documentation.

CHM 111 prereqs are CHM 010 and MTH 125. CHM 101 IS NOT REQUIRED.

Biology sequences:

<table>
<thead>
<tr>
<th>100 Levels</th>
<th>200 Levels</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIO 111 Biology I</td>
<td>BIO 211 Anatomy &amp; Physiology I (pre-req BIO 111)</td>
</tr>
<tr>
<td>BIO 112 Biology II</td>
<td>BIO 212 Anatomy &amp; Physiology II</td>
</tr>
<tr>
<td>BIO 117 Basic Anatomy &amp; Physiology I</td>
<td>BIO 221 Microbiology</td>
</tr>
<tr>
<td>BIO 118 Basic Anatomy &amp; Physiology II</td>
<td></td>
</tr>
<tr>
<td>BIO 121 Basic Microbiology</td>
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</tbody>
</table>

The “basic” Anatomy & Physiology courses were created to be used in many of the CCC Allied Health programs (i.e. Dental Hygiene, Surgical Technology). Students who are considering transfer should check with the transfer institution to determine appropriate level. The “basic” Anatomy & Physiology course will most likely not transfer to a four year school for the BSN – Bachelor of Science in Nursing.

It is the student’s responsibility to check the specific program carefully to make sure that 100 levels are acceptable.

Chemistry Sequences:

CHM 101 – General, Organic and Biological Chemistry I
CHM 102 – General, Organic and Biological Chemistry II
CHM 111 – Chemistry I – Science
CHM 112 – Chemistry II – Science
CHM 221 – Organic Chemistry I
CHM 222 – Organic Chemistry II

Physics Sequences:

PHY 101 – Physics I
PHY 102 – Physics II
    Pre-requisite: MTH 100

PHY 201 – Physics III
PHY 202 – Physics IV
    Co-requisite or Pre-requisite: MAT 140 (Calculus I)
Non-Science Major Recommendations:

Students enrolled in non-science majors may take any course to satisfy their requirement. It is recommended that they make this choice based on transfer institution to ensure it will meet the science requirement at the four-year institution. Recommended courses are listed below:

**Biology**
- BIO 103 – Human Biology (no lab)
- BIO 106 – Living in the Environment
- BIO 130 – Plants & Society
- BIO 140 – The Microbial World

**Chemistry**
- CHM 140 – Chemistry & Society
- CHM 145 – Intro. Forensic Science

**Physics**
- PHY 103 – Physics I
Nursing Programs:

Camden County College offers two nursing curriculums. The first is LAS: Pre-Nursing Option. This degree is a transfer program where students complete the prerequisite requirements for a BSN. Once completed, students will receive an AS degree with a focus in Pre-Nursing and transfer to a 4 year school for their Bachelor of Science in Nursing program.

Secondly, we offer academic courses that will transfer to Our Lady of Lourdes in Camden. IT IS NOT NECESSARY FOR STUDENTS TO COMPLETE THE PRENURSING OPTION TO APPLY.

Our Lady of Lourdes:

This school allows (and prefers) that students apply to them once all remedial course work is completed. This includes Prep for Biology and Prep for Chemistry. Once a student has applied they will continue to take academic courses at CCC before entering the nursing program. OLOL programs begin both Fall and Spring. Students are required to take the TEAS V test (test of essential academic skills) with a minimum 58.7% proficiency.

Students enter the program in the semester OLOL sets provided they have met the 2.8 GPA and course requirements. Please advise students using Nursing: Our Lady of Lourdes School of Nursing (NOL.AS) and not Nursing: Pre-Nursing Option (PRN.AS) as requirements are different.

Rutgers NB College of Nursing:

Beginning Summer 2013, Rutgers NB College of Nursing began a BSN program on the Blackwood Campus. This program offers 40 seats to Camden County College students. For minimum requirements use the link below:

Rutgers New Brunswick Nursing Program at Camden County College

Each semester Rutgers-New Brunswick hosts several information sessions at the Blackwood Campus. All students interested in the Nursing program should attend one of the sessions. The information sessions dates will be available on the Rutgers-New Brunswick Nursing website.

International Students are NOT eligible.
Helpful Forms

1. Change of Curriculum (also available at Records & Registration in Wilson Hall)
2. Change of Personal Data
3. Graduation Application (also available at Records & Registration in Wilson Hall)
4. Web Advisor Instructions
5. How to Create a Program Evaluation/Academic Plan
6. Transcript Request Form
7. Transcript Evaluation Form
8. Withdrawal Form
Camden County College
Retest Referral Form

Dean, Administrator, Advisor

Referral Name: _____________________________ Ext./Contact # : ______________________

Please Check:
First Retest ________ Second Retest ($5 each section, $15 full test) ________ Fee $________

Essay______ Read ______ S Skills_______ Math ______ Adv. Mth (Only CLM Students) ______

ESL Essay ______ ESL Reading ______ ESL Listening ______

Camden County College
Retest Referral Form

Dean, Administrator, Advisor

Referral Name: _____________________________ Ext./Contact # : ______________________

Please Check:
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Essay______ Read ______ S Skills_______ Math ______ Adv. Mth (Only CLM Students) ______

ESL Essay ______ ESL Reading ______ ESL Listening ______